

THE CORPORATION OF THE TOWN OF COBALT

REGULAR COUNCIL MEETING COBALT COMMUNITY HALL March 3, 2026 at 6:30 p.m. AGENDA

1. **Call to Order**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
3. **Public Meetings**
4. **Deputations/Delegation**
5. **Adoption of Meeting Agenda**

DRAFT MOTION

BE IT RESOLVED THAT Council approve the agenda of the Regular Meeting dated March 3, 2026 as presented.

Moved by:

Seconded by:

**DISCUSSION
VOTE**

6. **Adoption of Previous Council Minutes**

DRAFT MOTION

BE IT RESOLVED THAT Council approve the following minutes as presented:

Regular Meeting of Council – February 3, 2026

Special Meeting of Council – February 10, 2026

Moved by:

Seconded by:

**DISCUSSION
VOTE**

7. **Staff Reports**

DRAFT MOTION

BE IT RESOLVED THAT Council accept the staff reports as presented.

Moved by:

Seconded by:

DISCUSSION

7.1 By-Law Enforcement – November & December 2025

7.2 Staff Report 2026.03.03.01 – 2026 Municipal Elections – Advance Voting

7.3 Staff Report 2026.03.03.02 – 2026 Municipal Elections – Use of Corporate Resources

VOTE

March 3, 2026

8. Items for Council consideration

8.1 Temiskaming Municipal Association – Urgent Highway Safety and Driver Training Concerns in Northern Ontario

DRAFT MOTION

BE IT RESOLVED THAT the Temiskaming Municipal Association (TMA) members endorse the proposed highway safety and driver training recommendations, including:

1. Requiring all commercial drivers and all new drivers to undergo road testing exclusive by Ministry of Transportation Ontario (MTO) – certified inspectors, eliminating the use of third-party private testing companies for these categories;
2. Directing the Ministry of Transportation of Ontario to implement enhance oversight and auditing of driving schools, including mandatory performance reviews tied to student road test outcomes, and corrective actions or suspension of accreditation schools with consistently poor results; and
3. Requiring drivers to demonstrate clear and comprehensive knowledge of road regulations, signage, and highway safety rules without the use of electronic devices prior to licensing;

AND FURTHER THAT the draft letter outlining these concerns and recommendations as approved by the TMA members, be forwarded to the following officials for their consideration and action:

- The Honourable Doug Ford, Premier of Ontario
- John Vanthof, MPP, Timiskaming-Cochrane
- The Honourable Prabmeet Sarkaria, Minister of Transportation of Ontario

Moved by:

Seconded by:

DISCUSSION VOTE

8.2 2025 Council Remuneration and Expenses

DRAFT MOTION

BE IT RESOLVED THAT the Annual Statement of 2025 Remuneration and Expenses for Council members be submitted to the Ministry of Municipal Affairs.

Position	Name	Renumeration	Expenses	Total
Mayor	Adshead, Angela	\$9,327.01	0.00	\$9,327.01
Councillor	Anderson, Patricia	\$6,663.48	0.00	\$6,663.48
Councillor	Hughes, Gary	\$6,663.48	0.00	\$6,663.48
Councillor	Hunter, Angela	\$3,887.03	0.00	\$3,887.03
Councillor	Lafleur, Rene	\$6,663.48	0.00	\$6,663.48
Councillor	Starchuk, Jim	\$6,663.48	0.00	\$6,663.48
Councillor	Ward, Stephen	\$1,415.05	0.00	\$1,415.05
Councillor	Wilcox, Douglas	\$6,663.48	0.00	\$6,663.48

Committee/Board Representative

Position	Name	Honorarium	Board / Committee

Moved by:

Seconded by:

DISCUSSION VOTE

8.3 Cobalt Drinking Water System – 2025 Annual / Summary Report

DRAFT MOTION

BE IT RESOLVED THAT Council hereby acknowledges receipt of the 2025 Annual/Summary Report for the Cobalt Drinking Water System as prepared by Ontario Clean Water Agency.

Moved by:

Seconded by:

**DISCUSSION
VOTE**

9. Items for Council information

DRAFT MOTION

BE IT RESOLVED THAT Council accept the items for Council information as presented.

Moved by:

Seconded by:

DISCUSSION

9.1 Northeastern Public Health – Minutes of the November 27, 2025 Regular Meeting

9.2 Northeastern Public Health – Minutes of the January 12, 2026 Regular Meeting

9.3 Cobalt Historical Society – Minutes of the December 1, 2025 Regular Meeting

9.4 Sue Nielsen – Memorial Bench Installation at Drummond Park

9.5 Human Rights Tribunal

9.6 Coleman Township – Water System

9.7 Coleman Township – Library Budget Request

9.8 DTSSAB – Response to Sewer Backup at 24 Prospect Avenue

VOTE

10. By-Laws and Agreements

10.1 By-Law 2026-11 Use of Corporate Resources During an Election (Staff Report 2026.03.03.02)

DRAFT MOTION

WHEREAS Council received Staff Report 2026.03.03.02;

NOW THEREFORE BE IT RESOLVED THAT By-Law 2026-11 being a By-Law to establish a use of corporate resources during an election policy for the Town of Cobalt be taken as read a first, second and third time and finally passed this 3rd day of March, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

Moved by:

Seconded by:

**DISCUSSION
VOTE**

11. Unfinished Business

THE CORPORATION OF THE TOWN OF COBALT

REGULAR COUNCIL MEETING COBALT COMMUNITY HALL February 3, 2026 MINUTES

Present:

Deputy Mayor: Pat Anderson

Councillors: Rene Lafleur
Gary Hughes
Jim Starchuk
Doug Wilcox
Stephen Ward

Absent: Angela Adshead (with notice)

Staff: J. Allen, Interim Clerk-Treasurer
C. Beaudoin, Deputy Clerk-Treasurer

1. Call to Order

Deputy Mayor Anderson called the meeting to order at 6:30 p.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None

3. Public Meetings

None

4. Deputations/Delegation

None

5. Adoption of Meeting Agenda

RESOLUTION No. 2026-016

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Starchuk

BE IT RESOLVED THAT Council approve the agenda of the Regular Meeting dated February 3, 2026 as presented

CARRIED

6. Adoption of Previous Council Minutes

RESOLUTION No. 2026-017

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Hughes

BE IT RESOLVED THAT Council approve the following minutes as presented:

Regular Meeting of Council – January 13, 2026

CARRIED

7. **Staff Reports**

RESOLUTION No. 2026-018

MOVED BY: Councillor Starchuk

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT Council accept the staff reports as presented.

7.1 Cobalt Public Library – Minutes of the December 6, 2025 Meeting

7.2 Staff Report 2026.02.03.01– By-Law 2026-07 to Delegate Authority During Lame Duck

CARRIED

8. **Items for Council consideration**

8.1 Classic Theatre Foundation Repairs

RESOLUTION No. 2026-019

MOVED BY: Councillor Wilcox

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT Council approves the foundation repair for the Classic Theatre, 30 Silver Street, in the amount of \$48,897.08 (including HST) as quoted by First General Temiskaming – Rivard Bros Ltd.

CARRIED

8.2 2025-26 Inspection Report for the Cobalt Drinking Water System

RESOLUTION No. 2026-020

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Hughes

BE IT RESOLVED THAT Council hereby acknowledges receipt of the 2025-26 Inspection Report for the Cobalt Drinking Water System as prepared by Ontario Clean Water Agency.

CARRIED

8.3 Ontario Municipal Employees Retirement System (OMERS) – Bill 68

RESOLUTION No. 2026-021

MOVED BY: Councillor Wilcox

SECONDED BY: Councillor Starchuk

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children’s aid societies, and electricity distribution companies;

AND WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades;

AND WHEREAS the Government of Ontario has passed legislative changes to OMERS’ governance structure through Bill 68;

AND WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources;

AND WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers;

AND WHEREAS municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT the Town of Cobalt does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

AND FURTHER BE IT RESOLVED THAT the Town of Cobalt Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees and that this resolution be circulated to:

- The Honourable Rob Flack, Minister of Housing and Municipal Affairs;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- Timiskaming MPP John Vanthof; and
- The Association of Municipalities of Ontario (AMO).

CARRIED

9. **Items for Council information**

RESOLUTION No. 2026-022

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Starchuk

BE IT RESOLVED THAT Council accept the items for Council information as presented.

9.1 City of Temiskaming Shores – Temiskaming Shores Area Transit OTIF Collaboration Framework

CARRIED

10. **By-Laws and Agreements**

10.1 By-Law 2026-07 to Delegate Authority during Lame Duck Period (Staff Report 2026.02.03.01)

RESOLUTION No. 2026-023

MOVED BY: Councillor Ward

SECONDED BY: Councillor Lafleur

WHEREAS Council received Staff Report 2026.03.02.01;

NOW THEREFORE BE IT RESOLVED THAT By-Law 2026-07 being a By-Law to Delegate Authority during Lame Duck be taken as read a first, second and third time and finally passed this 3rd day of February, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

CARRIED

10.2 By-Law 2026-08 - Ontario Transfer Payment Agreement - Fire Protection Grant

RESOLUTION No. 2026-024

MOVED BY: Councillor Hughes

SECONDED BY: Councillor Wilcox

BE IT RESOLVED THAT By-Law 2026-08 being a By-Law to authorize the execution of an Ontario Transfer Payment Agreement for the Fire Protection Grant be taken as read a first, second and third time and finally passed this 3rd day of February, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

CARRIED

10.3 By-Law 2026-09 – Ontario Transfer Payment Agreement - Pothole Prevention & Repair Program

RESOLUTION No. 2026-025

MOVED BY: Councillor Lafleur

SECONDED BY: Councillor Wilcox

BE IT RESOLVED THAT By-Law 2026-09 being a By-Law to authorize the execution of an Ontario Transfer Payment Agreement for the Pothole Prevention and Repair Program be taken as read a first, second and third time and finally passed this 3rd day of February, 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

CARRIED

11. **Unfinished Business**
Special Meeting February 10, 2026 at 2:30pm– Budget Meeting

12. **New Business**

12.1 Schedule of Accounts

RESOLUTION No. 2026-026

MOVED BY: Councillor Wilcox

SECONDED BY: Councillor Hughes

BE IT RESOLVED THAT Council receives the following Schedules as presented:

Schedule No. 2025-25 in the amount of \$65,614.02

Schedule No. 2026.02 in the amount of \$148,635.55

CARRIED

13. **Mayor's Report**

None

14. **Closed Meeting**

None

15. **Business Arising from Closed Meeting**

None

16. **Confirmation By-Law**

RESOLUTION No. 2026-027

MOVED BY: Councillor Starchuk

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT By-Law No. 2026-10 being a By-Law to confirm the proceedings of Council of the Corporation of the Town of Cobalt be taken as read a first, second and third time this 3rd day of February 2026;

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

CARRIED

17. **Adjournment**

RESOLUTION No. 2026-028

MOVED BY: Councillor Wilcox

SECONDED BY: Councillor Hughes

BE IT RESOLVED THAT the Regular Meeting of Council be adjourned at 7:12 p.m.

CARRIED

Pat Anderson, Deputy Mayor

Jaime Allen, Interim Clerk Treasurer

THE CORPORATION OF THE TOWN OF COBALT

SPECIAL MEETING COBALT COMMUNITY HALL February 10, 2026 at 2:30 p.m. MINUTES

Present:

Deputy Mayor: Pat Anderson

Councillors: Gary Hughes
Rene Lafleur
Jim Starchuk
Stephen Ward
Doug Wilcox

Absent: Angela Adshead (with notice)

Staff: J. Allen, Interim Clerk-Treasurer
C. Beaudoin, Deputy Clerk-Treasurer

1. **Call to Order:**
Deputy Mayor Anderson called the meeting to order at 2:30 p.m.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
None
3. **Adoption of Meeting Agenda**

RESOLUTION No. 2026-029

MOVED BY: Councillor Ward
SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT Council approve the agenda of the Special Meeting dated February 10, 2026 as presented.

CARRIED

4. **Business**
 - 4.1 Presentation and review of the 2026 Capital Budget
 - 4.2 Presentation and review of the 2026 Operating Budget

RESOLUTION No. 2026-030

MOVED BY: Councillor Hughes
SECONDED BY: Councillor Starchuk

BE IT RESOLVED THAT Council hereby acknowledges the presentation of the 2026 Operating and Capital Budget, Draft #1.

CARRIED

5. Adjournment

RESOLUTION No. 2026-31

MOVED BY: Councillor Wilcox

SECONDED BY: Councillor Lafleur

BE IT RESOLVED THAT the Special Meeting of Council be adjourned at 4:41 p.m.

CARRIED

Pat Anderson, Deputy Mayor

Jaime Allen, Interim Clerk

DRAFT

To: TMA Members **Report No:** 2026-R-01

From: Suzie Fournier **Department:** _____

Subject: Urgent Highway Safety and Driver Training Concerns in Northern Ontario

Attachment(s): _____

Recommendation

BE IT RESOLVED THAT the TMA members endorse the proposed highway safety and driver training recommendations, including:

1. Requiring all commercial drivers and all new drivers to undergo road testing exclusively by Ministry of Transportation of Ontario (MTO)–certified inspectors, eliminating the use of third-party private testing companies for these categories;
2. Directing the Ministry of Transportation of Ontario to implement enhanced oversight and auditing of driving schools, including mandatory performance reviews tied to student road test outcomes, and corrective actions or suspension of accreditation for schools with consistently poor results; and
3. Requiring drivers to demonstrate clear and comprehensive knowledge of road regulations, signage, and highway safety rules without the use of electronic devices prior to licensing;

AND FURTHER THAT the draft letter outlining these concerns and recommendations, as approved by the TMA members, be forwarded to the following officials for their consideration and action:

- The Honourable Doug Ford, Premier of Ontario
- John Vanthof, MPP, Timiskaming–Cochrane
- The Honourable Prabmeet Sarkaria, Minister of Transportation of Ontario

Purpose of Report

The purpose of this report is to highlight the urgent need for safety, infrastructure, and regulatory improvements on Ontario’s highways. These highways are essential transportation corridors supporting residents, commercial activity, tourism, and emergency services. Current conditions pose significant and growing safety risks that require immediate provincial action.

Incident Tracking and Historical Context

Incidents on Ontario highways have become increasingly visible through social media reporting and first-responder accounts. Investigations into commercial truck training and licensing, along with findings from the Auditor General of Ontario, have identified systemic issues as far back as 2018. Despite repeated warnings, insufficient action has been taken to address these problems.

Highways Dependence

Ontario highways are relied upon daily by:

- **Local residents** commuting for work, education, and healthcare
- **Commercial transport and supply chains**, including logging, mining, and essential supply chains (food, medical supplies etc.)
- **Emergency services**, including ambulance, fire, and police
- **Tourism operators and seasonal travelers**

For many communities, particularly in rural and northern regions, highways are the only viable transportation link to essential services and economic opportunities.

Driver Training and Qualification Issues

There is growing concern regarding the quality and consistency of driver training, particularly for commercial motor vehicle operators. The use of third-party private companies to conduct road testing raises questions about oversight, consistency, and accountability.

Residents and first responders increasingly report unsafe driving behaviors, including:

- Improper lane usage
- Inadequate winter driving skills
- Poor defensive driving practices

Drivers must demonstrate the ability to read, understand, and apply road regulations, signage, and safety rules independently, without reliance on electronic devices, to ensure safe operation under all driving conditions.

Impacts on Communities

The current state of Ontario highways have resulted in:

- Increased frequency and severity of collisions

- Loss of life and serious injuries
- Emotional and financial strain on families and communities
- Delays to emergency response times
- Increased costs to municipalities, healthcare systems, and businesses

These impacts disproportionately affect rural, northern, and remote communities where alternative routes and services are limited or unavailable.

Immediate Recommendations

It is strongly recommended that the Ministry of Transportation of Ontario (MTO) take the following actions:

- 1. Exclusive MTO Road Testing**
Require all commercial drivers and all new drivers to be road-tested exclusively by MTO-certified inspectors, eliminating the use of third-party private testing companies for these categories.
- 2. Enhanced Oversight of Driving Schools**
Implement stricter oversight and auditing of driving schools, including:
 - Mandatory performance reviews tied to student road test outcomes
 - Requiring schools whose students consistently fail standardized road tests to modify training practices or face suspension or loss of accreditation
- 3. Driver Knowledge Verification**
Require drivers to demonstrate clear and comprehensive knowledge of road regulations, signage, and highway safety rules without the aid of electronic devices prior to licensing.

These measures would significantly improve driver competency, strengthen accountability within the driver training industry, and enhance overall highway safety across Ontario.

Conclusion

Continued inaction places residents, workers, and travelers at unacceptable risk. Immediate improvements to driver testing standards, enforcement practices, and long-term infrastructure planning are essential to protect public safety and ensure equitable transportation standards across Ontario.

Prepared: Suzie Fournier
Reviewed: _____

Date: January 29, 2026

Temiskaming Municipal Association (TMA)

Email: tma@northernontario.ca

January 30, 2026

The Honourable Doug Ford

Premier of Ontario

Premier's Office

Room 281, Main Legislative Building

Queen's Park

111 Wellesley Street West

Toronto, ON M7A 1A5

premier@ontario.ca

The Honourable Prabmeet Singh Sarkaria

Minister of Transportation

Ministry of Transportation of Ontario

5th Floor, 777 Bay Street

Toronto, ON M7A 1Z8

prabmeet.sarkaria@pc.ola.org

Mr. John Vanthof, MPP

Timiskaming—Cochrane

Pinewoods Centre, Unit 5

247 Whitewood Avenue, P.O. Box 398

New Liskeard, ON P0J 1P0

jvanthof-co@ndp.on.ca

Dear Premier Ford, Minister Sarkaria, and MPP Vanthof,

On behalf of the **Temiskaming Municipal Association (TMA)**, I am writing to express serious and growing concerns regarding highway safety across Northern Ontario and to formally present recommendations approved by the TMA membership.

Ontario's highways are critical transportation corridors for our communities. Residents rely on them daily to travel to work, school, sports, and medical appointments. They are essential to commercial supply chains, emergency services, and the regional tourism economy. For many rural and northern communities, highways are the only viable link to essential services.

In recent years, incidents on Ontario highways have increased in frequency and severity. These concerns are regularly reported by residents, first responders, and municipal officials, and have been reinforced by investigations into commercial driver

training and licensing, including findings from the Auditor General of Ontario dating back to 2018. Despite these warnings, systemic issues remain unresolved.

The TMA is particularly concerned about the quality, consistency, and oversight of driver training and testing, especially for commercial motor vehicle operators. The current reliance on third-party private testing companies raises questions regarding standardization, accountability, and public safety. Unsafe driving behaviours such as improper lane usage, inadequate winter driving skills, and poor defensive driving practices are being observed with increasing frequency.

As a result, the TMA respectfully recommends the following actions by the Ministry of Transportation of Ontario:

1. Require all commercial drivers and all new drivers to be road-tested exclusively by MTO-certified inspectors, eliminating the use of third-party private testing companies for these categories.
2. Implement enhanced oversight and auditing of driving schools, including mandatory performance reviews tied to student road test outcomes, and corrective measures or suspension of accreditation for schools with consistently poor results.
3. Require drivers to demonstrate clear and comprehensive knowledge of road regulations, signage, and highway safety rules without the use of electronic devices prior to licensing.

These measures would significantly improve driver competency, strengthen accountability within the driver training system, and enhance highway safety for all Ontarians.

Continued inaction places residents, workers, and travelers at unacceptable risk. The TMA urges the Province to take immediate steps to address these issues and would welcome the opportunity to discuss these recommendations further.

Thank you for your attention to this important matter. We look forward to your response and to working collaboratively toward safer highways across Ontario.

Sincerely,

Lois Perry
Temiskaming Municipal Association (TMA)
On behalf of the TMA Membership



2025 Annual/Summary Report for the Cobalt Drinking Water System

PREPARED BY

Ontario Clean Water Agency
on behalf of the Town of Cobalt

February 18, 2026
Rev: 0

Revision History

Rev. No.	Date	Prepared by:	Approved by:	Description
0	February 18, 2026	I. Bruneau, PCT	B. Logan, Senior Operations Manager	Revision 0 issued

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Appendix A: Major Maintenance and Capital Expenditures

Appendix B: Monthly Summary of Microbiological & Operational Test Results

Background

Municipalities throughout Ontario are required to comply with Ontario Regulation 170/03 made under the Safe Drinking Water Act (SDWA) since June 2003. The Act was passed following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking-water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

O. Reg. 170/03 requires the owner to produce an Annual Report, under Section 11. This report must include the following:

1. Description of system and chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This Annual Report must be completed by February 28th of each year.

The regulation also requires a Summary Report which must be presented and accepted by Council by March 31st of each year for the preceding calendar year reporting period.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any regulatory requirement the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The Safe Drinking Water Act, 2002 and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows.
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The two reports have been prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Owner and presented to council as the 2025 Annual/Summary Report.

Section 11 – Annual Report

1. Introduction

Drinking-Water System Name	Cobalt Drinking Water System
Drinking-Water System Number	220000362
Drinking-Water System Owner	The Corporation of the Town of Cobalt
Drinking-Water System Category	Large Municipal, Residential System
Municipal Drinking Water Licence No.	206-101 (issued September 14, 2022)
Drinking Water Works Permit No.	206-201 (issued April 28, 2021)
Permit to Take Water No.	6462-BB9RFA (issued May 2, 2019)
Reporting Period	January 1, 2025 to December 31, 2025

Does your Drinking-Water System serve more than 10,000 people? No

Is your annual report available to the public at no charge on a web site on the Internet?

Yes - on the municipal website

Location where Report required under O. Reg. 170/03 Schedule 22 will be available for inspection:

Town of Cobalt Municipal Office
 18 Silver Street, Cobalt
 ON P0J 1C0

Township of Coleman Municipal Office
 937907 Marsh Bay Road, Coleman
 ON P0J 1C0

Drinking Water Systems that receive drinking water from the Cobalt Drinking Water System

The Cobalt Drinking Water System provides drinking water to the Town of Cobalt and the Coleman distribution system.

Drinking Water System Name	Drinking Water System Number
Cobalt Drinking Water System	220000362
Coleman Distribution System	260074321

The Annual Report was provided to all connected Drinking Water System Owners

The Ontario Clean Water Agency prepared the 2025 Annual/Summary Report for the Cobalt Drinking Water System and provided a copy to the system owner; the Town of Cobalt and to the connected system owner; the Township of Coleman.

System Users are notified that the Annual Report is available for viewing through:

- Notice at the Municipal Office

2. Description of the Cobalt Drinking Water System

The Cobalt Drinking Water System is owned by the Corporation of the Town of Cobalt and consists of a Class 2 water treatment subsystem and a Class 1 water distribution subsystem that services the Town of Cobalt and Coleman Township. The system serves a population of approximately 1350 residents including the connected population in the Coleman Township Distribution System. The Ontario Clean Water Agency is the accredited operating authority and is designated as the Overall Responsible Operator for both the water treatment and water distribution facilities.

Raw Water Supply

The raw water is taken from a protected water body, Sasaginaga Lake and directed to the water treatment plant located about 500 meters West of Pyrite Street in Cobalt. The intake structure is located 191 meters into the lake, at a depth of 7.5 meters and is equipped with a 2440 mm diameter drum base with a 560 mm diameter manually adjustable conical cover. The raw water intake pipe consists of a 215 m long, 450 mm diameter polyethylene pipe with a design capacity of 8726 m³/day.

A flow meter is located in the water treatment plant to monitor raw water flows. The raw water is also continuously monitored for pH, turbidity and temperature.

Water Treatment

The Cobalt water treatment plant is a direct filtration facility with two treatment trains operating in parallel, each consisting of coagulant addition, pH adjustment (if needed), a pre-contact tank, and four dual media pressure filters. Primary disinfection is accomplished by ultraviolet light (UV) radiation and chlorine gas.

The plant consists of a raw water wet well with manual screens and lifting equipment, two low lift suction pumps (one duty and one standby) each rated at 36 L/s at a TDH of 42.1m, two high lift suction pumps (one duty and one standby) each rated at 79.0 L/s at a TDH of 50m equipped with variable frequency drives (VFDs) and two pre-contact vessels, each having a volume of 3.6 cubic meters. Poly Aluminum Chloride (PAC) is added prior to the pre-contact tank for coagulation and flocculation. The low lift pumps feed four pressurized dual media

sand/anthracite filters. Each filter is equipped with an on-line turbidity analyzer to monitor the effluent turbidity.

Water is then directed to two (2) parallel UV irradiation systems which are used to achieve most of the required primary disinfection. Each unit is rated at 3974 m³/day at a 85% UVT with a design dose of 40 mJ/cm² and is equipped with actuated control valves that allow switchover between units.

A chlorine gas feed system is housed in a separate room of the plant with access from the outside only. Chlorine gas is injected into the water following the UV system treatment using two booster pumps and two automatically controlled v-chlorination feed units capable of providing 45 kilograms/day of chlorine. The chlorine is added pace-to-flow to meet the remaining primary disinfection requirements and maintain the required secondary disinfection within the distribution systems.

Water Storage

The water then goes into an 8.527 m diameter and 10.869 m high glassed fused to steel standpipe, having a total volume of 621 m³. The high lift pumps direct water from the standpipe to the Cobalt and Coleman Distribution Systems and to the Cobalt Water Tower.

Before entering the distribution systems, the treated water is monitored for pH, free chlorine residual and turbidity using continuous on-line analyzers. The plant is protected with alarms and a stand-by generator in the event of power loss.

Control System

The Cobalt Water Treatment System is operated by a dedicated Programmable Logic Controller (PLC) and supervised through a Supervisory Control and Data Acquisition (SCADA) system. All analysis, monitoring, and control module data is communicated through the SCADA, which also allows operators to control equipment directly from the SCADA computer. The system provides alarm notifications, set point adjustments, and trend monitoring capabilities through the SCADA controls.

Emergency Power

A 180 kW diesel generator with a 1533 Liter fuel tank is available outside of the water treatment plant and is capable of supplying power to the facility during power failures.

Distribution System

The Cobalt drinking water system is classified as a Large Municipal Residential Drinking Water System and serves an approximate population of 1350 residents, including the connected population in the Coleman Distribution System. The Cobalt Distribution System is comprised of PVC water mains, 139 valves and approximately 615 service connections. There are 89 fire hydrants connected to the system to aid in fire protection.

The water tower, located on Ferland Avenue in the Town of Cobalt is a composite concrete/steel tank that was built in 1988. The off-site elevated water storage tank is 15m in diameter and 43.4m high and has a storage volume of 1400 cubic meters. It provides storage and maintains pressure in the distribution system during peak hours of demand. Re-chlorination equipment is on hand at the water tower to provide secondary disinfection if required.

3. List of Water Treatment Chemicals Used

- Chlorine Gas – disinfection
- Poly Aluminum Chloride (PAC) – high performance coagulant used for flocculation
- Sodium Hydroxide – pH and alkalinity adjustment of the finished water
- Sodium Hypochlorite – disinfection; re-chlorination at the Cobalt Water Tower

All treatment chemicals meet AWWA and NSF/ANSI standards.

4. Significant Expense Incurred in 2025

OCWA is committed to maintaining the assets of the drinking water system and sustains a program of scheduled inspection and maintenance activities using a computerized Work Management System (WMS).

A summary of major maintenance and capital expenditures is presented below, with a detailed breakdown available in Appendix A.

- Chemical pump and analyzer parts
- Chlorinator replacements
- Filter flow meter
- UV parts and repairs
- Backflow preventers
- Standpipe pressure transmitter replacement
- Back-up pressure transmitter
- Health and safety repairs
- Remote access PLC license
- PLC programming
- Annual generator service
- Annual UV inspection and service
- Chlorine bottle mount inspection and service
- Tower inspection (Landmark)
- Standpipe inspection (Greatario)
- Distribution – emergency repairs
- DWQMS external re-accreditation audit
- Municipal Drinking Water License renewal

5. Details of Notices Reported & Submitted to the Spills Action Center

Based on information kept on record by OCWA, one (1) spill event was reported to the Ministry's Spills Action Centre (SAC) in 2025.

Incident #1: Spill from the Standpipe

SAC Event No.	1-P7RN6D
Date	July 24, 2025
Details	A pressure transmitter faulted causing the standpipe to fill above its high-level set point causing approx. 100 m ³ of chlorinated drinking water to spill from the standpipe onto the ground with some entering Sasaginaga Lake.
Corrective Actions	OCWA’s Instrumentation Technician assessed the pressure transmitter (PT) and discovered the unit was out of calibration. The PT was also tested to ensure that it was isolated and grounded. Wiring from the PT to the PLC was also verified. The unit was replaced. A second transmitter was installed as a back-up on October 6, 2025. Verbal notifications were made to SAC, the local Health Unit, and the local MECP. Written Report was sent to SAC, local MECP, Owner and Environment Canada on July 24, 2025

6. Microbiological Testing

Table 1: Summary of Microbiological Results

Sample Type	# of Samples	Range of <i>E.coli</i> Results (min to max)	Range of Total Coliform Results (min to max)	# of HPC Samples	Range of HPC Results (min to max)
Raw	52	0 to 2	2 to 114	N/A	N/A
Treated	52	0 to 0	0 to 0	52	< 10 to 20
Distribution	156	0 to 0	0 to 0	52	< 10 to 140

Maximum Acceptable Concentration (MAC) for treated and distribution samples: *E. coli* = 0 CFUs/100 mL and MAC for Total Coliforms = 0 CFUs/100 mL

“<” denotes less than the laboratory’s method detection limit

Note: One microbiological sample is collected and tested each week from the raw and treated water supply. A total of three microbiological samples are collected and tested each week from the distribution system. At least 25% of the distribution samples must be tested for HPC bacteria.

7. Operational Testing

Table 2: Continuous Monitoring in the Treatment Process

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure	Standard
Turbidity (Filter 1)	8760 ^{Note 1}	0.00 to 1.46 ^{Note 2}	NTU	≤ 1.0 ^{Note 2}
Turbidity (Filter 2)	8760	0.00 to 1.23 ^{Note 2}	NTU	
Turbidity (Filter 3)	8760	0.00 to 0.97	NTU	
Turbidity (Filter 4)	8760	0.00 to 0.99	NTU	
Free Chlorine Residual	8760	0.87 to 2.65	mg/L	CT ^{Note 3}

Notes:

- For continuous monitors 8760 is used as the number of samples.

Effective backwash procedures, including filter to waste and automatic filter shut down features are in place to ensure that the effluent turbidity requirements as described in the Filter Performance Criteria are met at all times. Turbidity exceedances occur when two (2) readings are above 1 NTU for 15 minutes or more in a 24 hour period. Filters will backwash if turbidity reaches 0.3 NTU, filters will shut down and alarm at 0.7 NTU, filters also shut down and alarm at 1.0 NTU.

Elevated turbidity levels were recorded at 1.46 NTU on December 4th for Filter No. 1 and 1.23 NTU on December 6th for Filter No. 2. On both occasions the filter valve closed more slowly than intended, allowing high turbid water to be directed to the next phase of treatment for a few seconds.

- CT is the concentration of chlorine in the water times the time of contact that the chlorine has with the water. It is used to demonstrate the level of disinfection treatment in the water. CT calculations are performed for the Cobalt water plant if the free chlorine residual level drops below 1.0 mg/L to ensure primary disinfection is achieved. A CT calculation was performed on two occasions in 2025.

May 5 – CT calculation was performed when the treated water free chlorine residual dropped to 0.99 mg/L due to changing water quality. The calculation demonstrated that primary disinfection was achieved.

September 29 - A free chlorine residual of 0.87 mg/L occurred due to a faulty chlorinator. A CT calculation was performed and adequate disinfection was achieved.

Table 3: Summary of Chlorine Residuals in the Distribution System

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure	Standard
Free Chlorine Residual	367	0.69 to 2.08	mg/L	≥ 0.05

Note: A total of seven operational checks for chlorine residual in the distribution system are collected each week. Four (4) samples are tested one day and three (3) on a second day. The sample sets

are collected at least 48-hours apart and samples collected on the same day are from different locations.

Refer to Appendix B for a monthly summary of the above microbiological and operational test results.

8. Chemical Testing

Table 4: Summary of Nitrate & Nitrite Data from the Water Treatment Plant

Date of Sample	Nitrate Result	Nitrite Result	Unit of Measure	Exceedance
January 13	< 0.1	< 0.01	mg/L	No
April 14	0.10	< 0.05	mg/L	No
July 7	0.30	< 0.01	mg/L	No
October 14	< 0.1	< 0.01	mg/L	No

Maximum Allowable Concentration (MAC) for Nitrate = 10 mg/L and for Nitrite = 1 mg/L

Table 5: Summary of Total Trihalomethane Results from the Distribution System

Date of Sample	THM Result	Unit of Measure	Running Average	Exceedance
January 13	51.3	ug/L	Q1 = 51.9	No
April 14	49.0	ug/L	Q2 = 55.0	No
July 7	64.3	ug/L	Q3 = 54.7	No
October 14	65.0	ug/L	Q4 = 57.4	No

Maximum Allowable Concentration (MAC) for Total Trihalomethanes = 100 ug/L (Four Quarter Running Average)

Table 6: Summary of Total Haloacetic Acid Results from the Distribution System

Date of Sample	Result Value	Unit of Measure	Running Average	Exceedance
January 13	36	ug/L	Q1 = 36.8	No
April 14	22	ug/L	Q2 = 35.0	No
July 7	37	ug/L	Q3 = 31.5	No
October 14	45	ug/L	Q4 = 35.0	No

Maximum Allowable Concentration (MAC) for Total Haloacetic Acid = 80 ug/L (Four Quarter Running Average)

Table 7: Summary of Lead Results under Schedule 15.1 (from the distribution system)

Date of Sample	# of Samples	Field pH (min to max)	Field Temperature (°C) (min to max)	Alkalinity (mg/L) (min to max)	Lead (ug/L) (min to max)
March 10	2	8.69 to 9.24	3.6 to 3.7	55 to 55	< 0.1 to < 0.1
September 8	2	6.88 to 6.96	14.4 to 14.7	51 to 53	< 0.1 to < 0.1

Maximum Allowable Concentration (MAC) for Lead = 10 ug/L

The system is required to test for total alkalinity and pH in two distribution samples collected during the period of December 15 to April 15 (winter period) and two distribution samples during the period of June 15 to October 15 (summer period). This testing is required in every 12-month period with lead testing in every third 12-month period. Lead testing was performed in 2025.

Next lead sampling is scheduled for 2028.

Table 8: Most Recent Schedule 23 Inorganic Results from the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Antimony	< 0.5	ug/L	6	No	No
Arsenic	0.8	ug/L	10	No	No
Barium	5	ug/L	1000	No	No
Boron	3	ug/L	5000	No	No
Cadmium	< 0.1	ug/L	5	No	No
Chromium	< 1	ug/L	50	No	No
Mercury	< 0.1	ug/L	1	No	No
Selenium	< 0.2	ug/L	50	No	No
Uranium	< 0.5	ug/L	20	No	No

Note: Sample required every 12 months (sample date = October 15, 2025)

Table 9: Most Recent Schedule 24 Organic Results from the Water Treatment Plant

Parameter	Result Value	Unit of Measure	Standard	MAC Exceedance	½ MAC Exceedance
Alachlor	< 0.247	ug/L	5	No	No

Parameter	Result Value	Unit of Measure	Standard	MAC Exceedance	½ MAC Exceedance
Atrazine + N-dealkylated metabolites	< 0.5	ug/L	5	No	No
Azinphos-methyl	< 0.185	ug/L	20	No	No
Benzene	< 0.1	ug/L	1	No	No
Benzo(a)pyrene	< 0.01	ug/L	0.01	No	No
Bromoxynil	< 0.071	ug/L	5	No	No
Carbaryl	< 3	ug/L	90	No	No
Carbofuran	< 0.5	ug/L	90	No	No
Carbon Tetrachloride	< 0.2	ug/L	2	No	No
Chlorpyrifos	< 0.185	ug/L	90	No	No
Diazinon	< 0.185	ug/L	20	No	No
Dicamba	< 0.0621	ug/L	120	No	No
1,2-Dichlorobenzene	< 0.2	ug/L	200	No	No
1,4-Dichlorobenzene	< 0.3	ug/L	5	No	No
1,2-Dichloroethane	< 0.2	ug/L	5	No	No
1,1-Dichloroethylene (vinylidene chloride)	< 0.3	ug/L	14	No	No
Dichloromethane	< 1	ug/L	50	No	No
2-4 Dichlorophenol	< 0.2	ug/L	900	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	< 0.266	ug/L	100	No	No
Diclofop-methyl	< 0.0887	ug/L	9	No	No
Dimethoate	< 0.185	ug/L	20	No	No
Diquat	< 0.4	ug/L	70	No	No
Diuron	< 0.5	ug/L	150	No	No
Glyphosate	< 10	ug/L	280	No	No
Malathion	< 0.185	ug/L	190	No	No
Metolachlor	< 0.124	ug/L	50	No	No

Parameter	Result Value	Unit of Measure	Standard	MAC Exceedance	½ MAC Exceedance
Metribuzin	< 0.124	ug/L	80	No	No
Monochlorobenzene	< 0.5	ug/L	80	No	No
Paraquat	< 0.2	ug/L	10	No	No
Polychlorinated Biphenyls (PCBs)	< 0.04	ug/L	3	No	No
Pentachlorophenol	< 0.3	ug/L	60	No	No
Phorate	< 0.124	ug/L	2	No	No
Picloram	< 0.0621	ug/L	190	No	No
Prometryne	< 0.0618	ug/L	1	No	No
Simazine	< 0.185	ug/L	10	No	No
Terbufos	< 0.124	ug/L	1	No	No
Tetrachloroethylene	< 0.3	ug/L	10	No	No
2,3,4,6-Tetrachlorophenol	< 0.3	ug/L	100	No	No
Triallate	< 0.124	ug/L	230	No	No
Trichloroethylene	< 0.2	ug/L	5	No	No
2,4,6-Trichlorophenol	< 0.2	ug/L	5	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA)	< 4.44	ug/L	100	No	No
Trifluralin	< 0.124	ug/L	45	No	No
Vinyl Chloride	< 0.1	ug/L	1	No	No

Note: Sample required every 12 months (sample date = *October 15, 2025*)

Inorganic or Organic Parameter(s) that Exceeded Half the Standard Prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 (parameters listed in Table 8 and Table 9 of this report) exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg.169/03) during the reporting period.

Table 10: Most Recent Sodium Data (from the Water Treatment Plant)

Date of Sample	# of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 7, 2024	1	7.98	mg/L	20	No
April 14, 2025	1	8.42	mg/L	20	No
July 7, 2025	1	7.99	mg/L	20	No

Note: Sample required every 60 months. Next sampling scheduled for October 2029.

The aesthetic objective for sodium in drinking water is 200 mg/L at which it can be detected by a salty taste. It is required that the local Medical Officer of Health be notified when the concentration exceeds 20 mg/L so that persons on sodium restricted diets can be notified by their physicians.

Table 11: Most Recent Fluoride Data Sampled at the Water Treatment Plant

Date of Sample	# of Samples	Result Value	Unit of Measure	MAC	Exceedance
October, 2024	1	< 0.05	mg/L	1.5	No
April 14, 2025	1	< 0.05	mg/L	1.5	No

Note: Sample required every 60 months. Next sampling scheduled for October 2029.

9. Additional Testing Performed in Accordance with a Legal Instrument

1. Ultraviolet (UV) Monitoring

Condition 1.6 of Schedule C to Municipal Drinking Water License (MDWL) No. 206-101 issued on April 28, 2021 requires the UV disinfection system to maintain a continuous pass-through UV dose of at least 40 mJ/cm².

Table 12: Summary of UV Dosage

UV System	Range of Results (min to max)	Unit of Measure	Standard
UV Unit No. 1	0 to 199.6	mJ/cm ²	40
UV Unit No. 2	0 to 200.0	mJ/cm ²	40

Note: Zero results occur when the plant is not producing water and the units are off. The duty UV unit will alarm and automatically switch over to the standby unit if the dose falls to 40 mJ/cm². If both

units fail, the system will alarm and automatically shut down. Flow through the UV is not to exceed 46 L/s.

2. Chlorine Residual Monitoring when Standpipe is Off-line

Condition 2.2 of Schedule D to MDWL No. 206-101 requires that; when the standpipe is off line, the free chlorine residual shall be continuously monitored at the plant discharge, and a grab sample shall be taken and tested for free chlorine residual weekly from the Cobalt and Coleman watermain at a point near the first or second consumer.

Table 13: Summary of Chlorine Residual Monitoring at the First Consumer

Cobalt WTP	Coleman Distribution	Correlation Difference	Cobalt Distribution	Correlation Difference	Unit of Measure
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The standpipe was on-line for the duration of 2025 and this sampling was not required.

3. Harmful Algal Bloom Monitoring

Condition 6.0 (6.1) of Schedule C to MDWL No. 206-101 requires a Harmful Algal Bloom (HAB) monitoring, sampling, and reporting plan. The plan must be implemented during the harmful algae bloom season, during but not limited to the warm seasonal period between June 1st and October 31st of each year, or as otherwise directed by the Medical Officer of Health. A Plan has been developed and is in effect for the Cobalt Drinking Water System during the HAB season. The Plan includes visual inspection of the HAB monitoring area at least once per week. Sampling and testing for microcystins on the raw and treated water is only required if a HAB is suspected or occurring in the HAB monitoring area. Reporting to the local Health Unit and the Ministry’s Spills Actions Center is done if a suspected or occurring bloom is observed or if microcystins are detected in either the raw or treated water samples.

Table 14: Summary of Microcystin Results

Sample Type	# of Samples	Range of Microcystin Results <i>(min to max)</i>	Unit of Measure	Exceedance
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No incidents of suspected and/or confirmed harmful blue green algal blooms were observed in the HAB monitoring area during the 2025 season.

Maximum Allowable Concentration (MAC) for Microcystin-LR = 1.5 ug/L

Schedule 22 – Summary Reports for Municipalities

10. Requirements the System Failed to Meet

The following table lists the requirements of the Safe Drinking Water Act (2002), the drinking water regulations, the Permit to Take Water (PTTW), the Municipal Drinking Water Licence (MDWL), the Drinking Water Works Permit (DWWP), and any other orders applicable to the system that were not met at any time during the reporting period.

According to information kept on record by OCWA, the Cobalt Drinking Water System failed to meet the following regulatory requirements set out in the above mentioned legal instruments.

Table 15: Requirements the System Failed to Meet

Legislation	Requirement(s) not Met	Duration	Corrective Action(s)
Condition 6-5(1.1)(1) of O. Regulation 170/03	<p>The continuous monitoring equipment must cause an alarm to signal immediately at the following locations if the equipment malfunctions or loses power or a test result for a parameter is above the maximum alarm standard or below the minimum alarm standard.</p> <p>The Cobalt water plant lost the ability to call for an operator during an alarm event due to a damaged telecom fiber optic line.</p> <p>All alarms were functional, but could not call-out. The systems shutdown features were operational to prevent adverse water quality conditions.</p>	August 13, 2025 at 8:00 AM to 7:45 PM	<p>The incident was realized by operation staff at 3:30 pm. An operator was assigned to monitor the systems until repairs were completed.</p> <p>The issue was resolved at approximately 7:45 PM on August 13th and the alarm call-out system was tested to ensure proper operation.</p>

Also to be noted in this section, one (1) spill event was reported to the Ministry’s Spills Action Center during the reporting period. Refer to *Section 5 - Details of Notices Reported & Submitted to the Spills Action Center* on page 6 of this report for details.

11. Summary of Quantities and Flow Rates

11.1 Flow Monitoring

The Municipal Drinking Water Licence (MDWL) No. 206-101 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of water conveyed from the treatment system to the distribution system, and
- the flow rate and daily volume of water conveyed into the treatment system.

The system's Permit to Take Water (PTTW) No. 6462-BB9RFA requires that on each day water is taken from the source, the date, the volume of water taken on that date and the rate at which it was taken be recorded.

The Cobalt drinking water system has one flow meter to monitor the raw water entering the treatment plant and one to monitor the treated water entering the distribution system. These flow metering devices are calibrated in accordance to manufacturers' specifications on an annual basis and are operating as required.

11.2 Rated Capacity & Flow Rates

The system's PTTW allows the plant to withdraw a maximum volume of 3974 cubic meters from Sasaginaga Lake each day. A review of the raw water flow data indicates that the system did not exceed this allowable limit having a maximum volume of 1745 m³.

The Permit also allows a maximum flow rate of 2760 L/minute which was not exceeded during the reporting period having a maximum flow rate of 1573 L/minute.

Condition 1.0 (1.1) to Schedule C of MDWL No. 206-101 states that the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system not exceed a maximum flow of 3974 m³ on any calendar day. The Cobalt DWS complied with this limit having a recorded maximum volume of 1608 m³/day, which is 40% of the rated capacity.

Table 16 and Table 17 provides the quantities and flow rates of water taken and produced during the reporting period, including monthly average flows, maximum daily flows and total monthly volumes. A comparison of the water data is made to the rated capacity and flow rates specified in the system's Permit to Take Water and the Municipal Drinking Water License.

Figure 2 is a comparison of the maximum allowed water taking identified in the system's PTTW to the average and maximum raw water flows entering the water treatment plant.

Figure 2 is a comparison of the maximum rated capacity specified in the system's MDWL to the average and maximum treated water flows entering the distribution system.

Table 18 provides a comparison of Cobalt and Coleman flows.

Table 19 lists historical maximum raw and treated flows from 2016 to 2025.

Table 16: 2025 – Monthly Summary of Water Takings from the Source (Sasaginaga Lake)

Regulated by Permit to Take Water (PTTW) #6462-BB9RFA, issued May 2, 2019

Sasaginaga Lake	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Total Volume (m ³)	41007	37931	44453	44348	42457	40128	41571	40759	37834	39633	38270	43141	491532
Average Volume (m ³ /d)	1323	1355	1434	1478	1370	1338	1341	1315	1261	1278	1276	1392	1347
Maximum Volume (m ³ /d)	1512	1517	1577	1657	1610	1468	1518	1499	1745	1451	1638	1558	1745
PTTW - Maximum Allowable Volume (m ³ /day)	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974
Maximum Flow Rate (L/min)	1567	1566	1568	1573	1552	1571	1548	1537	1563	1559	1568	1552	1573
PTTW - Maximum Allowable Flow Rate (L/min)	2760	2760	2760	2760	2760	2760	2760	2760	2760	2760	2760	2760	2760

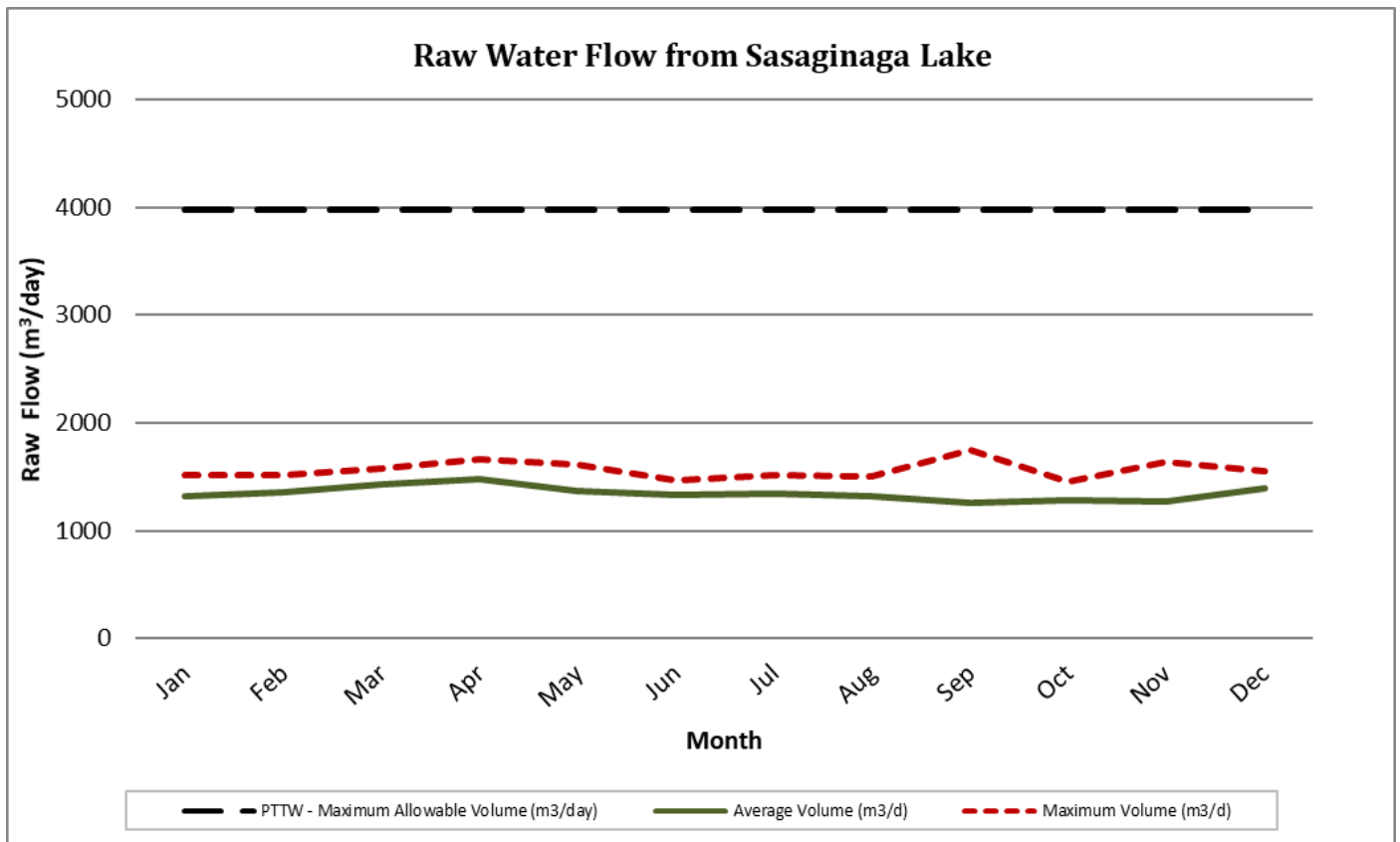


Figure 1: Comparison of Raw Water Flows to the Maximum Allowable Water Taking

Table 17: 2025 – Monthly Summary of Treated Water Supplied to the Distribution System

Regulated by Municipal Drinking Water Licence (MDWL) #206-101-6, issued September 14, 2022

Treatment Plant	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Total Volume (m ³)	36095	34146	39512	39979	37651	36010	37161	36215	33478	35183	34195	37927	437552
Average Volume (m ³ /d)	1164	1220	1275	1333	1215	1200	1199	1168	1116	1135	1140	1223	1199
Maximum Volume (m ³ /d)	1400	1439	1565	1590	1608	1419	1486	1450	1545	1306	1487	1492	1608
MDWL - Rated Capacity (m ³ /day)	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974	3974
% Rated Capacity	35	36	39	40	40	36	37	36	39	33	37	38	40

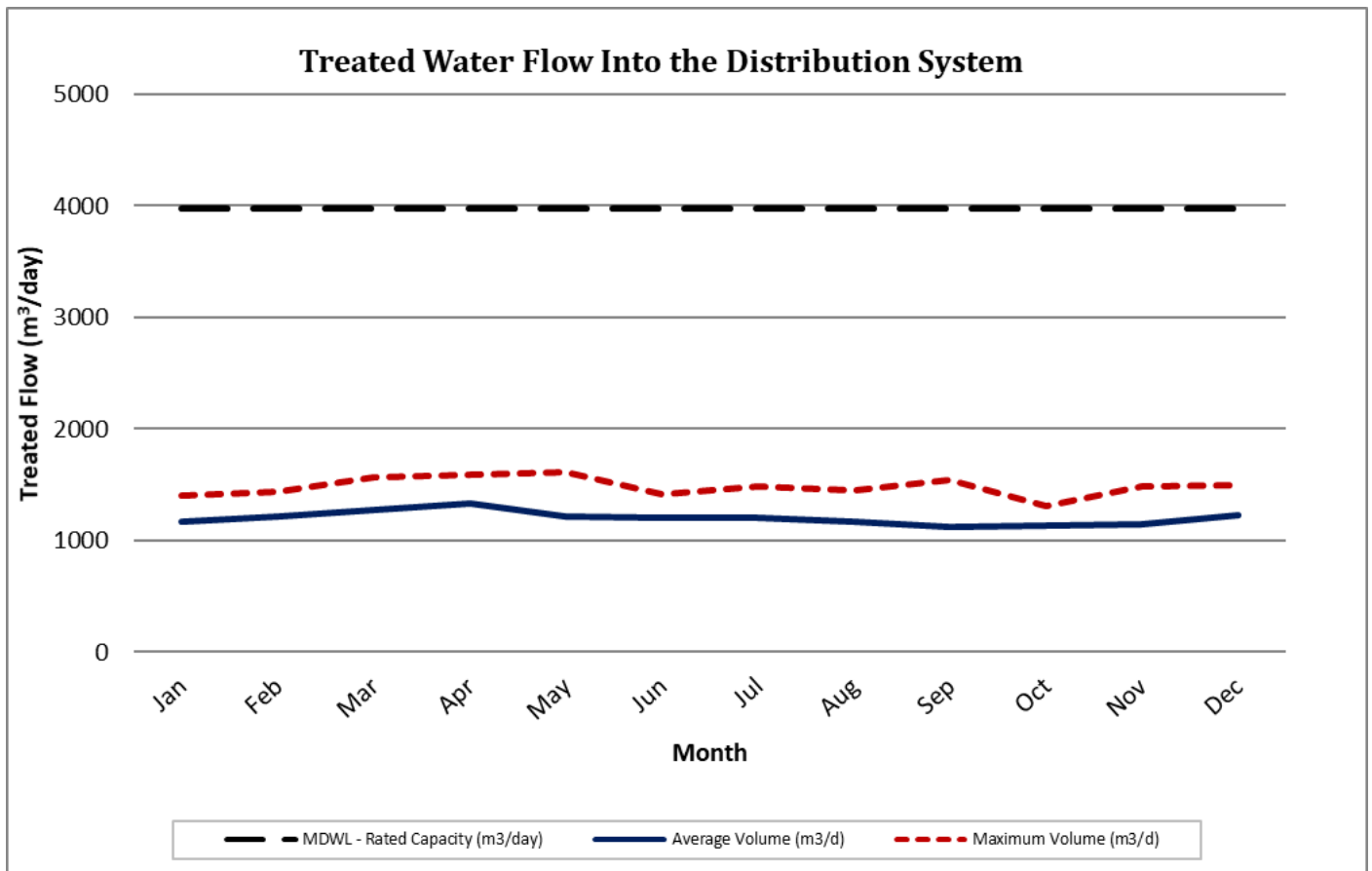


Figure 2: Comparison of Treated Flows to the Maximum Rated Capacity

Table 18: 2025 – Monthly Consumption (Cobalt vs Coleman)

Month	Total (m ³)	Usage (m ³)		% Used By	
		Cobalt	Coleman	Cobalt	Coleman
January	36,095	34,720	1376	96.2	3.8
February	34,146	32,102	2044	94.0	6.0
March	29,512	37,327	2185	94.5	5.5
April	39,979	38,821	1158	97.1	2.9
May	37,651	36,763	888	97.6	2.4
June	36,010	34,013	1997	94.5	5.5
July	37,161	35,570	1592	95.7	4.3
August	36,215	34,556	1660	95.4	4.6
September	33,478	32,467	1011	97.0	3.0
October	35,183	34,040	1143	96.8	3.2
November	34,195	33,527	668	98.0	2.0
December	37,927	36,489	1438	96.2	3.8
TOTALS	437,552	420,393	17,159	96.1%	3.9%

11.3 System Performance

The following information is provided to enable the Owner to assess the capability of the system to meet existing and future water usage needs:

Rated Capacity of the Plant (MDWL)	3,974 m ³ /day	
Average Daily Flow for 2025	1199 m ³ /day	30 % of the rated capacity
Maximum Daily Flow for 2025	1608 m ³ /day	40 % of the rated capacity
Total Treated Water Produced in 2025	437,552 m ³	

Table 19: 2025 – Historical Maximum Flows (2016 to 2025)

Year	Maximum Raw Flow (m ³ /d)	Max. Day % of PTTW Allowable (3974 m ³ /d)	Maximum Treated Flow (m ³ /d)	Max. Day % of MDWL Capacity (3974 m ³ /d)
2025	1745	44%	1608	40%
2024	1727	43%	1747	44%
2023	2036	51%	1648	41%
2022	2296	58%	1970	50%
2021	1938	49%	1708	43%
2020	1681	42%	1422	36%
2019	1514	38%	1252	32%
2018	1817	46%	1193	30%
2017	2067	52%	1191	48%
2016	1817	46%	1263	32%

Conclusion

The water quality data collected in 2025 demonstrates that the Cobalt drinking water system provided high quality drinking water to its users.

The system was able to operate in accordance with the terms and conditions of the Permit to Take Water and in accordance with the rated capacity of the licence while meeting the community’s demand for water use.

Any non-compliances identified during the reporting period were addressed promptly. The one Adverse Water Quality Incident that occurred during the reporting period was responded to and reported as per Schedule 16 of Ontario Regulation 170/03 under the Safe Drinking Water Act. All corrective actions were completed and the incident was resolved as soon as possible.



APPENDIX A

Major Maintenance and Capital Expenditures

Workorder Summary Report

Report Start Date: Jan 1, 2025 12:00 AM
 Report End Date: Dec 31, 2025 11:59 PM
 Location: 5070*
 Work Order Type: CAP,CORR,EMER
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4333864			5070, Cobalt Water Treatment Plant	CAP	Compliance	0		Cobalt DWQMS Off Site Audit 5070	CLOSE		4/8/25 12:29 PM	4/8/25 12:29 PM	complete audit -
4334017			5070, Cobalt Water Treatment Plant	CAP	Refurbish/Replace/Repair	0		Replace Failed CL-17 Photo Cell and Tubing Kit 5070	CLOSE		9/16/25 08:33 AM	9/16/25 08:33 AM	
4334073			5070, Cobalt Water Treatment Plant	CAP	Refurbish/Replace/Repair	0		Cobalt Chemicals 5070	COMP		1/16/26 07:38 AM	1/16/26 07:38 AM	
4334077			5070, Cobalt Water Treatment Plant	CAP	Refurbish/Replace/Repair	0		Replace Cracked Pressure Transmitter Line and brittle Fittings 5070	CLOSE		2/20/25 02:16 PM	2/20/25 02:16 PM	-Performed maintenance to rectify the issue. Canister was filled with food grade oil to prevent lines and transmitter from freezing. System was tested and placed back online once completed.
4336401			5070, Cobalt Water Treatment Plant	CAP	Refurbish/Replace/Repair	0		Cobalt Filter Turb Flow Meter 5070	CLOSE		4/8/25 01:00 PM	4/8/25 01:00 PM	
4381415			5070, Cobalt Water Treatment Plant	CAP	Refurbish/Replace/Repair	0		Replacement UV Bulbs 5070	CLOSE		4/8/25 12:47 PM	4/8/25 12:47 PM	Ordered Bulbs -

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4424115			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt HL #1 VDF Failure Troubleshooting 5070	COMP		12/29/25 09:16 AM	12/29/25 09:16 AM	- Called to the cobalt wtp @ 9:11am due to high lift 1 being locked out. I reset the drive by cycling the power and the drive programming would not load up on the HIM. Attempted to cycle the power couple more times and let the drive power down for 20 minutes between cycles but same issue with the HIM. Electricians Andy Lachapelle and his partner came on site to help troubleshoot the issue and determined the same thing that the drive has lost its programming and files. They were unable to repair the problem. A message was left with Bruce from Nortech as he apparently programmed the drive initially when installed. We are waiting for a call back to further troubleshoot. High lift pump 1 was left in manual and in the off position until issue is rectified. Cobalt HL #1 VDF Failure Troubleshooting 5070 -Assisted Andy moving the VFD into the Cobalt WTP
4426802			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt H&S Inspection Issues 5070	CLOSE		4/8/25 12:42 PM	4/8/25 12:42 PM	
4428465			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt WTP Trouble shoot Failing #2 Chlorinator 5070	CLOSE		5/7/25 11:04 AM	5/7/25 11:04 AM	Trouble Shoot Chlorinator -

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4486062			5070, Cobalt Water Treatment Plant	CORR	Calibration	0		Treated pH Analyzer Asset No. 0000293724 - 1Point Calibration at Cobalt WTP 5070	CLOSE		4/8/25 01:24 PM	4/8/25 01:24 PM	<p>Treated pH Analyzer Asset No. 0000293724 - 1Point Calibration at Cobalt WTP 5070</p> <p>-</p> <p>Completed treated pH verification using pH 4.00 buffer and pH 7.00 buffer. I completed 1 Point calibration pH 4.00 because error of span was 95%. Results are listed below:</p> <p>Results pH 3.8 and after calibration pH 3.99 Error of Span: 95%</p> <p>No changes made to pH 7.00 Results 7.03 Error of Span: 99.6%</p> <p>Calibration Report - Calibration report located on shared drive.</p>

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4486065			5070, Cobalt Water Treatment Plant	CORR	Calibration	0		Raw pH Analyzer Asset No. 0000277407 - 1Point Calibration at Cobalt WTP, 5070	CLOSE		9/18/25 03:54 PM	9/18/25 03:54 PM	Raw pH Analyzer Asset No. 0000277407 - 1Point Calibration at Cobalt WTP, 5070 - Raw pH Analyzer Asset No. 0000277407 - 1Point Calibration at Cobalt WTP, 5070 - Completed verification on raw pH analyzer Asset No. 0000277407 Results for pH 7.00 Actual value: pH 7.30 As Left: pH 7.08 Error of Span: 95.71 Slope: 57.8 mV No change made to pH 4.00 Actual value: pH4.00 Calibration report located on shared drive pH

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4490213			5070, Cobalt Water Treatment Plant	CORR	Refurbish/ Replace/Repair	0		UV1 and UV2 Troubleshooting of system lockouts created nuisance call outs	CLOSE		8/21/25 12:38 PM	8/21/25 12:38 PM	- Spoke with Trojan Technician (Bob) to determine the cause of the UV system lock outs. We determined that backwashes were occurring back to back which may be causing low dosage alarms. A dosage spike occurs when the backwash cycle starts and the raw water drops from 24 L/S down to 12 L/S. Once the backwashes are completed the water jumps back to 24 L/S which causes the UV system dosage to quickly drop below 40mj for a second which is enough to lockout the system. The high/low dosage alarm was also changed from 30 seconds to 60 seconds.
4552042			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt WTP Generator Service 5070	CLOSE		5/30/25 08:21 AM	5/30/25 08:21 AM	Let contractor in -
4554123			5070, Cobalt Water Treatment Plant	CAP	Compliance	0		Cobalt MDWL Renewal 5070	CLOSE		10/29/25 02:40 PM	10/29/25 02:40 PM	Cobalt MDWL Renewal 5070 -Work on MDWL renewal application. Completed application form. Prepared a raw water assessment. Compiled required documents needed to be submitted with the application. Information still needed; raw water turbidity data from 2022, 2023 and 2024 and the Financial Plan.
4605817			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Replace Failing Chlorinator Number 2 5070	CLOSE		9/24/25 09:57 AM	9/24/25 09:57 AM	-Replaced chlorinator with Dan from SCG. Commissioned and calibrated afterwards.
4605818			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Tie In Chem Tanks to PLC with Alarming and trending 5070	CLOSE		9/25/25 12:37 PM	9/25/25 12:37 PM	Tie In Chem Tanks to PLC with Alarming and trending 5070 -Ran conduit from tank indicator panels to PLC cabinet.
4605819			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Repair Leaking UV Cooling Water Piping 5070	BUSCOMP		12/15/25 11:16 AM	12/23/25 03:37 PM	

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4607533			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Chemical Line Fittings 5070	CLOSE		8/11/25 10:57 AM	8/11/25 10:57 AM	
4608702			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Test and Certify Backflow Preventers 5070	COMP		12/4/25 08:32 AM	12/4/25 08:32 AM	Cobalt Test and Certify Backflow Preventers 5070 -Tested the 2" backflow preventer and it failed. Requested quote for parts to fix
4608706			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Tower ROV inspection 5070	BUSCOMP		12/15/25 11:18 AM	12/19/25 03:36 PM	
4608710			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Raw water intake ROV inspection 5070	CLOSE		9/8/25 03:48 PM	9/8/25 03:48 PM	Cobalt Raw water intake ROV inspection 5070 -The boat was picked up at New Liskeard Lagoon and brought to the Haileybury shop and got washed. The boat was then delivered to Cobalt WTP and disinfected. A set paddles and anchor was also delivered. Due unsafe conditions the boat was not used. The boat was hauled back to NL Lagoon. The paddles and anchors was also brought back to the town.
4608713			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Standpipe ROV inspection 5070	BUSCOMP		12/15/25 11:19 AM	12/19/25 03:35 PM	Cobalt Standpipe ROV inspection 5070 -Contractor onsite for Standpipe inspections. Turned off High lifts and low lifts during inspection.
4662405			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		UV System Inspection and Service 5070	CLOSE		8/20/25 01:37 PM	8/20/25 01:37 PM	- Yearly Maintenance was performed. Both UV systems were taken apart and cleaned. Seals were all replaced and system calibrated and tested.
4662516			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Corelate Jamieson St 5070	CLOSE		7/17/25 10:45 AM	7/17/25 10:45 AM	Corelate Jamieson St 5070 -Correlate Jamieson St. To try to pin point a leak on the service line. The correlator aimed to be in front of apartment 56, 58 Jamieson St.

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4663146			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Chlorine Bottle mount and Injector Service 5070	CLOSE		9/24/25 11:41 AM	9/24/25 11:41 AM	- Replaced all tubing, performed maintenance on injector bottle regulators and site glass. Tested for leaks and tested system for proper operation.
4663604			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt ACS and ECA Wetlands 6022	CLOSE		7/23/25 12:21 PM	7/23/25 12:21 PM	
4664345			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Troubleshoot and repair Stand Pipe PT Report AWQI 5070	CLOSE		8/11/25 11:08 AM	8/11/25 11:08 AM	
4710340			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Parallel PT Transmitter 5070	CLOSE		11/3/25 12:33 PM	11/3/25 12:33 PM	- New Conduit installed, new wires pulled, new piping installed along with PT. Wires terminated and new PLC card installed and terminated. Commissioned new PT. During the commissioning stage it was identified that the primary PT calibration had shifted again and required another adjustment. I would recommend replacing that PT
4710708			5070, Cobalt Water Treatment Plant	EMER	Refurbish/ Replace/Repair	0		Cobalt water treatment plant 5070 - Filter PLC ethernet card fault	CLOSE		8/22/25 11:39 AM	8/22/25 11:39 AM	- Arrived on site and placed plant back in auto to determine that the issue was filter related however no faults were present on Scada. Called Jacob from Selog to troubleshoot further and discovered that the filter PLC rack had a faulted ethernet card. I reset the PLC rack and started the plant back up with no issues. Jacob programmed a fault on Scada in case this happens again.
4711581			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		PLC Remote Access Cobalt WTP 5070	CLOSE		9/8/25 12:23 PM	9/8/25 12:23 PM	Contacted Programmer -
4711583			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Audit Finding Fixes 5070	CLOSE		9/16/25 08:31 AM	9/16/25 08:31 AM	

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4711695			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Splash Pad Service Call 5070	CLOSE		9/10/25 11:46 AM	9/10/25 11:46 AM	- Troubleshoot the system to determine issue which turned out to be a burnt fuse. A temporary fuse was installed and new fuses were ordered and replaced in order to protect the PLC.

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4761197			5070, Cobalt Water Treatment Plant	CORR	Refurbish/ Replace/Repair	0		Low Tower and Standpipe Issue 5070	CLOSE		11/6/25 02:47 PM	11/6/25 02:47 PM	Low Tower and Standpipe Issue 5070 -Received a message from the operator on call at 0826 for an issue with the WTP. An operator logged in remotely and noticed a low tower level of 2.09m, a low standpipe level of 2.97m, a low pre chlorine and both high lifts were locked out. I drove to site and as I got to site the operator started the low lifts remotely once they noticed the stern pac chem pump was also locked out. Looking at the trends, the low lifts hadn't ran since 0956 yesterday morning and the high lifts hadn't ran since 1203 yesterday afternoon. A worst case scenario CT was completed before moving forward to allow treated water to leave the plant. CT was met. The treated chlorine was at 1.18mg/L. I disabled alarms that were stopping the plant from running, along with changing set points since CT was met. Once the low lifts started to increase the stand pipe level, I continued to turn the high lift on to send some water to the tower as the level was slowly decreasing. The lowest the tower level went to was 1.53m and the lowest

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													<p>that the standpipe got to was 2.21m. I had to monitor the standpipe and tower level since we could only put 24L/s into the standpipe but we were sending out 52L/s to the tower. The alarm for a low tower level should've called out, but after mimicking the same situation, we realized that the alarm labeled as 'process - high lifts/lowlift, raw/treated' has multiple other alarms linked to it, and because it was disabled the low tower never called out. I stayed on site and continued to monitor the plant along with starting and stopping the high lifts. I increased the caustic from 7.40mg/L to 7.60mg/L due to the treated pH being at 6.81. I also increased chlorinator 1 from 2.40mg/L to 2.50mg/L and chlorinator 2 from 2.40mg/L to 2.60mg/L. Chlorinator #2 is higher due to the chlorine being a bit lower when that chlorinator is running. Treated chlorine was at 1.68mg/L and we are aiming for 1.80-1.90mg/L. Continued to monitor the plant all day and called the operator on call to take over monitoring the plant. The tower level was at 3.51m</p>

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													when I left and the standpipe was at 4.78m and still filling. All set points have been put back to normal except for the high lift start and stop due to continuously starting and stopping them to keep sending water to the tower. The actual start is 5.50m and the actual stop is 6.80m
4762522			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Jamieson St. Correlation (2) 5070	CLOSE		10/6/25 12:51 PM	10/6/25 12:51 PM	Jamieson St. Correlation (2) 5070 -Correlated Jamieson St. again. No leak was detected from the first house to the hydrant but they had removed a rock from inside the house. A leak is still detected at the end of the line at the last house. They are putting a whole new line to that house.
4762739			5070, Cobalt Water Treatment Plant	CAP	Compliance	0		Cobalt External Audit 5070	CLOSE		10/7/25 08:23 AM	10/7/25 08:23 AM	Completed Audit -

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WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4795005			5070, Cobalt Water Treatment Plant	CORR	Refurbish/ Replace/Repair	0		Repaired Treated Temperature which was reading over 30 Deg C in October - Cobalt wtp 5070	CLOSE		10/1/25 03:48 PM	10/1/25 03:48 PM	- The temperature was reading 31 deg C in the middle of winter when it should have been reading around 15 deg C. During the investigation it was discovered that the pH probe's temperature element was reading correctly however the SC100 controller output shifted drastically. I managed to modify the signal in order to have it read accurately. I tested multiple points on the temperature probe by inserting it into cold, mild and warm water and confirmed that scada was matching the controller display at all times. I would recommend replacing the SC100 controller as this is a temporary fix.
4817237			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Replace Faulty Heater in Chlorine Room 5070	CLOSE		10/22/25 09:37 AM	10/22/25 09:37 AM	
4817238			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Replace Failing Treated PH Meter 5070	CLOSE		11/6/25 07:22 AM	11/6/25 07:22 AM	
4819645			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Cobalt Grounding Plate for Pressure transmitters 5070	CLOSE		11/4/25 10:24 AM	11/4/25 10:24 AM	Cobalt Grounding Plate for Pressure transmitters 5070 - Dig hole/trench for wiring and ground plate. Drill through wall. Feed wire and terminate at both ends.
4861419			5070, Cobalt Water Treatment Plant	CORR	Refurbish/ Replace/Repair	0		Replace Raw pH controller Cobalt wtp 5070	CLOSE		11/6/25 03:31 PM	11/6/25 03:31 PM	-Operator noticed that the raw temperature was not working anymore. Replace the old GLI controller with a new Sc4500 and use the old treated pH probe from the treated which was replaced yesterday. Calibrated probe.
4862385			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Replace Blown Ballasts #2 UV System 5070	BUSCOMP		12/15/25 11:20 AM	12/19/25 03:34 PM	

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4862386			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Replace Failing Stern PAC Level Transmitter 5070	BUSCOMP		12/1/25 01:54 PM	12/11/25 11:55 AM	
4862641			5070, Cobalt Water Treatment Plant	CORR	Refurbish/ Replace/Repair	0		Rectify PLC Clock issue with Jacob from Selog - Cobalt WTP 5070	COMP		11/13/25 01:32 PM	11/13/25 01:32 PM	-Auto clock program has been reinstalled for the PLC and clock has been adjusted. During the next day light savings time the clock should automatically adjust to the new time and avoid totalizing issues from reoccurring.
4862800			5070, Cobalt Water Treatment Plant	CAP	Refurbish/ Replace/Repair	0		Rebuild And Test Failed backflow Preventers 5070	BUSCOMP		12/1/25 01:56 PM	12/11/25 11:56 AM	Rebuild And Test Failed backflow Preventers 5070 -Tested, repaired and retested both backflow preventers. They passed inspection. Attached is a copy of the inspection report
4864475			5070, Cobalt Water Treatment Plant	CORR	Refurbish/ Replace/Repair	0		Replaced Faulty Standpipe Level Transmitter with new Siemens Transmitter (under warranty) 5070	COMP		11/25/25 07:46 AM	11/25/25 07:46 AM	-Removed defective transmitter. Replaced with new warranty Siemens provided transmitter. Calibrated and tested. Also verified calibration on the redundant transmitter during that time.



APPENDIX B

Monthly Summary of Microbiological & Operational Test Results



Raw Water														2025			
Sasaginaga Lake														Total	Avg	Max	Min
	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025					
E. Coli: EC - cfu/100mL																	
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max	< 2.00	< 2.00	2.00	< 2.00	< 2.00	< 2.00	< 2.00	2.00	2.00	< 2.00	< 2.00	< 2.00			2.00		
Lab Month.Mean	< 2.00	< 2.00	< 1.60	< 2.00	< 2.00	< 1.60	< 2.00	< 2.00	< 2.00	< 2.00	< 2.00	< 2.00	<	1.92			
Lab Month.Min	< 2.00	< 2.00	0.00	< 2.00	< 2.00	0.00	< 2.00	< 2.00	< 2.00	< 2.00	< 2.00	< 2.00					0.00
Total Coliform: TC - cfu/100mL																	
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max	60.00	60.00	62.00	72.00	112.00	64.00	22.00	20.00	30.00	70.00	58.00	114.00			114.00		
Lab Month.Mean	38.50	37.50	33.80	45.00	54.00	35.00	17.50	15.00	14.40	44.50	39.50	61.60		36.35			
Lab Month.Min	28.00	2.00	2.00	16.00	12.00	12.00	12.00	12.00	4.00	24.00	6.00	38.00					2.00
Filtered Water																	
Filter #1																	
Turbidity (Max 1 NTU) - NTU																	
OL Month.Max	0.99	0.96	0.98	0.99	0.98	0.99	0.93	0.96	0.71	0.65	0.90	1.46			1.46		
OL Month.Mean	0.17	0.09	0.07	0.07	0.08	0.10	0.11	0.11	0.09	0.08	0.11	0.11		0.10			
OL Month.Min	0.00	0.04	0.04	0.04	0.04	0.06	0.01	0.01	0.05	0.01	0.06	0.01					0.00
Filter #2																	
Turbidity (Max 1 NTU) - NTU																	
OL Month.Max	0.92	0.99	0.98	0.92	0.59	0.28	0.55	0.73	0.52	0.23	0.98	1.23			1.23		
OL Month.Mean	0.08	0.07	0.07	0.06	0.06	0.09	0.10	0.09	0.07	0.06	0.09	0.09		0.08			
OL Month.Min	0.04	0.03	0.03	0.03	0.04	0.06	0.07	0.00	0.04	0.00	0.04	0.05					0.00
Filter #3																	
Turbidity (Max 1 NTU) - NTU																	
OL Month.Max	0.97	0.97	0.91	0.79	0.95	0.81	0.83	0.94	0.91	0.82	0.89	0.96			0.97		
OL Month.Mean	0.07	0.06	0.07	0.06	0.07	0.10	0.10	0.09	0.07	0.06	0.09	0.09		0.08			
OL Month.Min	0.04	0.03	0.03	0.03	0.04	0.05	0.07	0.01	0.04	0.04	0.04	0.04					0.01
Filter #4																	
Turbidity (Max 1 NTU) - NTU																	
OL Month.Max	0.81	0.90	0.85	0.99	0.45	0.70	0.76	0.48	0.36	0.68	0.53	0.51			0.99		
OL Month.Mean	0.08	0.07	0.06	0.07	0.08	0.10	0.10	0.09	0.07	0.07	0.08	0.08		0.08			
OL Month.Min	0.04	0.03	0.03	0.04	0.04	0.06	0.07	0.05	0.05	0.05	0.05	0.04					0.03



Treated Water																
Treated Water POE	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min
Cl Residual OL (Min 1 mg/L) - mg/L																
OL Month.Max	1.82	1.96	2.65	2.49	2.41	2.34	2.30	2.30	2.38	2.21	2.16	2.33			2.65	
OL Month.Mean	1.62	1.77	1.89	1.88	1.83	1.99	1.85	1.79	1.80	1.88	1.89	1.80		1.83		
OL Month.Min	1.44	1.44	1.15	1.28	0.99	1.73	1.08	1.33	0.87	1.49	1.48	1.51				0.87
E. Coli: EC - cfu/100mL																
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00			
Lab Month.Max	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
Lab Month.Mean	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		
Lab Month.Min	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
HPC - cfu/mL																
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00			
Lab Month.Max	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	20.00	< 10.00	< 10.00	< 10.00			20.00	
Lab Month.Mean	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 12.00	< 10.00	< 10.00	< 10.00		< 10.19		
Lab Month.Min	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00				< 10.00
Total Coliform: TC - cfu/100mL																
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00			
Lab Month.Max	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
Lab Month.Mean	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		
Lab Month.Min	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Distribution Water																
1st Bacti/Residual	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min
Cl Residual: Free - mg/L																
IH Edited Count	9.00	8.00	9.00	8.00	9.00	9.00	9.00	8.00	9.00	9.00	8.00	10.00	105.00			
IH Month.Max	1.62	1.60	2.00	1.80	1.64	2.08	1.90	1.85	1.85	1.92	1.95	1.53			2.08	
IH Month.Mean	1.30	1.43	1.54	1.47	1.24	1.59	1.45	1.27	1.35	1.36	1.47	1.13		1.38		
IH Month.Min	1.13	1.33	0.96	1.20	0.92	1.29	1.18	0.89	0.95	1.02	1.20	0.98				0.89
E. Coli - cfu/100mL																
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00			
Lab Month.Max	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
Lab Month.Mean	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		
Lab Month.Min	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
Total Coliform: TC - cfu/100mL																
Lab Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00			
Lab Month.Max	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	
Lab Month.Mean	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		
Lab Month.Min	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00

2025



2nd Bacti/Residual		Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min	
Cl Residual: Free - mg/L																		
IH Edited Count		9.00	8.00	9.00	8.00	9.00	9.00	9.00	8.00	9.00	9.00	8.00	10.00	105.00				
IH Month.Max		1.24	1.60	1.98	1.98	1.61	2.03	1.88	1.32	1.75	1.96	1.83	1.44			2.03		
IH Month.Mean		1.07	1.32	1.52	1.58	1.33	1.50	1.64	1.07	1.14	1.27	1.62	1.03		1.34			
IH Month.Min		0.80	1.07	1.12	1.24	1.00	1.09	1.28	0.81	0.69	0.97	1.14	0.78				0.69	
E. Coli - cfu/100mL																		
Lab Count		4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00		
Lab Month.Mean		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00			
Lab Month.Min		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	
Total Coliform: TC - cfu/100mL																		
Lab Count		4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00		
Lab Month.Mean		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00			
Lab Month.Min		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	
2025																		
3rd Bacti/Residual		Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min	
Cl Residual: Free - mg/L																		
IH Edited Count		9.00	8.00	9.00	8.00	9.00	9.00	9.00	8.00	9.00	9.00	8.00	10.00	105.00				
IH Month.Max		1.65	1.62	1.90	1.95	2.05	1.92	1.85	1.58	1.79	1.89	1.89	1.82			2.05		
IH Month.Mean		1.43	1.38	1.50	1.62	1.49	1.59	1.45	1.40	1.42	1.37	1.44	1.51		1.47			
IH Month.Min		1.13	1.07	1.02	1.17	1.09	1.27	1.14	1.11	1.03	1.05	1.01	1.23				1.01	
E. Coli - cfu/100mL																		
Lab Count		4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00		
Lab Month.Mean		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00			
Lab Month.Min		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	
HPC - cfu/mL																		
Lab Count		4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max		140.00	< 10.00	10.00	10.00	10.00	20.00	< 10.00	< 10.00	70.00	10.00	20.00	< 10.00			140.00		
Lab Month.Mean		< 42.50	< 10.00	< 10.00	< 10.00	< 10.00	< 12.00	< 10.00	< 10.00	< 26.00	< 10.00	< 12.50	< 10.00		< 14.42			
Lab Month.Min		< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00	< 10.00				< 10.00	
Total Coliform: TC - cfu/100mL																		
Lab Count		4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00				
Lab Month.Max		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00		
Lab Month.Mean		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00			
Lab Month.Min		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	
2025																		

4th Residual	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Total	Avg	Max	Min
Cl Residual: Free - mg/L																
IH Edited Count	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	4.00	4.00	5.00	52.00			
IH Month.Max	1.61	1.28	1.51	1.90	2.04	1.74	1.83	1.84	1.95	1.36	1.71	1.80			2.04	
IH Month.Mean	1.40	1.10	1.36	1.69	1.61	1.57	1.39	1.66	1.60	1.14	1.19	1.46		1.44		
IH Month.Min	1.01	0.93	1.22	1.50	1.07	1.32	1.14	1.51	1.13	0.84	0.98	1.02				0.84
																2025

Notes:

May 5 – A free chlorine residual dropped to 0.99 mg/L due to changing water quality. A CT calculation was performed and primary disinfection was achieved.

September 29 - A free chlorine residual of 0.87 mg/L occurred due to a faulty chlorinator. A CT calculation was performed and adequate disinfection was achieved.

December 4 - Filer No. 1 reached a turbidity of 1.3 NTU when the filter valve closed slower than intended and high turbid water was directed to the next stage of treatment for a few seconds.

December 6 - Filer No. 2 reached a turbidity of 1.3 NTU when the filter valve closed slower than intended and high turbid water was directed to the next stage of treatment for a few seconds.

MINUTES

Northeastern Public Health Board of Health

Regular Meeting held on November 27, 2025 at 4:00 PM

Microsoft Teams

1.0 **ROLL CALL**

Board of Health Members

Michelle Boileau	City of Timmins
Mark Wilson	Temiskaming Shores
Andrew Marks	City of Timmins
Jeff Laferriere	Temiskaming Shores
Carol Lowery	Rural South: Armstrong, Brethour, Casey, Cobalt, Cobalt, Coleman, Harley, Harris, Hilliard, Hudson, Kerns, Latchford, Temagami, Thornloe
Paul Kelly	Rural Central South: Charlton & Dack, Chamberlain, Englehart, Evanturel, Gauthier, James, Larder Lake, McGarry, Matachewan
Gary Fortin	Kapuskasing
Marc Dupuis	Rural North: Fauquier-Strickland, Hornepayne, Hearst, Mattice Val Cote, Moonbeam, Opasatika, Val Rita Harty
Casey Owens	Kirkland Lake
Curtis Arthur	Provincial Appointee
Todd Steis	Provincial Appointee
David Lowe	Provincial Appointee
Tory Delaurier	Rural Central North: Iroquois Falls, Black River Matheson
Suzanne Perras	Provincial Appointee
Rock Whissell	City of Timmins

Regrets

Cindy Campbell	Provincial Appointee
Peter Politis	Cochrane, Smooth Rock Falls
Savion Nakogee	Rural Far North: Moosonee, James Bay and Hudson Bay region

Northeastern Staff Members

Dr. Lianne Catton	Medical Officer of Health/Chief Executive Officer
Randy Winters	Director of Corporate and Protection Services
Rosa Montico-Reimer	Director of Finance
Lori McCord	Executive Assistant

Guests

Chris Pomeroy, CPA, CA, LPA KPMG LLP
Lori Stoltz Morris + Stoltz LLP

1.1 **CALL TO ORDER:** Chair Boileau called the meeting to order at 4:05 pm.

1.2 **APPROVAL OF AGENDA**

MOTION #54-R-2025

Moved by: Paul Kelly

Seconded by: Tory Delaurier

That the agenda for the Board of Health meeting on November 27, 2025, be approved.

CARRIED

1.3 **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE**

None declared.

2.0 **AGENDA ITEMS FOR INFORMATION, DISCUSSION, DECISION**

2.1 **2024 Legacy PHU Final Audit Financial Statements and Report**

MOTION #55-R-2025

Chris Pomeroy, Senior Manager, KPMG, provided a presentation of KPMG’s final findings of the Audit of the Financial Statements for the Porcupine Health Unit for the year ending December 31, 2024, including the asset retirement obligation (ARO). It was a clean audit with no significant findings identified. The immense work of the Finance team, led by Director Rosa Montico-Reimer was acknowledged by both the auditors and the Board in ensuring a clean audit and supporting the auditors with their assessment requirements.

Moved by: David Lowe

Seconded by: Paul Kelly

That the Board of Health approves the 2024 Legacy PHU Final Audit Financial Statements and Report.

CARRIED

3.0 **Inquest**

Dr. Catton provided a report on the inquest proceedings and recommendations regarding the unprecedented blastomycosis outbreak in Constance Lake First Nation. The outbreak was incredibly tragic with the loss of five beloved community members and ongoing traumatic impacts for the entire community. The inquest began on October 15th and extended to November 17th with the verdict of the jury read on November 19th. As a result of the approved application for standing status there were important opportunities to contribute to materials shared during the inquest, ask questions of other witnesses, and to collaborate on the public health recommendations as related to the outbreak. and support important recommendations for the North and ongoing health inequities for First Nation populations

and Indigenous communities.

Seventy-nine recommendations with eleven themes were made. The *Jury Recommendations Verdict of Inquest* were shared with the Board and Dr. Catton advised the Board that more fulsome reports, ongoing updates and further discussion would be forthcoming. While jurisdiction did not factor into the public health response due to strong pre-existing relationships, it was important to apply a broad lens to recommendations to ensure it does not impact any in the future across the Province. Some recommendations reinforce commitments NEPH has prioritized for some time such as cultural mindfulness training. This has been a requirement of orientation since 2019 and at the time of the inquest 85% of staff have completed the training and is also an expectation of the Board of Health. Ongoing opportunities to learn and grow are provided for the team, and there is appreciation for the need to continue to reflect, deepen our understanding and apply this to our relationships and the work we do. NEPH remains committed to the recommendations of the inquest and to cultivating meaningful relationships respecting self-determination with First Nations communities and Indigenous peoples we are so fortunate to share lands with.

4.0 **CLOSED SESSION**

The Board went into a closed session at 4:55 pm. as outlined in the Ontario Municipal Act, 2001, c.25, s 239 (s) (a) security of a property (e) litigation or potential litigation, including matters before tribunals affecting the Board (b) personal matters about an identifiable individual, including Board employees.

MOTION #56-R-2025

Moved by: Mark Wilson

Seconded by: Gary Fortin

THAT the Board of Health move in camera.

4.1.1 Inquest – Lori Stoltz, Morris + Stoltz LLP

4.1.2 Personnel

CARRIED

The Board of Health rose from the closed session at 6:47 pm.

MOTION #57-R-2025

Moved by: Paul Kelly

Seconded by: Marc Dupuis

That the Board of Health for the Northeastern Health Unit rise with report

CARRIED

MOTION #58-R-2025

Moved by: Tory Delaurier

Seconded by: David Lowe

That the Board of Health receive the reports shared in-closed session for information

purposes and agrees with the approaches presented.

CARRIED

5.1 **NEPH BOARD OF HEALTH MINUTES – October 23, 2025**

MOTION #59-R-2025

Moved by: Andrew Marks

Seconded by: Todd Steis

That the Board of Health approve the minutes for the meeting dated October 23, 2025.

CARRIED

6.0 **AGENDA ITEMS FOR INFORMATION, DISCUSSION, DECISION**

6.1 **Infrastructure Update**

Dr. Catton provided an update of the Pine St. Timmins HVAC system, the work completed to date and measures taken to reduce impacts on client and patient services. The timeline for expected completion is mid-December.

6.2 **Proposed Meeting Schedule**

The Board of Health meeting schedule for 2026 was previously shared.

MOTION #60-R-2025

Moved by: Marc Dupuis

Seconded by: Sue Perras

That the Board of Health approve the 2026 schedule of meeting dates as presented.

CARRIED

6.3 **Procurement Policy Edits**

The Procurement Policy was previously shared. Dr. Catton provided an overview of the changes to the policy which included the change to the amount allocation for Managers and Directors to align with the organizational structure.

MOTION #61-R-2025

Moved by: Andrew Marks

Seconded by: Mark Wilson

That the Board of Health approve the Procurement policy as presented

CARRIED

6.4 **Provincial Appointees**

Chair Boileau advised that Curt Arthur, Sue Perras, Todd Steiss, Cindy Campbell, and David Lowe have been approved for a three-year term as Provincial Appointees. Chair Boileau thanked the appointees for their commitment to the Board, and the goal of strengthening public health across Northeastern Ontario.

6.5 alPHa Fall Conference Attendance

alPHa’s Fall Symposium was held virtually November 5th to 7th.

6.5.1 Association of Local Public Health Agencies Conference Updates

Sue Perras reported that alPHa’s Fall Symposium was once again an excellent opportunity to connect, participate and learn. An informative session was held on *Leading Others: Understanding Communication Styles*. Important updates from alPHa, Dr. Kieran Moore, CMOH and Karima Velji, Chief Nursing Officer, were also received.

7.0 MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER REPORT

Dr. Catton provided an update on the organization and shared recent highlights of services and programs. The enclosed presentation summarizes the main points shared for information purposes. Chair Boileau thanked Dr. Catton for her report.

8.0 CORRESPONDENCE

The correspondence was received for information purposes.

9.0 DATE OF NEXT MEETING

Next meeting of the Board of Health to be held on January 29, 2026 at 4:00 p.m.

10.0 ADJOURNMENT

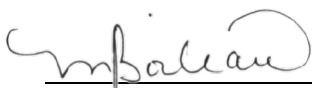
MOTION #62-R-2025

Moved by: Andrew Marks

Seconded by: Tory Delaurier

That the next meeting of the Board of Health be held January 29, 2026 at 4:00 p.m. and that this meeting be adjourned at 7:20 p.m.

CARRIED



January 29, 2026

Michelle Boileau, Board Chair

Lori McCord, Recorder

MINUTES

Northeastern Public Health Board of Health

Special Meeting held on January 12, 2026 at 4:00 PM

Microsoft Teams

1.0 **ROLL CALL**

Board of Health Members

Michelle Boileau	City of Timmins
Mark Wilson	Temiskaming Shores
Andrew Marks	City of Timmins
Carol Lowery	Rural South: Armstrong, Brethour, Casey, Cobalt, Coleman, Harley, Harris, Hilliard, Hudson, Kerns, Latchford, Temagami, Thornloe
Paul Kelly	Rural Central South: Charlton & Dack, Chamberlain, Englehart, Evanturel, Gauthier, James, Larder Lake, McGarry, Matachewan
Marc Dupuis	Rural North: Fauquier-Strickland, Hornepayne, Hearst, Mattice Val Cote, Moonbeam, Opatatika, Val Rita Harty
Casey Owens	Kirkland Lake
Peter Politis	Cochrane, Smooth Rock Falls
Savion Nakogee	Rural Far North: Moosonee, James Bay and Hudson Bay region
Cindy Marks-Campbell	Provincial Appointee
Todd Steis	Provincial Appointee
David Lowe	Provincial Appointee
Tory Delaurier	Rural Central North: Iroquois Falls, Black River Matheson
Suzanne Perras	Provincial Appointee
Curtis Arthur	Provincial Appointee
Rock Whissell	City of Timmins

Northeastern Staff Members

Dr. Lianne Catton	Medical Officer of Health/Chief Executive Officer
Randy Winters	Director of Corporate and Protection Services
Lori McCord	Executive Assistant

Regrets

Savion Nakogee	Rural Far North: Moosonee, James Bay and Hudson Bay region
Gary Fortin	Kapuskasing
Jeff Laferriere	Temiskaming Shores
Rosa Montico-Reimer	Director of Finance

1.1 **CALL TO ORDER:** Chair Boileau called the meeting to order at 4:05 pm.

1.2 **APPROVAL OF AGENDA**

MOTION #01-S-2026

Moved by: Tory Delaurier

Seconded by: Todd Steis

That the agenda for the Board of Health meeting on January 12, 2026, be approved.

CARRIED

1.3 **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE**

None declared.

2.0 **AGENDA ITEMS FOR INFORMATION, DISCUSSION, DECISION**

2.1 **Resignation**

On December 29th, after much reflection and discussion, Dr. Catton, Medical Officer of Health and Chief Executive Officer of the Northeastern Public Health issued a letter to the Board Chair and Board of Health advising of her resignation, due to personal reasons. Dr. Catton advised the Board that it has been both an honour and a privilege as the lead for public health for this region the past almost ten years with an incredible team of professionals across the region that support the work. Dr. Catton assured the Board that the leadership team in place is strong and committed to continuing the momentum of the merger and in fulfilling their duties of the board, to our communities and to strengthening public health. On behalf of the Board, Chair Boileau, thanked Dr. Catton for her dedication, and her leadership navigating the region through extraordinary times with grace.

2.2 **MOH/CEO Recruitment Briefing Note Review**

Dr. Catton provided an overview of the legislative requirements for the appointment of a Medical Officer of Health as outlined in the Health Protection and Promotion Act (HPPA). Dr. Catton advised that while the recruitment process is underway, there is an Acting MOH option. The title of *Acting* is used in two situations: short term coverage while an MOH is away or unable to perform their duties, or in vacancy when recruitment is underway. Once the Board appoints a MOH to fill the permanent position the individual remains an Acting MOH until formal Minister approval is received.

2.3 **Timeline**

An overview of the events to date, was provided including work underway and next steps. Dr. Catton's last day as the Medical Officer of Health and Chief Executive

Officer is February 20, 2026.

2.4 **Executive Committee Recruitment Plan Review**

The Board Executive, comprised of the Board Chair Michelle Boileau, Vice Chair Mark Wilson, Finance Chair Andrew Marks and Finance Vice Chair Curt Arthur met on December 29th and again on January 6th. Historically duties of the Executive Committee include the MOH/CEO evaluation and recruitment process for both Thu and PHU.. In light of the timing of the announcement and to expedite the process, Randy had connected with several health units to obtain their recent approach to recruitment with three firms identified and recommended. The Executive concurred and recommended obtaining the services of an executive search firm to assist with the recruitment process. A letter requesting an expression of interest has been issued to these executive search firms and the posting will be shared through regular channels once ready. With the support of Randy Winters, Director of Corporate Services and Lori McCord, Board Secretary, it is proposed that the Selection Committee comprised of the Board Executive, work through the recruitment process with the recommendation returning to the Board for decision.

MOTION #02-S-2026

Moved by: Todd Steis

Seconded by: Rock Whissel

That the Board approves the proposed recruitment approach as presented by the Board Executive.

CARRIED

MOTION #03-S-2026

Moved by: Marc Dupuis

Seconded by: Paul Kelly

That the Board appoints the Board Executive (Michelle Boileau, Mark Wilson, Andrew Marks and Curt Arthur) as the Selection Committee with Randy Winters, Director of Corporate Services, and Lori McCord, Secretary to the Board providing administrative and logistical support.

CARRIED

3.0 **CLOSED SESSION**

The Board went into a closed session at 4:28 pm. as per the Municipal Act, 2001, c.25, s 239 (s) (b) personal matters about an identifiable individual, including Board employees.

MOTION #04-S-2026

Moved by: David Lowe

Seconded by: Andrew Marks

THAT the Board of Health move in camera.

3.11 Personnel

CARRIED

The Board of Health rose from the closed session at 4:45 pm.

MOTION #05-S-2026

Moved by: Paul Kelly

Seconded by: Andrew Marks

That the Board of Health rise with report.

CARRIED

MOTION #06-S-2026

Moved by: Tory Delaurier

Seconded by: Todd Steis

That the Board approves an interim CEO position to be implemented as of February 23, 2026 to be filled by the current Finance Director, to ensure business continuity during the recruitment and transition of a permanent MOH/CEO.

CARRIED

4.0. **DATES OF NEXT MEETING**

Next meeting of the Board of Health to be held on January 29, 2026 at 4:00 pm.

5.0 **ADJOURNMENT**

MOTION #07-S-2026

Moved by: Kurt Arthur

Seconded by: Andrew Marks

That the meeting of the Board of Health adjourns at 4:55 pm.

CARRIED



January 29, 2026

Michelle Boileau, Board Chair

Lori McCord, Recorder

Cobalt Historical Society
Agenda
Agenda Regular Board Meeting Dec 1, 2025

Regular meeting held at Town of Cobalt Business Centre 6 PM

Opening and Attendance:

Maggie Wilson; Deborah Ranchuk, Reiner Mielke, Reg Holdsworth, Sarah Johnston, Brian Dobbs, Dwight Brydges; Mac Armstrong – Cobalt Mining Museum

Absent: Coleman Township Council Liaison – Marilyn Lubbock; Town of Cobalt Liaison – Pat Anderson

Guest: Mary Tough – Former CHS member

AGENDA approval motion by Dwight Brydges, seconded by Deborah Ranchuk

MINUTES approval Regular Meeting October 27, 2025 motion by Deborah Ranchuk, seconded by Sarah Johnston

Business arising from minutes

- Requested meeting with CMM – no date yet, hopefully January 2026
- Coleman requested meeting re headframe 11/11B and the Parks Canada cost sharing – date TBD
- The bus tour may morph into an event at the Cobalt Train Station
 - a regional heritage symposium, TBD 2027
 - potential bus tour of heritage sites
 - dinner or lunch with keynote
- Unable to attend Village Noel
- Dawn placed wreath November 11
- HGTV application submitted and social media ongoing. Now we wait.

Correspondence

- \$100.00 donation from new member for research conducted

Finance Report:

- As of November 23, 2025, \$43,280.33 in bank
- Funds in reserve for Right-of-Way \$21,530.00
- Net funds available for our use \$21,750.33

Chair and Committee Reports:

Trail:

- Nipissing Lookout – status – waiting for Demora to quote
- Agnico relocated ore carts & a mucking machine to Nipissing lookout from Coniagas
- met with Storey Environmental re their signage at Little Silver Vein, Hellens Mill, and McKinley Darragh – to be installed in the spring

Website

- Next newsletter in January
- cost of web hosting - from \$122 to \$650 for 3 years (\$18.00 per month)

New Business

- Reiner Mielke is working a walking trail guide to be released in the spring
- Silverland Cemetery research that Maggie Wilson is working on will be a blog post for the website

Next meeting Monday January 26, 2026 PM

Meeting closed at 6:20pm



RE: (Fyi) FW: Memorial bench to honour David C. Brydges

From Jaime Allen <jallen@cobalt.ca>
Date Wed 2026-01-28 12:48 PM
To sue_913@hotmail.com <sue_913@hotmail.com>
Cc Cassandra Beaudoin <cbeaudoin@cobalt.ca>

Hi Sue :

I will present your request to Council to attend your brothers bench unveiling (and permission to place) at the March 3rd 2026 council meeting.

Jaime

Jaime Allen
Interim Clerk Treasurer
Town of Cobalt.

From: Town of Cobalt <cobalt@cobalt.ca>
Sent: January 19, 2026 9:39 AM
To: Jaime Allen <jallen@cobalt.ca>; Cassandra Beaudoin <cbeaudoin@cobalt.ca>
Subject: (Fyi) FW: Memorial bench to honour David C. Brydges

See below.

She dropped other paperwork off as well on Friday for this matter; I just left in your bin Jamie.

Andrea Williams

Administrative Clerk-Property Tax /Payroll
Town of Cobalt
T (705) 679-8877
F (705) 679-5050
alwilliams@Cobalt.ca

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From: sue nielsen <sue_913@hotmail.com>
Sent: January 18, 2026 6:05 PM
To: Town of Cobalt <cobalt@cobalt.ca>
Subject: Memorial bench to honour David C. Brydges

Hi Jamie, mayor and council:

I dropped off some paperwork about having a memorial bench installed at the Drummond Park, beside the Paul Penna Library, on the first anniversary of my brother David C. Brydges passing on April 25. It would also fittingly take place during National Poetry Month (April).

Shortly after David died the town via CAO, Steve Dalley, reached out to me to say the town wanted to do something to honour my brother's life.

That was the last I heard of anything to honour my brother so I have come up with this idea for a memorial bench.

David had been responsible for creating the Drummond Park beside the library and for promoting the Drummond legacy in Cobalt.

The park was an empty lot owned by the town and David took great pride in creating the beautiful green space that the park is today.

He also held a long running Spring Pulse Poetry Festival attracting poets from across Canada to Cobalt each year.

David created the Dr. Pollard Poetry Park as well and was a promoter of the arts in Cobalt and area. He was passionate about poetry, which first came about when he moved back to Cobalt upon retirement.

It was the Dr. William Henry Drummond legacy, his poetry and his connection to Cobalt that first inspired my brother to become involved in poetry.

He did extensive research on Drummond often taking trips to the National Archives in Ottawa and to McGill University to research the life and times of Drummond.

He kept the longstanding Dr. Drummond Poetry contest running each year promoting poetry in Cobalt and the region.

I have asked Joe Dube to create a memorial bench to honour my brother that would be placed in the back section of the Drummond Park.

There is no monetary costs associated with this honouring for the Town of Cobalt, rather permission is asked to place the bench in that area and that mayor and or council attend the ceremony planned for the bench unveiling on April 25 at 11:00.

If a town official wishes to speak at the bench unveiling ceremony that would be more than welcome. David loved Cobalt with all his heart and soul, and upon the first anniversary of his death, I thought this would be a wonderful way to honour him. I look forward to sharing this honouring with the town, David's friends and poets both near and afar.

Thank you,
Sue Nielsen
705-622-6170



937907 Marsh Bay Road
RR #1 Coleman Township, ON
POJ 1C0
Tel: 705-679-8833
Fax: 705-679-8300
toc@colemantownship.ca

February 24, 2026

Town of Cobalt
P.O. Box 70
Cobalt, Ontario
POJ 1C0

Dear Mayor and Council:

**RE: INACCURATE STATEMENT AT COBALT'S FEBRUARY 3, 2026 MEETING
CONCERNING THE COLEMAN WATER DISTRIBUTION SYSTEM**

At your February 3, 2026 meeting, Cobalt Council discussed water losses in the Cobalt Water Distribution System.

Councillor Wilcox stated; "The only significant loss of water is the water we send over to Coleman" in reference to the bleeders at the three dead-end lines on the Coleman Water Distribution System.

This comment was reported on the local radio station. The implication being, that the Town of Cobalt was absorbing costs and subsidizing Coleman Township. **This is categorically false!**

The water that enters the Coleman Distribution System is metered and Coleman Township pays the Town of Cobalt for **every** cubic metre of water used. In 2025 the Township purchased 17,159 cubic metres of water at a cost of **\$23,507.82** (\$1.37 per cubic metre). In addition to the purchase of water, the Township contributed **\$4,491.12** (2025) relating to capital costs for the Cobalt Water Treatment Plant.

The method of calculating these costs is detailed in the Agreement for the supply of Potable Water to Coleman Township, which the Town of Cobalt adopted on **March 4, 2025** (Cobalt By-law 2025-07).

It's true the Coleman Distribution System loses a significant amount of water due to the bleeders and sample stations located at the dead-end lines. They are required to prevent freezing in the winter and to sample water to ensure chlorine residuals are maintained in accordance with Provincial regulations. I cannot stress enough that the ratepayers for the Town of Cobalt **do not** subsidize the costs associated with bleeding the lines of the Coleman Water Distribution System.

Over 2 Billion Square Feet of Opportunity

www.colemantownship.ca

In accordance with the recent 2025 Annual Summary Report for the Cobalt Drinking Water System prepared by the Ontario Clean Water Agency (dated February 18, 2026), the Town of Cobalt produced 437,552 cubic metres of treated water. The 17,159 cubic metres purchased by the Township of Coleman only represents 3.9% of the total water produced.

To imply Coleman Township is responsible for "significant" water loss that equates to a financial burden for your ratepayers is both unfair and inaccurate.

This matter was brought forward at our February 23, 2026 Regular Council meeting.

On behalf of Coleman Township Council, I respectfully request that Councillor Wilcox retract his February 3, 2026 statement in order to set the record straight, especially since his statements were made at a public and recorded meeting.

Sincerely,



Dan Cleroux
Mayor



To: Mayor and Council **Report No:** 2026-R-31

From: CAO/Clerk-Treasurer **Department:** Administration

Subject: Cobalt Library Board Request

Attachment(s): Appendix 01 – Letter from the Library Board dated January 26, 2026

Recommendation:

BE IT RESOLVED that Council for the Township of Coleman acknowledges receipt of Administrative Report 2026-R-31;

THAT Council approves a contribution of **\$5,125** to the Cobalt Public Library Board for 2026 based on 205 households multiplied by \$25.00; and

THAT Council encourages the Town of Cobalt and the Town of Latchford to consider the same funding formula for their 2026 allocations to the Cobalt Public Library.

Background:

On January 26, 2026 the Township received a letter from the Cobalt Public Library Board requesting additional financial support to help offset service demands and ensure the continued delivery of quality library services.

According to their 2025 Financial Statements, the Board ended the fiscal year in a deficit position of **(\$11,820.92)**.

The Township of Coleman entered into an agreement with the Cobalt Public Library Board on March 21, 2022 as authorized by By-law 22-13.

As a “contracting Township” the Township of Coleman receives an annual grant (Public Library Operating Grant) from the Ministry of Tourism, Culture & Gaming in the amount of \$1,498.

Since 2022, the Township has been providing an annual contribution to the Cobalt Public Library in the amount of \$2,000 (\$1,498 PLOG + \$502 Municipal Contribution).



Recommendation:

Staff have reviewed the Board's 2025 Financial Statements and consulted with the Board Treasurer on the significant decrease in financial support in 2025.

The Ministry of Tourism, Culture and Gaming require the grant money received by contracting Townships be transferred to the Library Board. They also encourage contracting Townships to consider a "top-up" of the PLOG Grant.

In some cases, contracting Townships match the PLOG Grant and in other cases the Board reviews its Budget with the contracting Townships and suggests a per household rate. Locally, the Temiskaming Shores Public Library contracts services with several surrounding Townships and base their contributions on a household rate.

At their October 23, 2025 meeting, the Cobalt Public Library Board passed a motion to reduce the Non-Resident fee to \$25. Staff is recommending Council consider a contribution to the Cobalt Public Library based on the same rate set by the Board for Non-Residents.

The recommendation was reviewed with the Finance Committee on February 4, 2026 the following recommendation was passed for Council's consideration:

Library Services

Moved By: *S. Cote*
Seconded By: *D. Cleroux*

BE IT RESOLVED THAT the Finance Committee recommends Council approve the 2026 contribution to the Cobalt Public Library Board in the amount of \$5,125 based on 205 households X \$25 per household.

CARRIED

Financial Considerations:

The new fee structure will increase the Township's contribution by **\$3,125**. The increase has been included in the DRAFT 2026 Budget for Council's consideration.

Prepared By: Chris Oslund

Date: February 23, 2026



Box 170, 30 Lang St. Cobalt, ON P0J 1P0
cobaltpubliclibrary@gmail.com
705-679-8120

January 26, 2026

To: Mayor, Dan Cleroux

CC: Councillors, Lois Perry, Sue Cote, Marilyn Lubbock, Patrick Rieux

Subject: Coleman Township Patron Usage at Cobalt Public Library

Currently, our records indicate that there are 11 registered library cardholders living in Coleman Township. In the past year these patrons have taken out a combined total of 247 library items using their Cobalt Public Library card. In addition, another 38 individuals identifying as residents of Coleman Township have physically signed in within the last year and made use of Cobalt Public Library services.

Please note that these figures do not fully represent actual usage by residents of Coleman Township. Some residents have a Cobalt address on file (PO Box), which can affect how patron data is recorded and reported. We acknowledge this discrepancy and are actively working to improve our data collection and reporting processes to ensure more accurate and reliable statistics going forward. We have initiated a new coding system to determine residents in each of the Latchford, Coleman, and Cobalt catchments.

Based on the demonstrated level of use by Coleman Township residents, the Cobalt Public Library requests consideration for additional annual financial support to help offset service demands and ensure the continued delivery of quality library services to all users. We have attached our financial figures from 2025 for your review.

We appreciate your understanding as we refine our reporting methods. Should you require any additional information or clarification, please do not hesitate to contact us.

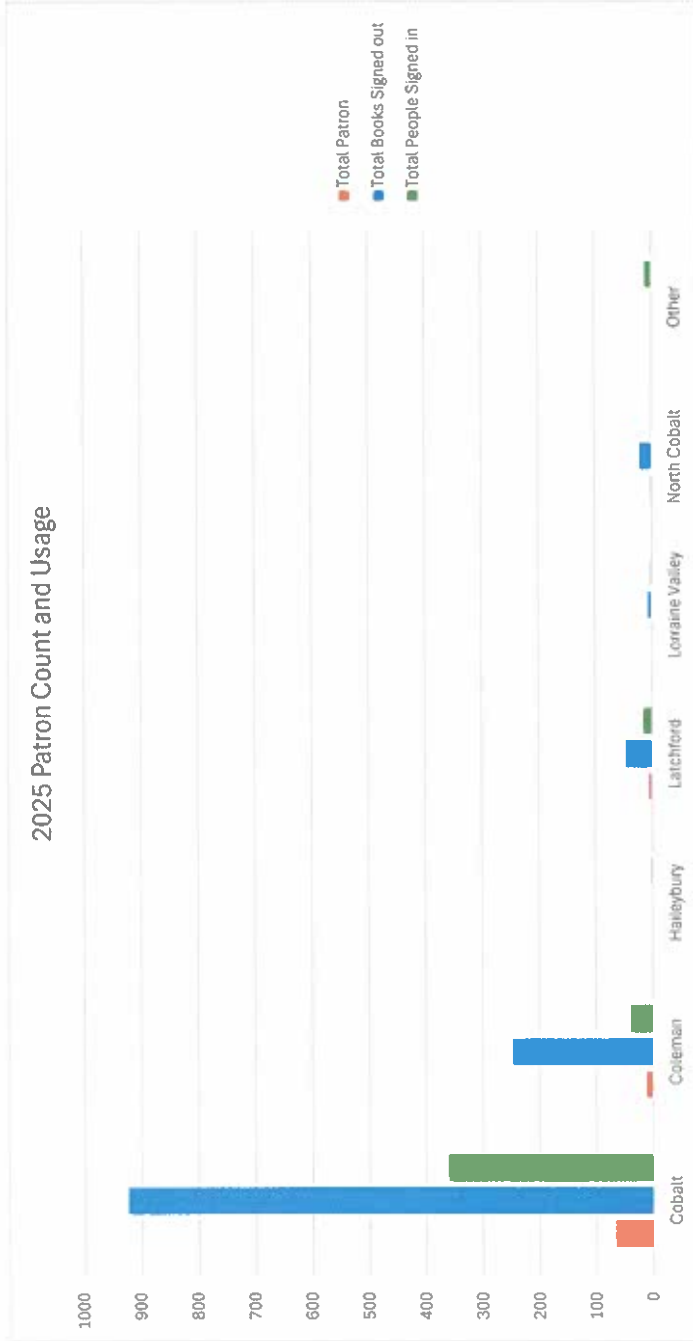
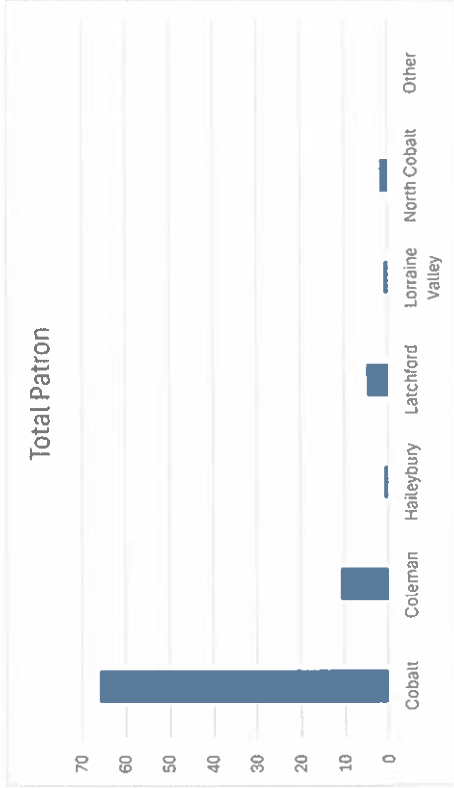
Sincerely,

A handwritten signature in blue ink that reads "Bonnie Mederak".

Bonnie Mederak
Chief Executive Officer
Cobalt Public Library

Patron Count and Usage

	Total Patron	Total Books Signed out	Total People Signed in
Cobalt	66	924	360
Coleman	11	247	38
Haileybury	1	1	2
Latchford	5	47	15
Lorraine Valley	1	7	2
North Cobalt	2	21	1
Other	86	1247	11



Total Patron Count and Total books signed out are library card holders. The Total sign in are captured from people actually signing in the book, not everyone signs in so these numbers are not accurate. We have quite a few people who come in and use our services that do not have a library card. We are working on how to capture the true count of patrons that use our library. So in saying that our counts are actually higher.

SUMMARY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Opening	34,075.74	31,558.88	25,630.74	24,649.23	52,668.40	46,890.70	47,258.23	36,917.74	30,705.55	25,956.23	24,510.13	19,786.24	34,075.74
Income	11,769.02	122.95	5,293.70	35,378.11	-	7,135.40	-	-	227.35	3,883.87	1,396.55	6,939.15	72,146.10
Expenses	- 14,285.88	- 6,051.09	- 6,275.21	- 7,358.94	- 5,777.70	- 6,767.87	- 10,340.49	- 6,212.19	- 4,976.67	- 5,329.97	- 6,120.44	- 4,470.57	- 83,967.02
Net	- 2,516.86	- 5,928.14	- 981.51	28,019.17	- 5,777.70	367.53	- 10,340.49	- 6,212.19	- 4,749.32	- 1,446.10	- 4,723.89	2,468.58	- 11,820.92
Ending	31,558.88	25,630.74	24,649.23	52,668.40	46,890.70	47,258.23	36,917.74	30,705.55	25,956.23	24,510.13	19,786.24	22,254.82	22,254.82

INCOME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
PLOG													6,242.00
Town of Cobalt						5,000.00							5,000.00
Coleman Twp						2,000.00							2,000.00
Town of Latchford													
Temiskaming Foundation:													
Agnico Eagle				28,230.00									28,230.00
Paul Penna / Linda Cote				900.00									900.00
Kiwanis Club of Cobalt				1,500.00									1,500.00
Church - Large Print / Audio				545.00									545.00
Legacy Fund - Computers / Video Games				1,500.00									1,500.00
Community Grant										3,100.00			3,100.00
For Kids Sake										783.87			783.87
Planet Youth Grant - Tabletop Games			1,400.00										1,400.00
Canada Helps		48.00											48.00
OLS - Connectivity			1,319.40								1,199.40		2,518.80
DSTABB			2,500.00										2,500.00
Printing		28.50	25.50	58.00		43.00			202.35		66.60	40.15	464.10
Fundraising		44.45	17.80	652.10		65.00					130.55	250.00	1,159.90
Donations		12.00	31.00	57.80		27.40			25.00			407.00	560.20
Transfer to/from Donation Account		105.12											95.12
Source Ded / HST Refunds		11,663.90		1,935.21									13,599.11
Misc Deposits													
	11,769.02	122.95	5,293.70	35,378.11		7,135.40			227.35	3,883.87	1,396.55	6,939.15	72,146.10

EXPENSES												
Wages	5,092.40	3,453.92	3,453.92	3,454.24	3,453.92	3,453.92	4,604.24	2,722.85	2,407.50	2,698.19	2,692.08	40,946.05
Remittances	797.80	797.78	833.96	833.96	833.96	833.96	822.92	1,110.52	690.42	636.38	668.82	9,694.44
EHT			336.92									336.92
WSIB												
Bank Fees	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	24.00
OLS Overdrive Membership	771.23											771.23
OLS JASI Membership												763.11
OLS Ancestry/Mango Membership	85.03										85.83	170.86
Public Libraries License/Dues	75.00											75.00
Brodart Materials	66.97									222.46		387.56
Computers (Maint. / Software)					1,209.05							1,209.05
Printer/Scanner/Etc.		94.61			202.23			167.20	41.80		41.80	661.05
Payroll / Remittance Prep / Bookkeeping				661.05								661.05
Office Supplies	22.66	39.88	75.12	56.49	2.95		29.72		80.15	86.10	65.59	670.36
Cleaning Supplies		33.61	7.63									41.24
Misc. Supplies	37.28	32.76	20.62									90.66
Legal Fees	259.77											259.77
Auditor Fees					3,955.00							3,955.00
Security (Cameras + Building Locks)	3,500.74											3,500.74
Grant Specific Expenses (not books)	841.44	212.44			194.31				280.86	1,126.58	300.25	2,955.88
Staff Training/Expenses	41.00											41.00
Library Events				460.48						18.58	24.93	503.99
Programming			38.90									55.85
Books, Magazines, Newspapers	1,995.72	353.92	821.23	1,044.52	719.09		146.95	118.84	971.98	415.01	153.00	7,626.59
Gifts / Donations / Fund. Exp			6.00									462.00
Enbridge (6th of the month)	157.84	225.00	225.00	225.00	227.45		268.22	274.00	274.00	274.00		2,600.51
Hydro One (26th of the month)	368.82	409.10	283.77	225.00	225.00		225.00	225.00	225.00	225.00	225.00	3,086.69
Eastlink (Telephone/Internet) (25th)	170.18	169.87	170.14	170.00	119.02		113.14	113.14	113.14	113.14	113.14	1,591.19
TOC Taxes (Water)		226.20		226.20				243.12	243.12			938.64
Misc Payments												
	14,285.88	6,051.09	6,275.21	7,358.94	5,777.70	6,212.19	6,767.87	10,340.49	6,120.44	4,470.57	83,967.02	

\$ (11,820.92)

Jaime Allen

From: Steve Cox <coxs@dtssab.com>
Sent: February 2, 2026 3:44 PM
To: Jaime Allen
Cc: Mark Stewart
Subject: Town of Cobalt Invoice
Attachments: Town of Cobalt 2025-501 (002).pdf; Letter to Claimspro Jan 22 2026.pdf

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

You don't often get email from coxs@dtssab.com. [Learn why this is important](#)
February 2, 2026

Dear Jamie,

RE: Invoice from the Town of Cobalt

Please find attached an invoice received by The District of Timiskaming Social Services Administration Board (DTSSAB) regarding sewer back-up at the Fraser Building in Cobalt, dated December 31st, 2025.

As determined through our Insurance Adjuster and communicated to your Insurance Adjusted (letter attached, dated January 22nd, 2026), stating that after investigating the sewage back up incident at the Fraser Building "there is no evidence of any negligence or wrongdoing on the part of the Timiskaming District Housing Corporation." The letter further clarified that further questions or communication exchanges are to be directed through our respective Insurance Adjusters.

As we are aware this incident occurred during past Management, we can provide a timeline and supportive document regarding this incident to date for your records, should you require it. Therefore, we are returning the invoice to your attention and will not be processing payment. We will also direct other tenants to the Town of Cobalt, should they request status updates.

Thank you for your understanding. Please advise if there is further information you require.

Regards,

Steve Cox
Housing Services Manager
The District of Timiskaming Social Services Administration Board
29 Duncan Ave N, PO Box 310, Kirkland Lake, ON P2N 3H7



January 22, 2026

WITHOUT PREJUDICE

ClaimsPro
An SCM Company
176 Lakeshore Drive Suite 9,
North Bay, ON P1A 2A8

ATTENTION: Brad Mahon
Sent via Email Brad.Mahon@scm.ca

RE:	YOUR INSURED:	Corporation of the Town of Cobalt
	DATE OF LOSS:	June 17, 2025
	LOSS LOCATION:	24 Prospect Avenue Cobalt, Ontario
	OUR INSURED:	Timiskaming District Housing Corporation
	CRAWFORD FILE NO.:	4069527

Dear Brad Mahon,

As you are aware, we are the independent insurance adjusters assigned to handle the above noted loss on a without prejudice basis on behalf of the Timiskaming District Housing Corporation and their liability insurers.

We have investigated this incident and have concluded that there is no evidence of any negligence or wrongdoing on the part of Timiskaming District Housing Corporation. Although it is obviously an unfortunate situation, we will be unable to consider any subrogation requests. Therefore, respectfully we are denying any and all liability for this incident and we will be closing our file.

Should this matter be further pursued the interests of the Timiskaming District Housing Corporation will be defended.

Trusting the above meets with your understanding, if you have any questions, please feel free to contact our office.

Yours truly,
Crawford & Company (Canada) Inc.

Raymond Brazeau

Raymond Brazeau, CIP
Adjuster
P: 705-647-6781
F: 705-647-6783
E: Raymond.Brazeau@crawco.ca
Territory: New Liskeard, Kirkland Lake, & Timmins, Ontario
RB/sb

Town of Cobalt
 18 Silver Street
 P.O. Box 70
 Cobalt, ON P0J 1C0
 (705) 679-8877

Received by Finance Jan 29/26

Invoice

Customer ID DTSSAB
Date 2025-12-31
Invoice No. 2025-501

Bill To: DTSSAB

Ship To: DTSSAB

PO Box 6006
 New Liskeard, ON P0J 1P0

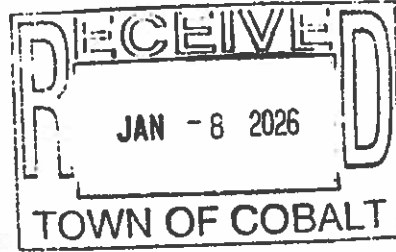
PO Box 6006
 New Liskeard, ON P0J 1P0

Invoice Total: \$9,505.70

PLEASE REMIT TOP PORTION OF INVOICE WITH PAYMENT

<u>Quantity</u>	<u>Item ID</u>	<u>Description</u>	<u>Price Each</u>	<u>Amount</u>
1.00	Fraser Reimb	Haileybury Plumbing & Heating Inv#2025-1658	\$500.00	\$500.00
1.00	Fraser Reimb	Haileybury Plumbing & Heating Inv #2025-0973	\$662.94	\$662.94
1.00	Fraser Reimb	GRL Electric Inv# 85449	\$608.90	\$608.90
68.50	Fraser Reimb	Public Works Hours - Employee #1	\$39.38	\$2,697.53
48.00	Fraser Reimb	Public Works Hours - Employee #2	\$38.73	\$1,859.04
24.75	Fraser Reimb	Public Works Hours - Employee #3	\$39.05	\$966.49
27.25	Fraser Reimb	Public Works Hours - Employee #4	\$38.40	\$1,046.40
2.00	Fraser Reimb	Public Works Hours - Employee #5	\$35.41	\$70.82
P.O. Number			Sub Total	\$8,412.12
Payment Terms			HST #129828539RT0001	\$1,093.58
Billed By ADMIN				
Ship Date				
Shipping Method			TOTAL	\$9,505.70
Description Interim Sewer Backup Invoice to Dec 31,				
Cheques Payable to: Town of Cobalt				

Haileybury Plumbing & Heating
 220 Niven Street South, PO BOX 727
 Haileybury ON P0J 1K0
 +17056725207
 jon@haileyburyplumbing.ca
 https://www.haileyburyplumbing.ca
 HST (ON) Registration No.: 817587983RT0001



INVOICE

BILL TO
 Town of Cobalt
 18 Silver St.
 Box 70
 Cobalt ON P0J 1C0

INVOICE # 2025-1658
DATE 19/12/2025
DUE DATE 01/01/2026
TERMS Due on receipt

P.O. NUMBER
 Fraser building

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
	Plumbing Service	Line Item K60 large sewer auger	H	2	75.00	150.00
	Plumbing Service	fuel surcharge	H	2	10.00	20.00
	Plumbing Service	Labour (2) calls - blocked sewer	H	3	110.00	330.00
		First call - snaked 75', pulled back rags, flushed with water>all clear				
		Second call - snaked 135' blockage @ 20-30' mark, pulled back more rags (paper towels), wipes and feminine products				

We appreciate your business and look forward to seeing you again soon.

SUBTOTAL	500.00
HST (ON) @ 13%	65.00
TOTAL	565.00
BALANCE DUE	\$565.00

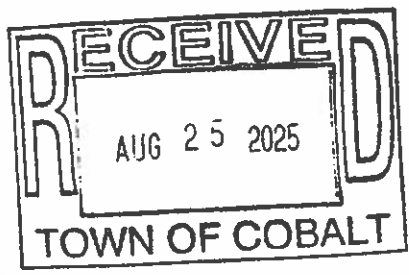
TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	65.00	500.00

Payment can be made by e-transfer to jon@haileyburyplumbing.ca

Copy

Haileybury Plumbing & Heating
220 Niven Street South, PO BOX 727
Haileybury ON P0J 1K0
+17056725207
jon@haileyburyplumbing.ca
https://www.haileyburyplumbing.ca
HST (ON) Registration No.: 817587983RT0001



INVOICE

Town of Cobalt

BILL TO
Town of Cobalt
18 Silver St.
Box 70
Cobalt ON P0J 1C0

Budget Account No. _____
Expense _____
GST rebate _____
PST rebate _____
Charge No. _____

INVOICE # 2025-0973
DATE 19/08/2025
DUE DATE 01/09/2025
TERMS Due on receipt

P.O. NUMBER
Fraser Building Dsab side

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
	Plumbing Service	Toilet flange w/knock out	H	3	22.16	66.48
	Plumbing Service	Set toilet bolts	H	3	5.26	15.78
	Plumbing Service	Wax seals	H	3	4.48	13.44
	Plumbing Service	1-1/2" permanent caps	H	4	6.81	27.24
	Plumbing Service	fuel surcharge	H	1	10.00	10.00
	Plumbing Service	Labour/K60 auger - sewer is backed up	H	2	265.00	530.00
		Snaked sewer 90', hit blockage @ 30'. Capped toilet flanges and sink drains				

We appreciate your business and look forward to seeing you again soon.

SUBTOTAL	662.94
HST (ON) @ 13%	86.18
TOTAL	749.12
BALANCE DUE	\$749.12

TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	86.18	662.94

~~80-61361~~
80-61361

Barker Insurance
D.A.

Payment can be made by e-transfer to jon@haileyburyplumbing.ca

GRL Electric Inc

059692 Pearson Drive, Casey TWP
PO Box 525,
Belle Vallee ON P0J 1A0
+17056483144
grlelectricfat@gmail.com
GST/HST Registration No.:
815391446RT0001



INVOICE

BILL TO

Town of Cobalt
18 Silver Street, Box 70
Cobalt Ontario, Canada P0J
1C0

SHIP TO

Town of Cobalt
Old Fraser Hotel Building
38 Silver Street
Cobalt P0J 1C0

INVOICE # 85449

DATE 17-06-2025

TERMS Net 30

P.O. NUMBER

Dave called

DATE	ACTIVITY	QTY	RATE	TAX	AMOUNT
	01.1 Electrical work after Hours Labor 2025-06-17 investigate and protect the basement electrical panels from water leaking on them	4	135.00	H	540.00
	material	1	8.90	H	8.90
	material, role of Tuck tape				
	travel	80	0.75	H	60.00
	travel per Km				

Patch & Paint, Excavating is extra unless specified
THANK YOU FOR YOUR BUSINESS!
MERCI POUR VOTRE PATRONAGE!
Interest: 2% per month
CFAA #19-992334
ESA #7003411

SUBTOTAL	608.90
GST/HST @ 13%	79.16
TOTAL	688.06
BALANCE DUE	\$688.06

80-6136L-DIA
- Sewer flooding at Bank's



**THE CORPORATION OF THE
TOWN OF COBALT**

BY-LAW NO. 2026-11

**Being a By-Law to establish a Use of Corporation Resources during an Election Policy
for the Town of Cobalt**

WHEREAS Subsection 88.18 of the Municipal Elections Act, 1996, S.O. 1996, c.32, as amended, states “Before May 1 in the year of a regular election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, as the case may be, during the election campaign period”;

AND WHEREAS the Council of the Corporation of the Town of Cobalt deems it expedient to adopt the aforementioned policy;

NOW THEREFORE the Council of the Corporation of the Town of Cobalt hereby enacts as follows:

1. The Council adopts a “Corporate Resources during an Election Policy” for the Town of Cobalt, identified as Schedule “A”, attached hereto and forming part of this By-Law;
2. That By-Law 2022-11, as amended, being a By-Law to provide for an Use of Corporate Resources during an Election Policy for the Town of Cobalt is hereby repealed;
3. That the Clerk of the Town of Cobalt is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-Law and Schedule as may be deemed necessary after the passage of this By-Law, where such modifications or corrections do not alter the intent of the By-Law.
4. That this By-Law shall come into force and take effect on the date of its final passing.

Read a first, second and third time and finally passed this 3rd day of March 2026.

Mayor

Town Manager

**Schedule "A"
To By-Law 2026-11**



**Use of Corporate Resources
During an Election Policy**

In accordance with
Municipal Elections Act, 1996

**PART 1
POLICY STATEMENT**

In compliance with Section 88.18 of the Municipal Elections Act, 1996, S.O. 1996, Chapter 32, as amended (hereinafter the Act), before May 1 in the year of a regulation election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, during the election campaign period.

**PART 2
PURPOSE**

The purpose of this policy is:

- a) to establish guidelines for Municipal Candidates, Members of Council and Municipal Employees on the appropriate use of corporate resources during a municipal election campaign period to protect the interest of both the Members of Council and the Town of Cobalt; and
- b) to ensure transparent, accountable and equitable practices during municipal elections.

**PART 3
SCOPE**

This policy is applicable to all Municipal Candidates, Members of Council and Municipal Employees. This policy shall be in effect during all municipal election campaign periods, including by-elections.

**PART 4
DEFINITIONS**

For the purpose of this policy.

- a) "The Act" means the Municipal Elections Act, 1996, S.O. 1996, Chapter 32, as amended and includes any regulations made under;
- b) "Campaign Related Materials" means those materials that promote or oppose the candidacy of a person for elected office;
- c) "Candidate" means a person who is running for office in a Town of Cobalt municipal election, nominated under Section 33 of the Act;
- d) "Corporate Resources" means The Corporation of the Town of Cobalt employees, events, services, facilities, supplies, funds, information and assets;
- e) "Election Campaign Period" begins the date a Candidate files their nomination through to Voting Day in a municipal election year;
- f) "Municipal Employees" includes full-time, part-time, and contract employees, paid by the Corporation of the Town of Cobalt;
- g) "Town" means the Corporation of the Town of Cobalt.

PART 5 POLICY APPLICATIONS

Technical Related Resources

Candidates, Members of Council or Municipal Employees shall not use the following Town's corporate resources as applicable, for the creation of campaign related material, recording of election campaign-related messages or to link to web site that features campaign related material:

- a) Computer;
- b) Cell phones;
- c) Tablets;
- d) Printers;
- e) Scanners;
- f) Photocopiers;
- g) Electronic or other signage that can be used to display messages;
- h) Email or social media accounts;
- i) Web site or domain names;
- j) Telephone system including the voice mail system; or
- k) Any other technology resources.

Town Facilities/Properties

Candidates, Members of Council or Municipal Employees shall not:

- a) Campaign and/or distribute campaign related materials during any function being hosted by the Town, whether on municipal property or not; or
- b) Use/rent a municipal facility/property for any election-related purpose.

Communications

Candidates, Members of Council or Municipal Employees shall not:

- a) Print or distribute, through electronic or non-electronic means, any election campaign related material using corporate resources;
- b) Print or distribute the Town logo on any election campaign related materials, except in the case of a link to the Town's website to obtain information about the municipal election;
- c) Use photographs produced for and/or owned by the Town for any election campaign related purpose; or
- d) Take personal photos outside of Town facilities or on Town property for any campaign related purpose.

Town Corporate Resources

- a) The Town is prohibited from making contribution in any form, using corporate resources, towards, the promotion of or opposition to the candidacy of a person for elected office.
- b) Municipal employees shall not actively work in support of a candidate's municipal election campaign during work hours.

**PART 6
LIMITATIONS**

Nothing in this policy shall preclude any Member of Council from performing their duties as a Member of Council, nor inhibit them from representing the interest of their constituents.

**PART 7
ADMINISTRATION OF POLICY**

Individuals who have questions about this policy are encouraged to contact the Town Clerk. Should a written complaint be received alleging contravention of this policy, the Town Clerk, or their designate, shall have the delegated authority to investigate it. If a breach of this policy is confirmed, the person may be required to personally repay any of the costs associated with the breach and/or issue a public letter of apology to Council.

**PART 8
REVIEW PERIOD**

This policy shall be reviewed once during the fourth year of the term of Council.

DRAFT



THE CORPORATION OF THE TOWN OF COBALT

BY-LAW NO. 2026-12

Being a By-Law to Confirm the Proceedings of Council of the Corporation of the Town of Cobalt

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Cobalt at this Session be confirmed and adopted by By-Law.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Cobalt hereby enacts as follows:

1. **THAT** the actions of the Council of The Corporation of the Town of Cobalt in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Cobalt, documents and transactions entered into during the March 3, 2026 Council meeting, are hereby adopted and confirmed, as if the same were expressly embodied in this By-Law.
2. **THAT** the Mayor and proper officials of The Corporation of the Town of Cobalt are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Cobalt during the said meetings referred to in paragraph 1 of this By-Law.
3. **THAT** the Mayor and the Chief Administrative Officer or Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-Law and to affix the Corporate Seal of The Corporation of the Town of Cobalt to all documents referred to in said paragraph 1.

TAKEN AS READ a first, second and third time and passed this 3rd day of March, 2026.

AND FURTHER THAT the said By-Law be signed and sealed by the Mayor and Clerk.

Angela Adshead, Mayor

Jaime Allen, Interim Clerk