

THE CORPORATION OF THE TOWN OF COBALT

REGULAR COUNCIL MEETING

COBALT COMMUNITY HALL

July 21, 2026 at 6:30 p.m.

AGENDA

1. **Call to Order**

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

3. **Public Meetings**

4. **Deputations/Delegation**

4.1 Maggie Wilson, Cobalt Historical Society – Pan Silver Headframe

5. **Adoption of Meeting Agenda**

DRAFT MOTION

BE IT RESOLVED THAT Council approve the agenda of the Regular Meeting dated July 21, 2026 as presented.

Moved by:

Seconded by:

DISCUSSION

VOTE

6. **Adoption of Previous Council Minutes**

DRAFT MOTION

BE IT RESOLVED THAT Council approve the following minutes as presented:

Special Meeting of Council – June 22, 2026

Regular Meeting of Council – June 23, 2026

Regular Meeting of Council – June 29, 2026

Special Meeting of Council – July 14, 2026

Moved by:

Seconded by:

DISCUSSION

VOTE

7. **Staff Reports**

DRAFT MOTION

BE IT RESOLVED THAT Council accept the staff reports as presented.

Moved by:

Seconded by:

DISCUSSION

7.1 By-Law Enforcement Report – May 2026

7.2 Staff Report 2026.07.21.01 – Recording / Live Streaming Council Meetings (*Councillor Motion*)

7.3 Staff Report 2026.07.21.02 – Fill Vacancy on Council (Mayor)

VOTE

July 21, 2026

8. Items for Council consideration

8.1 Letter of Resignation from Mayor Adshead

DRAFT MOTION

WHEREAS the Clerk of the Town of Cobalt did receive on Saturday, July 11, 2026 a letter of resignation from Angela Adshead;

AND WHEREAS as per the Municipal Act and the Town of Cobalt's Council Vacancy Policy, in order to being the process of filing the vacancies, Council must declare the seat vacant;

THEREFORE BE IT RESOLVED the Council does hereby recognize the letter of resignation submitted to the Clerk;

AND FURTHER THAT Deputy Mayor Pat Anderson to act as Mayor until the vacancy in the Office of Mayor for the Town of Cobalt is filled permanently.

Moved by:

Seconded by:

DISCUSSION
VOTE

8.2 Declare the Mayor Seat Vacant (Staff Report 2026.07.21.02)

DRAFT MOTION

WHEREAS the seat of the Mayor has been declared as vacant by Council;

AND WHEREAS Section 4.2 of the Council Vacancy By-Law 2024-40 allows Council to fill the vacancy by appointing any Member of Council wishing to be considered for appointment;

THEREFORE BE IT RESOLVED the Council of the Town of Cobalt does hereby agree that the vacancy in the Office of Mayor be filled by appointing a current Member of Council.

AND FURTHER THAT all Members of Council who wish to be considered for appointment must notify the Clerk in writing along with the required forms by noon on Tuesday, August 11, 2026.

Moved by:

Seconded by:

DISCUSSION
VOTE

9. Items for Council Information

DRAFT MOTION

BE IT RESOLVED THAT Council accept the items for Council information as presented.

Moved by:

Seconded by:

DISCUSSION

9.1 Staff Report 2026.07.21.03 – Variance Report Q2 2026

9.2 DTSSAB 2026 Q1

VOTE

10. By-Laws and Agreements

10.1 To Enter into an Agreement with Pete Gilboe for By-Law Enforcement Services

DRAFT MOTION

BE IT RESOLVED THAT By-Law No. 2026-22 being a By-Law to enter into an agreement with Pete Gilboe for the provisions of By-Law Enforcement Services within the Town of Cobalt be taken as read a first, second and third time this 21st day of July, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

Moved by:

Seconded by:

DISCUSSION

VOTE

11. Unfinished Business

12. New Business

12.1 Schedule of Accounts

DRAFT MOTION

BE IT RESOLVED THAT Council receives the following Schedules as presented:

Schedule No. 2026-07 in the amount of \$190,535.05

Moved by:

Seconded by:

DISCUSSION

VOTE

13. Mayor's Report

14. Closed Meeting

DRAFT MOTION

BE IT RESOLVED THAT Council convene in Closed Session as per Section 239 of the Municipal Act, 2001 as amended, in order to address a matter pertaining to subsection:

(2)(d) Labour relations or employee negotiations

- *Clerk Recruitment*

Moved by:

Seconded by:

VOTE

15. Business Arising from Closed Meeting

16. Confirmation By-Law

DRAFT BY-LAW

BE IT RESOLVED THAT By-Law No. 2026-23 being a By-Law to confirm the proceedings of Council of the Corporation of the Town of Cobalt be taken as read a first, second and third time this 21st day of July, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

Moved by:

Seconded by:

VOTE

17. Adjournment

DRAFT MOTION

BE IT RESOLVED THAT the Regular Meeting of Council be adjourned at _____ p.m.

Moved by:

Seconded by:

VOTE



P.O. Box 309

THE COBALT HISTORICAL SOCIETY



COBALT, ON P0J 1C0

June 30, 2026
Town of Cobalt
18 Silver Street
Cobalt, ON P0J 1C0

Attention Jaime Allen and Cobalt Town Council

Re: Pan Silver Headframe / Willet Green Miller Memorial Headframe – Silver Street

Dear Jaime,

We write regarding the planned demolition of the Pan Silver Headframe (also known as the Willet Green Miller Memorial Headframe) on Silver Street and how the Cobalt Historical Society learned of that decision.

We heard about the plans not through official communication, but during a chance encounter between you and one of our board members. During that late June conversation, we were told that we needed to remove CHS belongings from the building because demolition was expected around July 1.

The day after, we spoke with Cassandra and learned that demolition of the entire structure is planned for the end of July, with July 20 established as the deadline for removing our materials. We were also advised that a formal letter would be sent to the Society.

We want to say at the outset that we recognize this is Town property and that Council ultimately has the authority to make decisions regarding its future. We also understand the financial and staffing pressures facing the municipality, along with the difficult decisions required to manage aging infrastructure and competing priorities.

That said, we respectfully ask you and Council to consider what this structure represents.

The Pan Silver Headframe is far more than an aging building. It is an homage to Willet Green Miller, the man who gave Cobalt its name. It sits in the centre of a National Historic Site, alongside other Provincial and Federal tributes to the town. This stop on the Heritage Silver Trail hosts time capsules, sculptures, mining artifacts and interpretive displays, many of which were funded by the Cobalt Historical Society. For more than twenty years, the repurposed Pan Silver Headframe has helped tell the story of the Cobalt Mining Camp to thousands of visitors who come here every summer.

We remind you that the Cobalt Historical Society itself was established at the request of the Town of Cobalt to develop, maintain and promote the Heritage Silver Trail. We continue that work on behalf of the Town and in partnership with the Township of Coleman.

Our organization has invested decades of volunteer effort. In the early 2000s, through grants and fundraising, we acquired hundreds of thousands of dollars for the Town and Township.

Therefore, you can imagine our surprise and dismay when we received the demolition news last week. We expected to have been consulted before decisions were made – especially decisions that affect one of the Heritage Trail's most recognizable landmarks.

Based on communications from last year and Staff Report No. 2025.06.24.09, we understood that Council's discussions concerned only the deteriorated stiff legs supporting the headframe—not demolition of the entire structure. If that is so, then the current plan represents a significant departure from that understanding.

It is worth noting that two Town of Cobalt councillors also understood that only the stiff legs were to be removed.

Of course, we'd like to see the building preserved and put to some use. Keeping the building may also provide a practical benefit to the Town. The Cobalt Shines Committee is currently developing plans to promote Cobalt as a winter tourism destination through community Christmas lighting displays and seasonal attractions. Those displays will require secure storage when not in use. Rather than demolishing the Pan Silver Headframe building, it could continue serving the community as storage for these materials while simultaneously preserving an important heritage landmark. This would represent a practical and economical reuse of an existing municipal asset.

We respectfully request

1. Official written confirmation of Council's decision to demolish the Pan Silver Headframe, together with the anticipated project timeline.
2. A copy of the engineering assessment and other professional reports that recommended complete demolition rather than removal of only the deteriorated stiff legs.
3. Consideration of the annual Parks Canada cost-sharing program that will cover a portion of the expense to repair or renovate structures on a National Historical Site. We brought this to the Town of Cobalt's attention specifically to repair or remove the stiff legs on this headframe.
4. Confirmation that modifying the use of the building as a storage unit for seasonal lighting will be considered.

5. Details of the measures that will be taken to protect the other heritage artifacts and interpretive features located on the site during any construction or demolition activities.
6. The preservation and return of the large circular Cobalt Historical Society logo installed near the top of the headframe, should demolition proceed.

Since 1999, the volunteers of the Cobalt Historical Society have contributed tens of thousands of hours toward preserving and promoting the history that makes Cobalt unique. We value our relationship with the Town and want to continue working as genuine partners in preserving and celebrating our shared heritage.

We respectfully ask Council to pause any demolition activities until the alternative described above has been properly evaluated and the Society has had an opportunity to participate in a meaningful discussion regarding the future of this important heritage site.

Respectfully,

Maggie Wilson

Chair

Cobalt Historical Society

THE CORPORATION OF THE TOWN OF COBALT

SPECIAL MEETING COBALT COMMUNITY HALL June 22, 2026 at 2:00 p.m. MINUTES

Present:

Mayor: Angela Adshead

Councillors: Pat Anderson (arrived at 2:17pm)
Gary Hughes (absent with notice)
Rene Lafleur
Jim Starchuk
Stephen Ward (absent with notice)
Doug Wilcox

Staff: J. Allen, Interim Clerk-Treasurer

1. Call to Order:

Mayor Adshead called the meeting to order at 2:03 p.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None

3. Adoption of Meeting Agenda

RESOLUTION No. 2026-103

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Starchuk

BE IT RESOLVED THAT Council approve the agenda of the Special Meeting dated June 22, 2026 as presented

CARRIED

4. Business

4.1 Sharp Lake Council reviewed presentation from Suzanne Othmer

4.2 Classic Theatre Insurance Claim .Council reviewed the recommendation by the Towns building inspector regarding the theatre foundation.

4.3 Classic Theatre Lease to be discussed at the regular council meeting

5. **Adjournment**

RESOLUTION No. 2026-104

MOVED BY: Councillor Anderson

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT the Special Meeting of Council be adjourned at 2:52 p.m.

CARRIED

Angela Adshead, Mayor

Jaime Allen, Interim Clerk

THE CORPORATION OF THE TOWN OF COBALT

REGULAR COUNCIL MEETING COBALT COMMUNITY HALL

June 23, 2026, at 6:30 p.m.

Minutes

Present:

Mayor: Angela Adshead

Councillors: Pat Anderson
Jim Starchuk
Doug Wilcox

Absent: Gary Hughes (with notice)
Rene Lafleur (with notice)
Stephen Ward (with notice)

Staff: J. Allen, Interim Clerk-Treasurer
C. Beaudoin, Deputy Clerk-Treasurer

1. Call to Order

Mayor Adshead called the meeting to order at 6:30 p.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None

3. Public Meetings

None

4. Deputations/Delegation

4.1 MP Pauline Rochefort

MP Pauline Rochefort introduced herself to Council and complimented the Council on recently passing an excellent Official Plan. She gave a brief summary on some recently passed Bills by the Federal Government and how they benefit municipalities.

5. Adoption of Meeting Agenda

RESOLUTION No. 2026-105

MOVED BY: Councillor Starchuk

SECONDED BY: Councillor Anderson

BE IT RESOLVED THAT Council approve the agenda of the Regular Meeting dated June 23, 2026 as amended.

8.1 Tender to Purchase Municipal Surplus Lot – 17 Pyrite Street North will be removed as the purchaser has backed out.

The following items will be added: 8.3 Classic Theatre Foundation Repair, 8.4 Classic Theatre Lease
8.5 Sharpe Lake.

NO VOTE TAKEN

Councillor Wilcox left the meeting at 6:53 p.m. and the meeting was adjourned due to the loss of quorum. The meeting was rescheduled to Monday, June 29, 2026 at 6:30 p.m.

June 23, 2026

6. **Adoption of Previous Council Minutes**

RESOLUTION No.

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT Council approve the following minutes as presented:

Regular Meeting of Council – May 26, 2026

Special Meeting of Council – June 9, 2026

7. **Staff Reports**

RESOLUTION No.

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT Council accept the staff reports as presented.

7.1 Staff Report 2026.06.23.01 – Surplus Properties – 17 Pyrite Street

8. **Items for Council consideration**

8.1 Tender to Purchase Municipal Surplus Lot – 17 Pyrite Street North (Staff Report 2026.06.23.01)

RESOLUTION No. 2026-

MOVED BY:

SECONDED BY:

WHEREAS at the Regular Council Meeting on October 14, 2025, Council declared 17 Pyrite Street North as surplus and advertised for sale;

AND WHEREAS a tender has been received;

NOW THEREFORE BE IT RESOLVED THAT Council approve the sale of 17 Argentite Street to Katie Lemont for the sum of \$8,500.00 plus applicable legal fees and directs staff to proceed with the necessary documents.

8.2 Extension of By-Law 2026-01 to Appoint an Interim Clerk-Treasurer

RESOLUTION No.

MOVED BY:

SECONDED BY:

WHEREAS at the Regular Council Meeting on January 13, 2026, Council passed By-Law 2026-01 to Appoint Jaime Allen as Interim Clerk-Treasurer;

AND WHEREAS the end date of employment under this agreement will be July 5, 2026 with the possibility of an extension;

NOW THEREFORE BE IT RESOLVED THAT Council approve the extension of the employment agreement to November 30, 2026 with the possibility of an extension.

9. **Items for Council information**

RESOLUTION No.

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT Council accept the items for Council information as presented.

9.1 Staff Report 2026.06.23.02 – TMSA Surplus Vehicle Sale Results

10. **By-Laws and Agreements**

11. **Unfinished Business**

12. **New Business**

12.1 Schedule of Accounts

RESOLUTION No.

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT Council receives the following Schedules as presented:

Schedule No. 2026-06 in the amount of \$536,921.52

13. **Mayor's Report**

14. **Closed Meeting**

15. **Business Arising from Closed Meeting**

16. **Confirmation By-Law**

RESOLUTION No.

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT By-Law No. 2026-21 being a By-Law to confirm the proceedings of Council of the Corporation of the Town of Cobalt be taken as read a first, second and third time this 23rd day of June, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

17. **Adjournment**

RESOLUTION No.

MOVED BY: Councillor

SECONDED BY: Councillor

BE IT RESOLVED THAT the Regular Meeting of Council be adjourned at _____ p.m.

Angela Adshead, Mayor

Jaime Allen, Interim Clerk Treasurer

THE CORPORATION OF THE TOWN OF COBALT

REGULAR COUNCIL MEETING COBALT COMMUNITY HALL

June 29, 2026, at 6:30 p.m.

Minutes

Present:

Mayor: Angela Adshead

Councillors: Pat Anderson
Gary Hughes (absent with notice)
Rene Lafleur
Jim Starchuk
Stephen Ward
Doug Wilcox

Staff: J. Allen, Interim Clerk-Treasurer

1. Call to Order

Mayor Adshead called the meeting to order at 6:30pm

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None

3. Public Meetings

None

4. Deputations/Delegation

None

5. Adoption of Meeting Agenda

RESOLUTION No. 2026-106

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Starchuk

BE IT RESOLVED THAT Council approve the agenda of the Regular Meeting dated June 29, 2026 as presented.

CARRIED

6. Adoption of Previous Council Minutes

RESOLUTION No. 2026-107

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Anderson

BE IT RESOLVED THAT Council approve the following minutes as presented:

Regular Meeting of Council – May 26, 2026

Special Meeting of Council – June 9, 2026

Regular Meeting of Council – June 23, 2026

CARRIED

7. Staff Reports

RESOLUTION No. 2026-108

MOVED BY: Councillor Starchuck

SECONDED BY: Councillor Ward

BE IT RESOLVED THAT Council accept the staff reports as presented.

7.1 Staff Report 2026.06.29.01 – Classic Theatre Lease

CARRIED

8. Items for Council consideration

8.1 Extension of By-Law 2026-01 to Appoint an Interim Clerk-Treasurer

RESOLUTION No. 2026-109

MOVED BY: Councillor Starchuck

SECONDED BY: Councillor Anderson

WHEREAS at the Regular Council Meeting on January 13, 2026, Council passed By-Law 2026-01 to Appoint Jaime Allen as Interim Clerk-Treasurer;

AND WHEREAS the end date of employment under this agreement will be July 5, 2026 with the possibility of an extension;

NOW THEREFORE BE IT RESOLVED THAT Council approve the extension of the employment agreement to November 30, 2026 with the possibility of an extension.

CARRIED

8.2 30 Silver Street (Classic Theatre) Foundation Repairs

RESOLUTION No. 2026-110

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Starchuck

WHEREAS at the Regular Meeting of Council dated February 3, 2026, Council passed Resolution 2026-019 approving the foundation repair for 30 Silver Street (Classic Theatre), in the amount of \$48,897.08 (including HST) as quoted by First General Temiskaming – Rivard Bros Ltd

THEREFORE BE IT RESOLVED THAT Council directs staff to proceed with the foundation repair;

AND FURTHER THAT Council directs staff to notify the Municipal Insurer of the foundation repair to schedule the roof repair.

CARRIED

8.3 30 Silver Street (Classic Theatre) Lease (Staff Report 2026.06.29.01)

RESOLUTION No. 2026-111

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Ward

BE IT RESOLVED THAT Council directs staff to enter into a lease negotiation with the Classic Theatre for the premises at 30 Silver Street to secure terms that align with Council's strategic goals and budgetary constraints;

AND FURTHER THAT the resulting contract be returned to Council for final approval.

CARRIED

9. Items for Council information

RESOLUTION No. 2026-112

MOVED BY: Councillor Starchuck

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT Council accept the items for Council information as presented.

9.1 Staff Report 2026.06.29.02 – TMSA Surplus Vehicle Sale Results

9.2 Staff Report 2026.06.29.03 – Sharpe Lake

CARRIED

10. By-Laws and Agreements

None

11. Unfinished Business

None

12. New Business

12.1 Schedule of Accounts

RESOLUTION No. 2026-113

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Anderson

BE IT RESOLVED THAT Council receives the following Schedules as presented:

Schedule No. 2026-06 in the amount of \$536,921.52

CARRIED

13. Mayor's Report

Mayor Adshead reminded the public regarding the misuse as social meeting

14. Closed Meeting

None

15. Business Arising from Closed Meeting

None

16. Confirmation By-Law

RESOLUTION No. 2026-114

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Anderson

BE IT RESOLVED THAT By-Law No. 2026-21 being a By-Law to confirm the proceedings of Council of the Corporation of the Town of Cobalt be taken as read a first, second and third time this 29th day of June, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

CARRIED

17. **Adjournment**

RESOLUTION No. 2026-115

MOVED BY: Councillor Ward

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT the Regular Meeting of Council be adjourned 7:08pm

CARRIED

Angela Adshead, Mayor

Jaime Allen, Interim Clerk Treasurer

THE CORPORATION OF THE TOWN OF COBALT

SPECIAL MEETING COBALT COMMUNITY HALL July 14, 2026 at 1:30 p.m. MINUTES

Present:

Deputy Mayor: Pat Anderson

Councillors: Rene Lafleur
Jim Starchuk
Stephen Ward
Doug Wilcox

Absent: Gary Hughes

Staff: J. Allen, Interim Clerk-Treasurer
C. Beaudoin, Deputy Clerk-Treasurer

1. Call to Order:

Deputy Mayor Anderson called the meeting to order at 1:30 p.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None

3. Adoption of Meeting Agenda

RESOLUTION No. 2026-117

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Ward

BE IT RESOLVED THAT Council approve the agenda of the Special Meeting dated July 14, 2026 as presented.

CARRIED

4. Closed Meeting

RESOLUTION No. 2026-118

MOVED BY: Councillor Starchuk

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT Council convene in Closed Session as per Section 239 of the Municipal Act, 2001 as amended, in order to address a matter pertaining to subsection:

(2)(d) Labour relations or employee negotiations
- *Personal Matter – Clerk Recruitment Interview*

CARRIED

5. Business Arising from Closed Meeting

Direction was given to Staff on Closed Session Matters.

6. **Adjournment**

RESOLUTION No. 2026-119

MOVED BY: Councillor Wilcox

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT the Special Meeting of Council be adjourned at 3:27 p.m.

CARRIED

Pat Anderson, Deputy Mayor

Jaime Allen, Interim Clerk



THE CORPORATION OF THE TOWN OF COBALT

BY-LAW NO. 2024-40

Being a By-Law to Provide for the Filling of Council Vacancies During a Term of Council

WHEREAS the Corporation of the Town of Cobalt is committed to an open, accountable, and transparent government;

AND WHEREAS pursuant to Section 263 of the Municipal Act, S.O. 200, c.25, if a vacancy occurs in the office a member of council, the municipality shall either fill a vacancy by appointing a person who has consented to accept the office if appointed, or requiring that a by-election be held to fill a vacancy in accordance with the Municipal Elections Act, S.O. , 1996, c.32;

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the Town of Cobalt enacts as follows:

1. That Council adopts a Council Vacancy Procedure for the Town of Cobalt, identified as Schedule "A", attached hereto and forming part of this By-Law.
2. That this By-Law supersedes any previous By-Law that is contrary to this By-Law.
3. That the Clerk of the Town of Cobalt is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically, or descriptive nature or kind to the B-Law and Schedule as may be deemed necessary after the passage of this by-Law, where such modifications or corrections to not alter the intent of the By-Law.
4. That this By-Law comes into force and takes effect on the date of its final passing.

TAKEN AS READ a first, second and third time and passed this 15th day of October 2024;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.



Mayor



Clerk



**THE CORPORATION OF THE
TOWN OF COBALT**

Schedule "A" to

By-Law 2024-40

**TO PROVIDE FOR THE FILLING OF COUNCIL VACANCIES
DURING A TERM OF COUNCIL**

Part 1 General Provisions

1.1 Short Title

This By-Law shall be cited as the "Council Vacancy Policy".

1.2 Purpose

The Town of Cobalt is committed to an open, accountable and transparent government. The purpose of this policy is to provide for an accountable and transparent process for the filling of Council vacancies which occur during a term of office.

1.3 Scope

In accordance with the Municipal Act, S.O. 2001, c.25, when a seat of a member of council becomes vacant during the term of office, Council may fill a vacancy by appointing a person who has consented to accept the office if appointed or requiring that a by-election be held to fill a vacancy in accordance with the Municipal Elections Act, S.O., 1996, c. 32.

This policy and procedure apply to any Council office declared vacant on Town Council during the term of Council.

1.4 Definitions

1.4.1 Act means the Municipal Act, S.O. 2001, c.25

1.4.2 Appointment means the appointment of a qualified individual, by majority vote of Council, to fill a vacancy on Council for the remainder of the current Council term.

1.4.3 By-Election means an election, other than a regular election, held to fill a vacancy on Council and that is conducted in accordance with Section 65 of the Municipal Elections Act, 1996, as amended.

1.4.4 Candidate means an individual seeking to be appointed to fill a vacancy in the office of Council, having met the eligibility requirements and who has completed the requisite documentation as required by this policy.

1.4.5 Clerk means the Clerk or their designate of the Corporation of the Town of Cobalt as appointed by Council.

1.4.6 Council means the Council of the Town of Cobalt.

1.4.7 Eligible Elector has the same meaning as Section 17(2) of the Act, namely a person:

- Who is a resident of the Town of Cobalt, an owner or a tenant of land in the Town of Cobalt, or the spouse of such an owner or tenant;
- Who is a Canadian citizen;
- Who is at least 18 years old; and
- Who is not prohibited from voting under any other Act or from holding municipal office.

1.4.8 Lot means a method of determination by placing the names of the candidates on equal size pieces of paper and placed in a container with one candidate name being draw by the Clerk.

1.4.9 Municipal Elections Act means the Municipal Elections Acts, S.O., 1996, c.32 as amended.

1.4.10 Nominee means those individuals seeking to fill a vacancy on Council who meet the eligibility requirements and who have completed the requisite documentation as outlined in this policy.

1.4.11 Regular Election Year means the year established for a regular municipal election in accordance with the Municipal Elections Act.

1.4.12 Term of Office means the period of time a member is elected to hold office for which they are elected in accordance with the Municipal Elections Act.

1.4.13 Town means the Corporation of the Town of Cobalt

1.4.14 Vacancy means when a seat on Council has become vacant in a manner described in Section 259 of the Act.

1.5 General

1.5.1 Council is required to declare a seat vacant at its next meeting in accordance with Section 262(1) of the Act.

Exception To Section 262:

- If a vacancy occurs within ninety (90) days before voting day of a regular election, the municipality is not required to fill a vacancy on Council.
- If a vacancy occurs as a result of the death of a member, the declaration may be made at either of its next two meetings.

1.5.2 Within sixty (60) days after the day of declaration of vacancy is made, Council shall determine whether to fill the vacancy, in accordance with to Section 263 of the Act, by either:

- Appointing a person who has consented to accept the office if appointed
- Passing a By-Law requiring a By-Election to be held to fill the vacancy.

Exception to Section 263:

- Section 65(2) of the Municipal Elections Act states that no By-Law election shall be held to fill an office if the vacancy occurs after March 31 in the year of a regular election; and

1.6 Eligibility Requirements

1.6.1 Any individual filling a vacancy must meet the eligibility requirements of office as outlined in the Act and Municipal Elections Act as an eligible elector.

1.6.2 Any employee of the Town of Cobalt wishing to fill a vacancy on Council shall provide advance written notice of their intention to take unpaid leave. If the employee is appointed, they will be deemed to have resigned their position with the Town before making the declaration of office.

Part 2 Procedure

- 2.1** The vacancy shall be filled by appointment only.

Part 3 Filling a Vacancy by Call for Nominees

- 3.1** Within 60 days of declaring a seat vacant, Council shall appoint a new member.
- 3.2** The Clerk shall post a Council Vacancy notice (Appendix A) on the Town's website and bulletin board for a minimum of three (3) consecutive weeks following Council's decision to fill a vacancy by appointment. The notice shall indicate Council's intention to appoint an individual to fill a vacancy and shall outline the nomination process.
- 3.3** Any individual wishing to be considered for appointment to fill the Council vacancy will complete the following documents and will submit the forms to the Clerk in person by the deadline to be established by the Clerk:
- Nomination Paper – Form 1
 - Notice of Collection / Consent to Release Personal Information – Form 3
- 3.4** Candidate(s) may submit, to the Clerk, a personal statement of qualification for consideration of Council. Personal statements will be typewritten in a 12-point font on letter size (8 ½" x 11") paper, and shall not exceed two (2) pages in length and will include the candidate(s) name and address. Statements that do not meet these requirements shall not be included in any Council meeting agenda or provided to Council by the Clerk.
- 3.5** Any individual wishing to be considered for appointment to fill the Council vacancy will be required to provide identification to prove their identity and qualifying address to the satisfaction of the Clerk.
- 3.6** It is the candidate(s) sole responsibility to meet any deadline or otherwise comply with any requirement of this policy, the Act, or the Municipal Elections Act.
- 3.7** All applications shall be considered public documents and will be included in the Council Agenda package.
- 3.8** The clerk will create a list of all candidates and publicly post the Candidate Listing on the Town's website and bulletin board. The Candidate Listing will be updated as eligible applications are received.
- 3.9** A candidate who wishes to withdraw their application may do so in person and in writing to the Municipal Clerk before the deadline.
- 3.10** At the meeting, the following shall take place:
- a) The Chair will make a short statement and the general order of proceedings to be followed.

- b) The Clerk will provide to the Chair a list of the names of those individuals who have indicated, in writing, their interest in being appointed to the vacancy and the Chair will call for a motion from Council the following form:

"THAT the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy.

#List of Candidates#"

- c) Upon looking at the submissions of the Candidates, Council will proceed to vote by way of a public vote in accordance with Section 244 of the *Municipal Act*:
- a. The Chair will read out the names of all the candidate alphabetically by surname.
 - b. The Chair will then read out each candidate's name allowing each Member of Council to cast their vote for one (1) candidate by show of hands between each candidate.
 - c. The Clerk will tabulate and announce the results.
 - d. If the candidate receiving the greatest number of votes does not receive more than one-half of the votes of all voting members of Council, the candidate or candidates who receive the fewest number of votes will be excluded from further discussion. The vote will be taken again by the Clerk, and if necessary more than once, excluding in each successive vote the candidate or candidates who receive the fewest number of votes. This process is repeated until the candidate receiving the greatest number of votes has also received more than one-half of the votes of the voting Members of Council.
 - e. Where the votes cast are equal for all remaining candidates and if:
 - There are three or more candidates remaining, the Clerk will by lot, select one such candidate to be excluded from the subsequent vote.
 - If only two (2) candidates remain, the tie will be broken by selecting a candidate by lot, as conducted by the Clerk.

- 3.11** Upon conclusion of the voting, the Clerk will note the candidate receiving the votes of more than one-half of the number of votes of the voting Members of Council. The Chair will then declare the successful candidate and Council will call for a motion from Council the following form:

"BE IT RESOLVED THAT #Candidate# be appointed to the Council position for #position# for the remainder of this term of Council;

AND FURTHER THAT the Declaration of Office be administered at the next regularly scheduled meeting of Council."

- 3.12** The Clerk will administer the Declaration of Office required by subsection 232(1) of the Act, at the next Council meeting.

Part 4
Filling a Vacancy by Appointment for the Position of Mayor

- 4.1** Within 60 days of declaring a seat vacant, Council shall appoint a new member.
- 4.2** Council may fill the vacancy by appointing any Member of Council wishing to be considered for appointment.
- 4.3** Any Member of Council wishing to be considered for appointment to the vacancy shall advise the Clerk in writing and by completing the following forms and submitting them to the Clerk by 12:00 p.m. Noon on the Tuesday prior to the Council Meeting:
- Nomination Paper – Form 1
 - Notice of Collection / Consent to Release Personal Information – Form 3
- 4.4** Individuals seeking appointment to the position of Mayor who are current members of Council (nominees) shall declare a pecuniary interest.
- 4.5** A vote to fill a vacancy of Mayor by appointment shall occur at an open Council Meeting in accordance with section 4.10 of this policy under "Filling a Vacancy by Call for Nominees".
- 4.6** The vacant seat of Councillor shall be filled in accordance with the provisions of this policy.

Part 5
Responsibilities

- 5.1** The Clerk or designate shall be responsible for interpreting the Council Vacancy Policy and applicable procedures.

PUBLIC NOTICE
TOWN OF COBALT MUNICIPAL COUNCIL VACANCY

TAKE NOTICE that a vacancy exists on the Town of Cobalt Council for Council/Mayor Position. Council has determined that it wishes to fill this vacancy by appointment through a **Call for Nominee** in accordance with the Town of Cobalt Council Vacancy Policy.

The term of this position is from the date of Council appointment (DATE) for the balance of the term of council being November 30, 20XX.

A candidate for municipal office must be a qualified municipal elector as set out in the *Municipal Elections Act, 1996*. Qualified electors must be:

- 18 years of age or older;
- A Canadian citizen;
- A resident of the Town of Cobalt, or an owner or tenant of land in the Town of a spouse of a such an owner or tenant; and
- Not prohibited from voting under any other Act or disqualified from holding municipal office.

Qualified Persons interest in being appointed must complete a Council Vacancy Application Form and a Declaration of Qualification with the Clerk's Office. **Applications will be accepted by the Clerk's Office during regular business hours until (DATE) at 3:00 p.m., at the address shown below.**

Candidate(s) can also submit, to the Clerk, a personal statement of qualifications for consideration of Council. Personal statements will be typewritten in a 12 point font on letter size (8 ½" x 11") paper, shall not exceed two (2) pages in length, and will include the Candidate's name and address. Statements that do not meet these requirements shall not be included in any Council meeting agenda or provided to Council by the Clerk.

Certified registered candidates will be afforded the opportunity to address Council for a period of not more than ten (10) minutes and will be asked questions by Council in an open Public Meeting to be held on (DATE) at 6:30 p.m. in the Town of Cobalt Council Chambers.

Forms can be found on the Town of Cobalt website at www.cobalt.ca or in the Municipal Office during regular business hours.

For further information or to complete a Council Vacancy Application Form and a Declaration of Qualifications, please contact:

Town Manager
Town of Cobalt
18 Silver Street
Cobalt ON P0J 1C0

From: [Angela Adshead](#)
To: [Jaime Allen](#); [Cassandra Beaudoin](#)
Subject: Resignation
Date: July 11, 2026 10:12:03 AM

Hello

On the advice of my medical team and due to my recent medical issues (last week), I am resigning effective immediately.

Mayor Adshead

Thank you

Mayor Angela Adshead
Town of Cobalt
aadshead@cobalt.ca

QUARTERLY REPORT

DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD

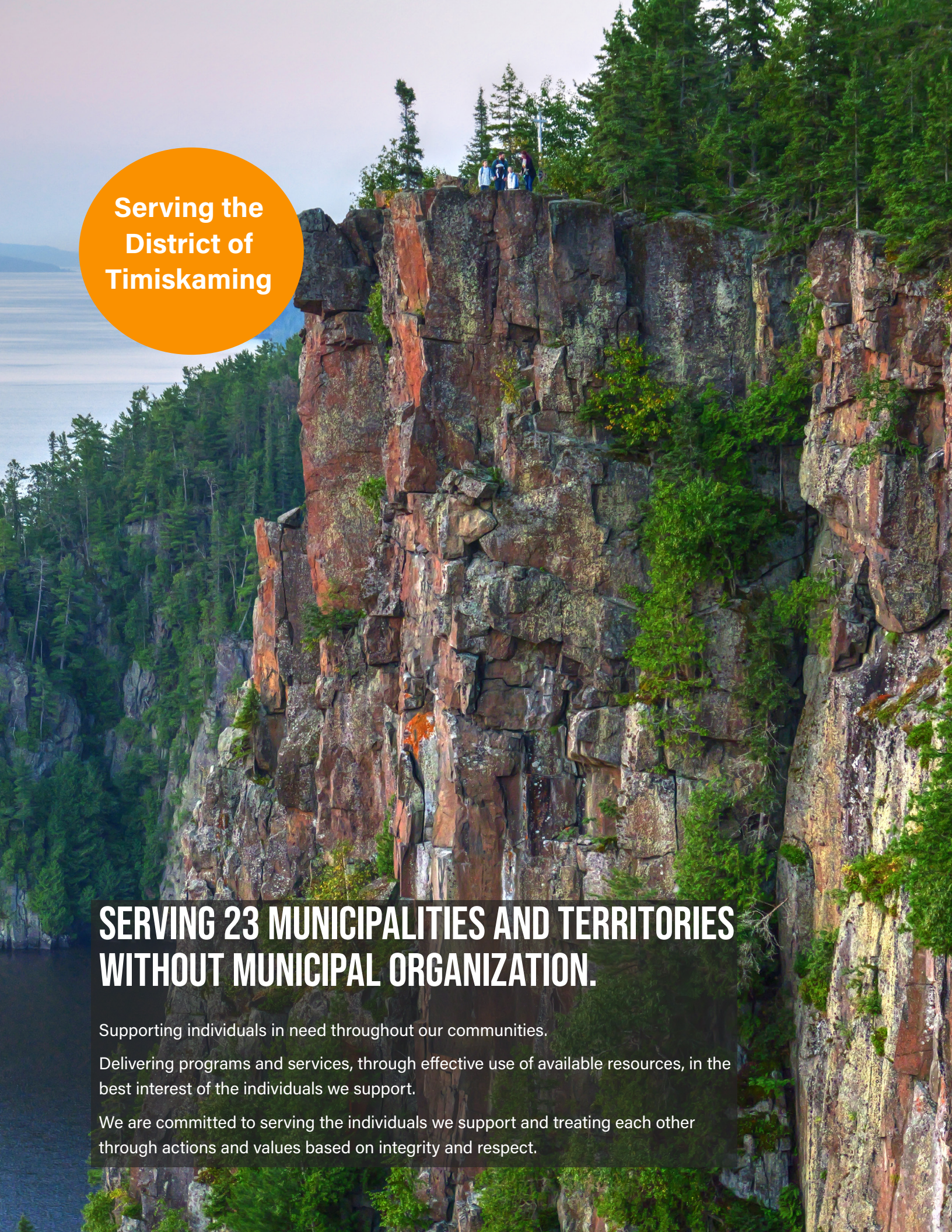
JANUARY 2026 - MARCH 2026



Visit us online!

Accessible versions of this document are available upon request. Ce document est disponible en français sur demande.

Support. Delivery. Commitment.



Serving the
District of
Timiskaming

SERVING 23 MUNICIPALITIES AND TERRITORIES WITHOUT MUNICIPAL ORGANIZATION.

Supporting individuals in need throughout our communities.

Delivering programs and services, through effective use of available resources, in the best interest of the individuals we support.

We are committed to serving the individuals we support and treating each other through actions and values based on integrity and respect.

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Accessible versions of this document are available upon request. Ce document est disponible en français sur demande.

SUPPORT

SUPPORTING INDIVIDUALS IN NEED THROUGHOUT OUR COMMUNITIES.

VIEW MORE REPORTS
AND DATA



www.dtssab.com

TO OUR STAKEHOLDERS

It is my pleasure to present the District of Timiskaming Social Services Administration Board's First Quarter Report for 2026. This report highlights the continued dedication of our staff, the strength of our partnerships, and our ongoing commitment to delivering responsive and sustainable services across the District.

During the first quarter, DTSSAB continued to respond to evolving community needs through investments in housing stability, emergency and community-based health services, accessible child care, and employment supports. Notable achievements included the completion of the Early Years and Child Care Service System Plan, continued advancement of Community Paramedicine services, positive operational outcomes through Ontario Works, and ongoing improvements to housing infrastructure and homelessness prevention initiatives.

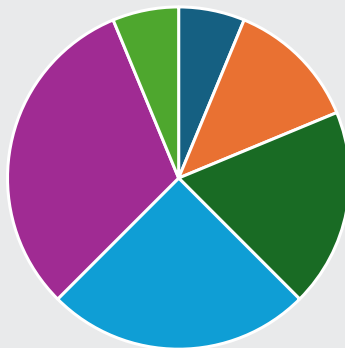
As we move through 2026, we remain focused on strengthening services through innovation, collaboration, and responsible stewardship of resources. The progress outlined in this report reflects the dedication of our employees, the guidance of our Board, and the valued support of our municipal, provincial, and community partners. Together, we continue to build stronger, healthier communities throughout the District of Timiskaming.

A handwritten signature in black ink, appearing to read 'M. Stewart', is displayed on a light gray rectangular background.

Mark Stewart - Chief Administrative Officer

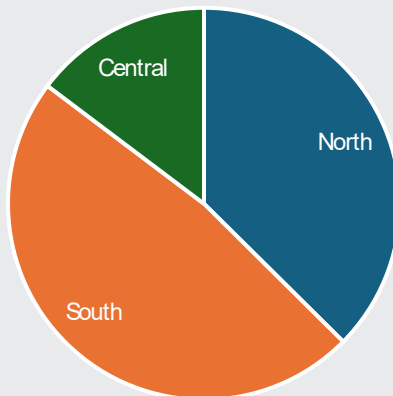
HOUSING SERVICES

2026 Q1 Application Breakdown



1 2 3 4 5 6

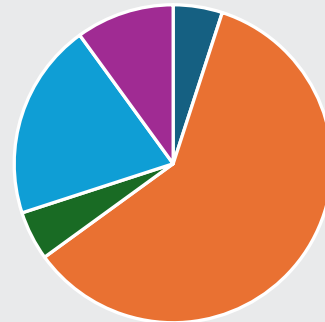
North South Central



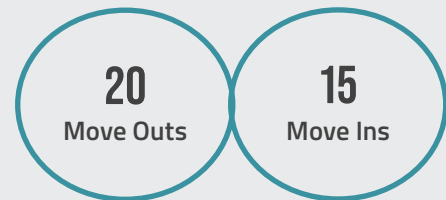
Unit Vacancy

Vacancies vary from month to month and are difficult to predict. The objective is to have a unit ready for a move in within 30 days of vacating by prior tenant. However, due to the condition of the unit, an increase in unit turnover, and supply chain issues, this 30 day window is not always feasible.

Reasons for Q1 Move Out



Purchased a home Deceased Evicted Health Left without Notice



Maintaining DTSSAB Housing Stock

Maintaining the 494 multi-residential units and 108 family units DTSSAB Housing Stock across the District of Timiskaming requires capital investment and regular maintenance.



25 Tweedsmuir Family Unit - Electrical Capital Project

When the family units at 25 Tweedsmuir Drive were constructed, 8 of the units had exterior electric components – either outlets or parking lot lights wired into their electrical panels. The bills for these units to date have been paid by the DTSSAB. A major project for housing this year was rectifying this

issue so that the units were connected to an independent panel/meter. This will enable tenants the independence to control their own electricity costs and payments. This will result in cost savings for the DTSSAB, as in 2025, the 8 units accrued electricity costs shy of \$25,000.00.

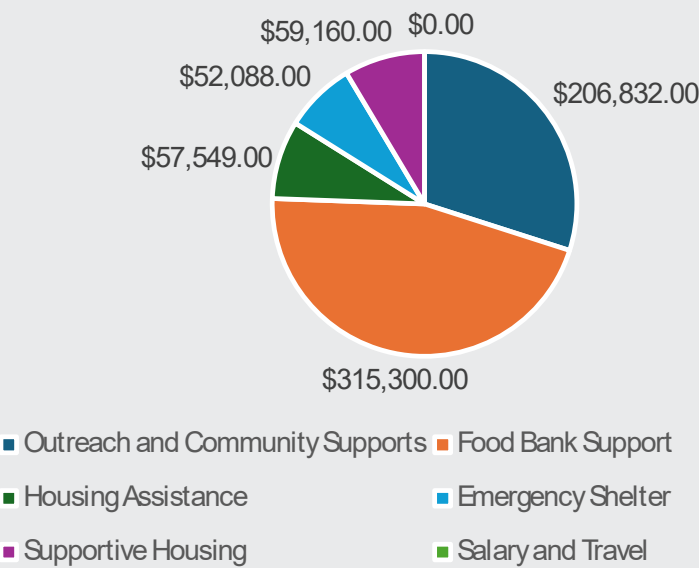


Learn more: www.dtssab.com

Homelessness Prevention Program (HPP) and the By-Names List

The Ministry of Municipal Affairs and Housing fiscal year for HPP Funding runs through to the end of March 2026. As a result, the breakdown below is representative of the entirety of the Homelessness Prevention Program’s fiscal year and how the funds were distributed. Many of these funds are distributed to community partners such as local Food Banks, transitional housing and outreach programs to maximize the effective delivery of services across the entire District of Timiskaming.

2025-26 HPP Funding Distribution



By Names List

Since the completion of the 2021 Enumeration Count – there has been a total of 364 individuals on the By Names List. The By Names list enables collaboration with key community partners, to increase accessibility, for clients and develop collaborative solutions. These agencies then meet on a bi-weekly basis to discuss the status of individuals on the list and how they can be supported to reach their goals. This approach has been an effective tool in matching individuals experiencing homelessness to the right supports. These individuals also may be presently precariously housed, staying with friends, residing within an institution, or at a shelter.



2026 Household Income Limits

Ontario’s Household Income Limits (HILs) and High Need Household Income Limits dictate eligibility and priority status for Rent-Geared-to-Income (RGI) social housing. HILs establish the maximum income a household can earn to qualify for a subsidy, while High Need limits identify the lowest-income

households requiring prioritized housing placement. This is calculated by the province each year. The 2026 thresholds set out by the Province are set out in the tables below.

2026 High Need Household Income Limits	
Bachelor	\$18,600
1 Bedroom	\$24,600
2 Bedroom	\$31,200
3 Bedroom	\$25,200
4+ Bedroom	\$30,000

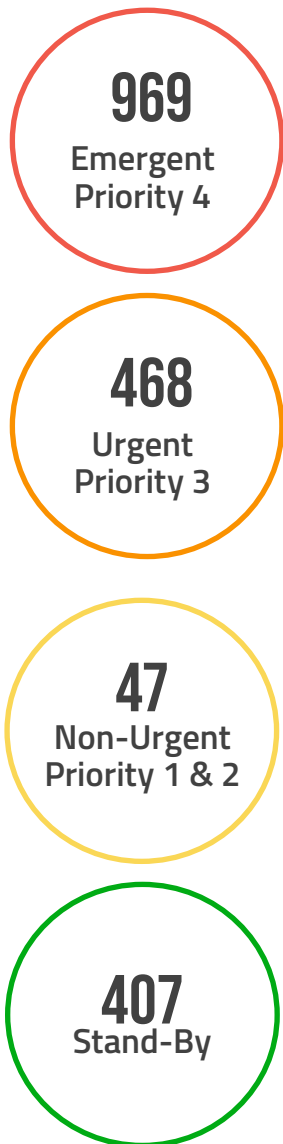
2026 Household Income Limits	
Bachelor	\$31,000
1 Bedroom	\$41,000
2 Bedroom	\$52,000
3 Bedroom	\$42,000
4+ Bedroom	\$50,000

**Housing
Services**

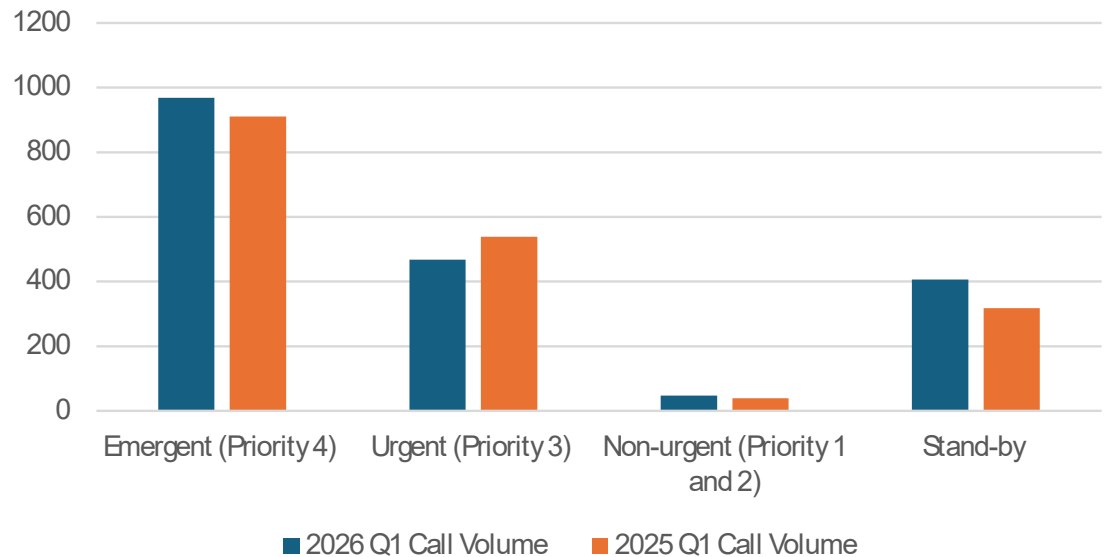
PARAMEDIC SERVICES

911 Dispatch Calls in Q1 2026

When an individual calls 911 and requires an ambulance, the Central Ambulance Communications Center, located in North Bay, prioritizes the call based on Ministry of Health Guidelines. They are grouped by priority or Emergent, Urgent, Non-Urgent and Stand-By. Definitions of these terms can be found in the Glossary section of this Report.



2026 Q1 x 2025 Q1



Land Ambulance Service Review

In 2025, DTSSAB Paramedic Services underwent the Ministry of Health's Land Ambulance Service Review. This process is a comprehensive assessment of compliance with provincial standards related to administration, quality assurance, and patient care. The review recognized several areas of strength, including staff professionalism, training, continuous quality improvement, and organizational preparedness.

Following the review, Paramedic Services has continued to advance identified opportunities through enhanced processes, strengthened quality assurance practices, improved technology solutions, and planned investments in fleet maintenance and asset management. These initiatives will support continued service excellence and long-term operational readiness.

Tiered Response Agreements

DTSSAB Paramedic Services uses tiered response agreements with local fire services to ensure that the right resources arrive as quickly as possible, especially when time-critical care is needed. The Leadership Team regularly reviews the agreements' contents and adjusts accordingly. This has been a focus during the first quarter of 2026. Tiered response agreements include commitments for fire departments to respond to calls such as cardiac arrest, loss of consciousness, and motor vehicle collision with injuries amongst others.



Learn more: www.dtssab.com

Community Paramedicine

Department representatives attended the Community Paramedicine Mental Health, Addictions, and Homelessness Roundtable with the aim to increase program offerings in the community.

467
Active
Clients

62
New
Clients

979
Home
Visits

184
Virtual
Visits

105
Client served at
Wellnes Clinics

1167
Interactions

EARLY YEARS AND CHILD CARE

Child Care Funding Allocation

In 2026 child care funding in Canada, especially in Ontario, is predominantly tied to the Canada-Wide Early Learning and Child Care (CWELCC) system.

Parent fees have not been reduced to \$10/day yet in Ontario. In 2026, average fees remain around \$19/day with a maximum cap of approximately \$22/day. This is a temporary freeze, not a further reduction.

In November 2025, the province released 2026 Funding amounts; with allocations re-adjusted in March 2025. Timiskaming's Total 2026 Child Care funding is **\$15,861,582**.

Cost-based Funding

This funding is provided to operators to cover real operating costs such as staff wages and benefits, rent, food, supplies, utilities and any training and licensing requirements.

Local Priorities Funding

This funding is a flexible fund used by DTSSAB to address specific regional needs that aren't fully covered by standard funding programs, that meets the local priorities of the Service Manager.

Innovation Funding

This funding is specifically set aside to support new, creative, or improved ways of delivering child care services. It is meant to test, develop, or expand ideas that improves child care for children, families and educators.

ECE Promotional Funding

This funding is allotted promoting the Early Childhood Educator (ECE) profession and attracting individuals into the field, to assist in addressing present province and nationwide shortages.

EarlyON Funding

EarlyON funding is used to support EarlyON and Family Centres and services they provide to families and young children. These programs are free for children from 0-6. These activities are intended to enrich the lives of local families and serves as a connector to local services.

Indigenous Led (Journey Together)

"Journey Together Funding" is Ontario government funding used to support reconciliation efforts and improve outcomes for Indigenous Led Child Care Programs.

Administration Funding

Administration funding under the Ontario Child Care Funding Guidelines can be used for Management and administrative staff costs, office and general expenses, systems and technology, governance and overhead as well as for planning, reporting, and compliance.

2026 Child Care Funding Breakdown

Cost-Based	\$10,150,462
Local Priorities	\$3,606,351
Innovation	\$114,377
ECE Promotional Fund	\$5,496
EarlyON	\$1,205,392
Indigenous Led Journey Together	\$422,118
Administration	\$357,386





Overview of Special Needs Resourcing (SNR) Model after One Year

The end of Q1 marked the one year milestone for the Special Needs Resourcing Program. The program has demonstrated measurable success in supporting children with diverse developmental, physical, and behavioral needs within inclusive environments in licensed child

care settings in the district of Timiskaming. The Program's primary objective to enhance participation, independence, and well-being has been and continues to be met through targeted interventions with DTSSAB's Inclusion Support staff.



Total number of individual children served with permission to observe/ refer to agencies



Number of participating licensed child care centres



Number of participating child care centres



Number of Early Learning School Readiness Program (ELSRP)



Average hours of support per day, one to two days per week, per centre (based on needs)



Number of Inclusion Support Worker centre visits across the District



During the first quarter of 2026, the Early Years and Child Care Service System Plan was completed. The Plan is required because it helps the province and our district make sure child care services are available, fair, high-quality, and responsive to families' needs.

This Plan is required to organize, improve, and sustain a child care system that actually works for children, families, and communities.

The full plan is available to review on the DTSSAB website at www.dtssab.com



**Early
Years and
Child Care**

Child Care Fee Subsidy Assistance Summary

Child Care Fee Subsidy is a government financial assistance program that helps families pay for licensed child care. The Child Care Fee Subsidy helps cover a portion or full amount of child care costs if a family is determined eligible. Eligibility is determined by a family's income, the reason for needing care and the child's age and hours of care.

Families can apply for this subsidy if their child is under 13 years old, enrolled in a licensed child care such as:

- Child Care Centres
- Licensed Home Child Care
- Before and After School Programs

	Jan. 2026	Feb. 2026	March 2026	Average
Infant	3	3	3	3
Toddler	6	7	7	7
Preschool	18	21	20	20
JK	5	5	6	5
SK	3	3	3	3
School	25	23	24	24
Fee Assistance Funding	\$38,110.30	\$39,019.80	\$41,571.23	

Family Discount

The multi-family discount is a price reduction offered when more than one child from the same family is enrolled in licensed child care at the same time. If a family has more than one child attending licensed child care, the DTSSAB provides a \$10 discount on one or more of the children's fees, increasing affordability and accessibility of crucial child care services. Below is how funds to provide the Family Discount were distributed during the first quarter.

	Jan. 2026	Feb. 2026	March 2026
Funds distributed per month for Fee Subsidy	\$31,680.00	\$29,096.50	\$32,511.50



Learn more: www.dtssab.com

General Operating Grant (GOG) for Children Aged 6-12

The General Operating Grant (GOG) is designed to support licensed child care centres and Home Child Care serving children 6-12 years to offset operating costs like rent, supplies and administration. It also supports staff wages and benefits while stabilizing child care programs.

The GOG is paid to child care providers on a monthly

basis and is separate from Cost-Based Funding which is intended to support children 0 to 5 years old.

In Q1, DTSSAB supported school-age children's programs across the district by providing GOG allocations totaling **\$241,112.25**.

Cost-Based Funding Update

After one full year of transitioning to Ontario's Cost-based funding formula for licensed child care providers we are in the process of finalizing the Year-end reconciliations. Licensed child care providers who are enrolled in the Canada-wide Early Learning Child Care system received funding based on the estimated actual costs of operating, rather than previous revenue-based models.

This model utilizes regional benchmarks for staffing, space, and operating days to determine funding allocations. This model aims to offer a more sustainable and equitable approach for child care providers compared to previous models that did not account for varying operational costs.

In the first quarter of 2026, the below amounts were issued to eligible child care providers.

Jan. 2026	Feb. 2026	March 2026
\$543,631.92	\$654,509.09	\$467,786.59



Early Years and Child Care

Canada-Wide Early Learning Child Care (CWELCC) Update

The Fee Reduction under the CWELCC system is the government-funding lowering of the amount parents pay for licensed child care, and it directly affects how much child care providers can charge.

Fee reductions were phased in (2022-2025). The stages were as follows:

- 25% reduction in April 2022
- 52.75% reduction by the end of 2022
- Continued reductions leading to a fee cap of \$22/day in 2025

- Long-term goal \$10/day by the end of 2026

Child Care Providers received funding as part of the Cost-Based Funding allocation to offset the reduction. Child Care Providers don't lose revenue; they receive government funding to replace the reduced parent fee. In the first quarter of 2026, funding was allocated to support the following number of CWELCC eligible children.

Age Group	Jan. 2026	Feb. 2026	March 2026
Infant	3	3	3
Toddler	6	7	7
Preschool	18	21	20
JK/SK	5	5	6

Ontario's Child Care IT Modernization

The Ministry of Education has announced Ontario's Child Care IT Modernization. This aims to create a centralized, user-friendly digital system for families and child care providers, featuring a provincial child care portal for finding care and managing subsidies. This initiative streamlines administration, improves data collection, and supports the implementation of the Canada-wide Early Learning and Child Care system.

Key Aspects:

Provincial Portal: Development of a "one window" digital portal to help families search and apply for child care

and fee subsidies and locate EarlyON programs.

System Objectives: To reduce administrative burden for child care providers, enhance data for decision-making, and provide a seamless digital experience for families.

Modernization Principles: Focused on co-designing with users, ensuring accessibility, and continuous improvement based on user feedback.

Implementation & Support: The project includes designing, developing, testing data migration, and training to modernize IT infrastructure.

**Providing life
stabilization and
Employment Support**

ONTARIO WORKS

The Ontario Works program continues to support clients in achieving life stabilization and employment through the provision of financial assistance and coordinated wraparound services in partnership with community organizations.

144

New Applications Submitted

Change of -25

39

Cases Referred to ODSP

Change of +7

26

Cases Exited Due to Employment Earnings

Change of -13

\$738.00

Average Monthly Employment Earnings

Change of +\$143.00

3

Emergency Assistance Applications

Change of -7

104

Cases Closed

Change of -26

Ontario Works Outcomes Update

We are pleased to report that the DTSSAB Ontario Works team has received its first quarter outcomes results. We are excited to share that all established performance outcomes were successfully achieved during this reporting period. These results reflect the continued dedication of staff, strong collaboration with community partners, and our ongoing commitment to delivering effective, client-focused services. Achieving all outcomes in the first quarter demonstrates the organization's strong performance and continued focus on supporting positive client and employment-related outcomes.

Outcome	Target	Obtained %
Action Plans	100%	91%
Referrals to Employment Ontario	32%	33%
Exits to Employment	14%	29%
Returns	36%	76%

Social Service Worker Month – March 2026

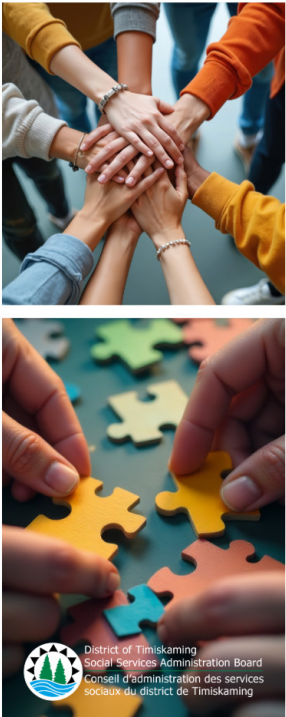
During March 2026, we proudly recognized and celebrated Social Service Worker Month, acknowledging the dedication, professionalism, and compassion demonstrated by social service workers across our organization and community. This annual recognition provided an opportunity to highlight the essential role social service professionals play in supporting individuals and families, strengthening communities, and improving overall well-being. Being a caseworker takes a special kind of person. It requires patience, compassion, resilience, and the ability to see possibility even in the most difficult situations. It means listening when others feel unheard, advocating when systems are complicated, and continuing to care even on the toughest days. That work is not always visible to others, but it makes a meaningful difference in the lives of the people we serve.

Throughout the month, staff contributions and achievements were acknowledged through internal recognition activities and messages of appreciation. The dedication demonstrated by our team in providing responsive and client-focused services continues to positively impact the individuals and communities we support.

Social Work Month

Thank you to our Ontario Works team who strive to enhance human well-being, meet the basic human needs of all people, and put special attention on the needs and empowerment of people who are vulnerable, oppressed and living in poverty.

Delivery.Support.Integrity



Centralized Intake - One Year Milestone

On January 27, 2026, the organization marked one year since the implementation of the Centralized Intake model. Over the past year, the transition to centralized application processing has supported greater consistency and efficiency in service delivery.

With applications now being completed through a centralized delivery agent rather than at local offices, staff have been able to dedicate more time and attention to direct client supports and service planning. This shift has increased capacity for staff to focus

on more meaningful and client-centered activities, including case management, individualized support, and connecting clients to programs and resources that support long-term stability and employment goals.

The first year of Centralized Intake has demonstrated positive operational impacts while also enhancing the organization's ability to provide responsive and supportive services to clients.

Integrated Employment Services (IES)

March 3, 2026, marked one year since all 47 Ontario Works offices and 47 ODSP offices across the province were fully onboarded to the IES model. This milestone reflects an important achievement in the continued transformation of employment services across Ontario.

Since the launch of the initial prototype sites in January 2021, followed by the Phase 1 and Phase 2 onboarding waves throughout 2023 and early 2024, and concluding with the final Phase 3 locations joining last year, each stage of implementation has contributed to building a stronger and more integrated employment services system.

The dedication and collaborative efforts of staff and partners have had a meaningful impact over the past year. Clients are demonstrating increased engagement, enhanced access to supports, and stronger connections to employment pathways. These outcomes highlight the positive impact and continued success of the IES initiative.

GLOSSARY

Term/Acronym	Program	Definition
By Names List	Housing Services	A coordinated, real-time list of individuals experiencing homelessness or at risk of homelessness used by community agencies to coordinate supports, track needs, and facilitate pathways to stable housing.
Centralized Intake	Ontario Works	A service delivery model where initial applications are processed through a centralized approach, allowing local staff to focus on ongoing case management, individualized supports, and client service planning.
Code 1 & 2 – Non-Urgent	Paramedic Services	Calls involving stable patients who require medical assessment, support, and/or transportation to a healthcare facility but do not require an urgent emergency response.
Code 3 – Urgent	Paramedic Services	Calls involving a patient who may be at risk of developing a life-threatening condition but is currently stable and requires timely medical attention.
Code 4 – Emergent	Paramedic Services	Calls involving an immediate threat to life or a critical medical emergency requiring the highest priority response and urgent intervention.
Community Paramedicine	Paramedic Services	A program that provides non-emergency, community-based healthcare services, including health assessments, chronic disease management, wellness supports, and connections to other healthcare and community
CWELCC (Canada-Wide Early Learning and Child Care)	Early Years and Child Care	A federal and provincial initiative designed to improve access to affordable licensed child care and reduce costs for families while supporting sustainable child care systems.
EarlyON	Early Years and Child Care	Free programs and services for families with children from birth to six years old that support early learning, child development, and connections to community resources.
General Operating Grant (GOG)	Early Years and Child Care	Provincial funding provided to eligible child care providers to support operating expenses such as staffing, administration, supplies, and program sustainability.
High Need Household Income Limit (High Need HIL)	Housing Services	A provincial income threshold used to identify the lowest-income households that receive priority consideration for Rent-Geared-to-Income housing.
Homelessness Prevention Program (HPP)	Housing Services	Provincial funding provided to Service Managers to support housing stability, homelessness prevention, emergency shelter, outreach, and related community supports.

GLOSSARY

Term/Acronym	Program	Definition
Household Income Limit (HIL)	Housing Services	Provincial income thresholds used to determine eligibility for Rent-Geared-to-Income housing assistance.
Integrated Employment Services (IES)	Ontario Works	Ontario's employment service delivery model that integrates employment, training, and support services to better connect individuals with opportunities and pathways to employment.
ODSP (Ontario Disability Support Program)	Ontario Works	A provincial program that provides income support, employment supports, and other services to eligible individuals with disabilities.
Rent-Geared-to-Income (RGI) Housing	Housing Services	A housing assistance model where rent is calculated based on a household's income to ensure housing remains affordable.
Special Needs Resourcing (SNR)	Early Years and Child Care	Supports and services designed to help children with developmental, physical, behavioural, or other needs fully participate in inclusive licensed child care settings.
Stand-By Call	Paramedic Services	A call where paramedic resources are requested to remain available on-site or nearby as a precautionary measure for a potential medical need or event.
Tiered Response Agreement	Paramedic Services	An agreement between paramedic services and local fire departments that coordinates emergency responses for specific time-sensitive incidents to ensure the most appropriate resources arrive as quickly as possible.



THE CORPORATION OF THE TOWN OF COBALT

BY-LAW NO. 2026-22

Being a By-Law to enter into an Agreement with Pete Gilboe for the Provision of By-Law Property Standards Enforcement Services in the Town of Cobalt

WHEREAS under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

AND WHEREAS under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

AND WHEREAS under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

WHEREAS the Council of the Town of Cobalt deems it desirable to enter into an agreement with Pete Gilboe for the provisions of By-Law and Property Standards Enforcement;

NOW THEREFORE the Council of The Corporation of the Town of Cobalt hereby enacts the following as a By-Law:

1. That Council hereby authorizes the Mayor and Clerk to enter into an agreement with Pete Gilboe to supply all services, equipment, labour, supervision, tools, and materials that are necessary for the On-call By-Law and Property Standards Enforcement Officer for the Town of Cobalt effective July 1, 2026 a copy of which is attached hereto as Schedule "A" and forms part of this By-Law.
2. That By-Law 2020-22, as amended, being a By-Law to enter into an agreement with Pete Gilboe for the provisions of By-Law Enforcement Services is hereby repealed;
3. That the Clerk of the Corporation of the Town of Cobalt is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-Law and schedule, after the passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law or its associated schedule.

TAKEN AS READ a first, second and third time and passed this 21st day of July, 2026.

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

Pat Anderson, Deput Mayor

Jaime Allen, Interim Clerk



**THE CORPORATION OF THE TOWN OF COBALT
SCHEDULE "A" TO BY-LAW NO. 2026-22**

By-Law Enforcement Services in the Town of Cobalt

This agreement made in duplicate this ____ day of _____, 2026.

Between:

The Corporation of the Town of Cobalt
(herein after called "the Town")

And:

Pete Gilboe
(herein after called "the Contractor")

That the Town and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

1. Supply all services, equipment, labour, supervision, tools, and materials that are necessary for the On-Call By-Law Enforcement and Property Standards Officer for the Town of Cobalt, in accordance with the attached job description, attached hereto as Appendix 1.
2. Provide the Town with a written report on a monthly basis summarizing the By-Law and property standards enforcement matters dealt with during the preceding month. Report are due by the 15th of the next month.
3. Provide the Town with an invoice on a monthly basis, summarizing the services from the proceeding month. Invoices are due by the 15th of each month.
4. To carry out the requirements of the Agreement safely and efficiently, the Contractor shall supply and utilize the following equipment:
 - i. Uniforms and any necessary personal protective equipment, clothing, gear and/or footwear.
 - ii. Transportation.
5. Not assign, transfer, convey, sublet or otherwise dispose of the Contract or his/her right, title or interest therein, or his/her power to execute such contract, to any other person, company or corporation, without the previous consent, in writing, from the Town, which consent shall not be unreasonably withheld.
6. The Contractor may subcontract services to an alternate qualified individual agreed upon by the Town subject to the same terms of this agreement including insurance and WSIB requirements. The Contractor shall notify the Town in advance if he intends to subcontract services or if he expects to be unavailable due to vacation, illness, or other extended

absence. The Contractor will arrange to pay the alternate qualified individual, and the Town will pay the Contractor directly.

The Contractor **shall not** be responsible for enforcing or responding to the following:

- Criminal Code or Highway Traffic Act matters, including trespass, theft, impaired driving, or vehicle stops, which fall under police jurisdiction;
- Noise or disturbance calls requiring after-hours response or where public safety is at risk;
- Animal control involving the physical capture, transport, or temporary housing of animals (see above);
- Fire Code enforcement, open burn inspections, or fire safety issues, unless specifically authorized by the Municipality;
- Building Code inspections or orders related to construction or occupancy;
- Public health enforcement, including mold, hoarding, or unsanitary living conditions, which are within the authority of the Northeastern Public Health Unit;
- Property seizure or eviction enforcement, unless accompanied by the appropriate court order, police, and at the direction of the Municipality.

Article II:

The Town will:

1. Pay the Contractor in lawful money of Canada plus all applicable taxes for the material and services aforesaid:
 - a. Flat Fee per Month for On-Call Service (Up to 40 hours): \$2,000.00 + HST
 - b. Mileage: As established on an annual basis by the Canada Revenue Agency
 - c. A Workplace Safety & Insurance Board (WSIB) surcharge based on the applicable WSIB Premium multiplied by the monthly flat fee/hourly rate. Example: WSIB Premium rate of \$1.35 per \$100 of earnings X \$1,000 = \$13.50 WSIB Surcharge.
 - d. Expenses related to any training the Town determines is required or necessary of the contractor. Expenses shall include course registration and travel expenses (lodging & meals).
2. Make payment on account thereof upon delivery and completion of the said work and receipt of an invoice with terms of Net 30 days after receiving such invoice.
3. Not release the contractor's personal information, including the contractor's address, email address, phone number or other personal information without prior authorization from the contractor.

Article III: Term

1. This Agreement shall commence on July 1, 2026 and remain in effect until terminated by either party.
2. Either party may terminate the agreement by providing 90 days written notice.

Article IV:

1. Creation and Nature of Relationship: INDEPENDENT CONTRACTOR

- a. The Town will appoint the Contractor as By-Law Enforcement Officer and Property Standards Officer.
- b. This Agreement is an Agreement for services to be rendered to the Town as an independent Contractor, and the parties have not created and do not intend to create by this Agreement or any subsequent renewals or extension thereof, a joint venture, partnership or employee relation between them.
- c. The Contractor will provide the Contractor's services to the Town of Cobalt as an independent contractor and not as an employee.
- d. Accordingly:
 - I. The Contractor agrees that the Town shall have no liability or responsibility for the withholding, collection or payment of any taxes, employment insurance premiums or Canada Pension Plan contributions on any amounts paid by the Town to the Contractor or amounts paid by the Contractor to its employees or contractors. The Contractor agrees to indemnify the Town from any and all claims in respect to the Company's failure to withhold and/or remit any taxes, employment insurance premiums or Canada Pension Plan contributions.
 - II. The Contractor agrees that as an independent contractor, the Contractor will not be qualified to participate in or to receive any employee benefits that the Town may extend to its employees.
 - III. The Contractor is free to provide services to other clients so long as there is no interference with the Contractor's contractual obligations to the Town.
 - IV. The Contractor has no authority to and will not exercise or hold itself out as having any authority to enter into or conclude any contract or to undertake any commitment or obligation for, in the name of or on behalf of the Town.

2. Workplace Safety Insurance Board: The Contractor agrees to submit to the Town, a Clearance Certificate from the Workplace Safety and Insurance Board (WSIB) of Ontario; or written confirmation from the Workplace Safety Insurance Board that the Contractor and employees are not subject to Workplace Safety Insurance. Workplace Safety Insurance Act coverage, assessments or reports are the exclusive responsibility of the Contractor. If in default under the Act or Regulations, the Town may withhold payment in an amount sufficient to cover such default or cancel the contract.

The Contractor shall supply the Town with his annual WSIB Premium Rate Summary when it becomes available (Note: WSIB normally issues their Premium Rate Summary by October 31st of each year).

Article V: Confidentiality

1. Confidential Information shall be used only for the exclusive purpose of carrying out the obligations under the terms of this Agreement. You are required to take all steps required to preserve the secrecy of the Confidential Information and shall not disclose, either directly or indirectly, the Confidential Information to any third party or person, save and except as may be authorized from time-to-time in writing, in advance, by the Town.
2. The Contractor is required to use all necessary efforts to prevent any unauthorized acquisition or use of the Confidential Information. The Confidential Information shall not be reproduced in any form except as required to carry out the Contractors obligations under this Agreement. This shall survive termination of this Agreement.

Article VI: Insurance

1. The Contractor agrees to maintain during the term of this Agreement Vehicle Liability Insurance naming the Town as coinsured, in the following amounts:
 - a. Vehicle Liability Insurance: \$2 million
2. The Contractor shall, within 7 days of the insurance renewal date, submit to the Town a Certificate of Insurance together with an Undertaking from the insurance company that such insurance will not be cancelled or reduced in coverage without thirty (30) days prior written notice to the Town.
3. Should the Town be of the opinion that the insurance taken out by the Contractor is inadequate in any respect for any reason whatsoever, the Contractor shall forthwith take out additional insurance satisfactory to the Town.

Article VII: Cancellation

1. The Town reserves the right to immediately terminate the Contract for sufficient cause, including but not limited to such items such as non-performance, etc.
2. If the Contractor should neglect to execute the work properly, or fail to perform any provision of this Award, the Town, after three (3) business days written notice to the Contractor, may, without prejudice to any other remedy in existence, make good such deficiencies and may deduct the cost thereof from any payment then and thereafter due to the Contractor. Continued failure of the Contractor to execute the work properly shall result in a termination of Contract. The Town shall provide written notice of termination.
3. The Town may elect to terminate the Contract if the original terms and conditions are significantly changed, giving thirty (30) calendar days written notice to the Contractor.
4. Either party may terminate the Contract by giving the other party ninety (90) calendar days written notice, giving reasons acceptable to the other. A period of less than ninety (90) calendar days to terminate the Contract may be negotiable if mutually agreeable among parties involved in the Contract.
5. Failure to maintain the required documentation during the term of the Contract may result in suspension of the work activities and/or cancellation of the Contract.

VIII: Indemnity

1. As a condition of carrying out this Agreement, the Town agrees to indemnify the Contractor against any and all claims, demands, suits or other proceedings for costs, damages, losses, liabilities, and expenses including reasonable legal fees that may be incurred in defending any claims that may be made against myself by a third party arising out of this agreement or the investigation contemplated by this agreement, except where costs, damages, liabilities and expenses result directly from negligent, dishonest or fraudulent acts committed by me in the course of the undertaking.
2. The Town shall provide the Contractor, on or before July 1st of each year, a Certificate of Insurance that outlines the limits of coverage and names the Contractor as an additional insured for the purposes of acting on behalf of the Town as its By-Law Enforcement & Property Standards Officer. Any and all other operations by the Contractor, including work undertaken for other clients, is hereby excluded from said coverage.

Article IX: Communications

1. All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the CCL for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

Pete Gilboe
P.O. Box 3025
New Liskeard ON P0J 1P0

The Town:

The Corporation of the Town of Cobalt
18 Silver Street
Cobalt, ON P0J 1C0

In witness whereof the parties have executed this Agreement the day and year first above written.

[illegible]

Pete Gilboe

Witness:
Print Name & Title:

The Corporation of the Town of Cobalt

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Pat Anderson, Deputy Mayor

Jaime Allen, Interim Clerk



**THE CORPORATION OF THE TOWN OF COBALT
APPENDIX "1" OF SCHEDULE "A" TO
BY-LAW & PROPERTY STANDARDS ENFORCEMENT BY-LAW 2026-22**

Contract Job Description



ON-CALL BY-LAW ENFORCEMENT OFFICER CONTRACT

POSITION TITLE: ON-CALL LAW ENFORCEMENT OFFICER

DEPARTMENT: ADMINISTRATION

SUMMARY OF DUTIES: To enforce the various regulatory By-Laws of the Municipality, including but not limited to property standards, burning, parking & traffic etc. to ensure the health and safety of the public by maintaining acceptable standards, on an on-call basis.

REPORTS TO: Town Manager/ Clerk-Treasurer

EDUCATION: Completion of Community College program in Law Enforcement and Security or equivalent. Successful completion of the Ontario Association of Property Standards Seminar. Possess current Class G license.

EXPERIENCE: Three (3) years in municipal related administration of By-Law enforcement and property standards.

SCOPE: Designated as the Provincial Offences Officer under legislation for legal action on By-Laws.

Maintains confidentiality of ratepayers, fellow employees and Council in the spirit of the Municipal Freedom of Information and Protection of Privacy Act, and individual rights and privileges.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following sets out the principle functions of the position and shall not be considered as a detailed description of all work requirements.

- To provide a variety of inspection, advisory and enforcement services pertaining to legislation and to the By-Laws of the municipality.
- Respond to complaints regarding alleged violations, conducts investigations into allegations, urging self-compliance where possible through discussion and written correspondence to violators.

- Provide information on By-Laws and enforcement conditions.
- Issue violation tickets and/or warnings.
- Enforce By-Laws through court action when necessary.
- Upon request, prepare reports for Council.
- Be prepared to complete weekend or evening patrol to observe, make notes, be prepared to charge and give testimony in Provincial Offences Court.
- Enforce any Town established regulatory By-Laws including but not limited to parking, zoning, and property standards, as directed by the CAO or designate. This position does not include the enforcement of provisions in the Animal Control By-Law.
- Promote good public relations and provide information to the public with respect to policies of the Municipality.
- Supply and utilize the following equipment:
 - o Uniforms and any necessary safety protective clothing, gear or footwear.
 - o Transportation.

EDUCATION/ EXPERIENCE/ SKILLS:

- Must have successfully completed a relevant diploma from a recognized post-secondary institution or equivalent.
- Minimum three (3) years related experience or field investigative experience.
- Excellent verbal and written communication skills.
- Ability to relate to elected officials, peers, and the public in a professional manner.
- Good understanding of regulatory By-Laws legislation and rules.
- Good knowledge of investigation, note taking and evidence gathering techniques.
- Good knowledge of court processes and procedures.
- Must have a valid G driver's license.

MENTAL EFFORT:

Variety of duties with frequent interruptions. Mental, visual and/or auditory concentration required when investigating, making notes or attendance to court.

DECISION MAKING AND JUDGEMENT:

Work is performed under the direction of the Town Manager or his/her designate.

Judgement is exercised in:

- Ensuring that all By-Laws are enforced precisely and fairly.
- Ensuring that decisions regarding violations can be fully supported.
- Ensuring the accuracy of letters of compliance and summonses.
- Utilizing appropriate resources within the municipality regarding interpretation of Town By-Laws and codes and recommending to supervisor potential legal action in situations of non-compliance.

WORKING CONDITIONS:

- Exposed to adverse weather conditions at times.
- Exposed to abusive language and threatening behaviour of public in emotionally adverse situations.
- Stress is a factor because of the reality of conflict with citizens about enforcement.
- Work both inside and outside under various conditions.
- Maintain an on-call schedule to ensure availability of By-Law Enforcement as required.

Work Schedule:

Work schedule may vary and include: days, evenings, nights and weekends.



The Corporation of the Town of Cobalt

Office Consolidated

By-Law No. 2020-22

**Being a By-Law to Enter into an Agreement with Pete Gilboe for the Provisions of
By-Law Enforcement Services in the Town of Cobalt**

By-laws and Resolutions amending Original Municipal By-law No. 2020-22:

By-Law 2022-18	August 16, 2022	To include the Title "Property Standards Officer"
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Note:

This office consolidation has been prepared to assist the reader in understanding the amendments to By-law No. 2020-22.



THE CORPORATION OF THE TOWN OF COBALT

BY-LAW NO. 2020-22

Being a By-Law to enter into an Agreement with Pete Gilboe for the Provisions of By-Law and Property Standards Enforcement Services in the Town of Cobalt

WHEREAS under Section 8(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality under this or any other Act shall be interpreted broadly to confer broad authority on the municipality to enable the municipality to govern its affairs at it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS under Section 10(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a single tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

WHEREAS the Council of the Town of Cobalt deems it desirable to enter into an agreement with Pete Gilboe for the provisions of By-Law and Property Standards Enforcement;

NOW THEREFORE the Council of the Corporation of the Town of Cobalt hereby enacts as follows:

1. **THAT** the Mayor and the Clerk be authorized to enter into an agreement with Pete Gilboe for the provision of By-Law and Property Standards Enforcement;
2. **THAT** the agreement be hereby for the period of June 1, 2020 to May 31, 2021 at the cost of \$24,000.00 before taxes;
3. **THAT** the Clerk of the Town of Cobalt is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-Law and Schedule as may be deemed necessary after the passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law.
4. **THAT** Schedule "A" Agreement between the Town of Cobalt and Pete Gilboe, Schedule "B" Request for Proposal and Schedule "C" Submission Form be attached and form part of this By-Law.

5. **THAT** this By-Law shall come into force and take effect upon final passing thereof.

Read a first, second and third time and finally passed this 22nd day of May 2020.

Mayor

Interim Clerk/Treasurer



THE CORPORATION OF THE TOWN OF COBALT

BY-LAW NO. 2026-23

Being a By-Law to Confirm the Proceedings of Council of the Corporation of the Town of Cobalt

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Cobalt at this Session be confirmed and adopted by By-Law.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Cobalt hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Town of Cobalt in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Cobalt, documents and transactions entered into during the July 21, 2026 Council meeting, are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Town of Cobalt are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Cobalt during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Chief Administrative Officer or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Town of Cobalt to all documents referred to in said paragraph 1.

TAKEN AS READ a first, second and third time and passed this 21st day of July, 2026.

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

Pat Anderson, Deputy Mayor

Jaime Allen, Interim Clerk

From: [Angela Adshead](#)
To: [Jaime Allen](#); [Cassandra Beaudoin](#)
Subject: Resignation
Date: July 11, 2026 10:12:03 AM

Hello

On the advice of my medical team and due to my recent medical issues (last week), I am resigning effective immediately.

Mayor Adshead

Thank you

Mayor Angela Adshead
Town of Cobalt
aadshead@cobalt.ca