



The Corporation of the Town of Cobalt

**Office Consolidated
User Fee**

By-Law No. 2020-50

Being a by-law to establish user fees for the Town of Cobalt facilities and services

By-laws and Resolutions amending Original Municipal By-law No. 2020-050:

Resolution 2021-67	April 27, 2021	Schedule "C" to add "unpaid charges added to the Tax Roll for Collection"
Resolution 2021-159	September 21, 2021	Schedule "C" to add "Duplicate Copy of Property Tax Billing" and "Statement of Account"–Repealed by By-Law 2022-22
Resolution 2021-171	October 12, 2021	Schedule "B" to add "Recover Costs of Extinguishing Open-Air Fire"
By-Law 2022-06	February 15, 2022	Schedule "C" to add "Labor Rate – Actual + 30%"
By-Law 2022-16	August 16, 2022	Schedule "C" to add Tax Registration Fees
By-Law 2022-22	October 18, 2022	Schedule "A" to add "Definition for Commercial Rate #1, #2 & Institutional. Schedule "C" to add "Duplicate Copy of Property Tax Billing" and "Statement of Account"
By-Law 2023-15	May 16, 2023	Schedule "A" to update Water Service Rates and add Municipal Fleet Service fees. Schedule "B" to add Multi-Residential Report fee. Schedule "C" to update Administrative Rates
By-Law 2023-29	October 17, 2023	Schedule "D" to add Application for Encroachment Agreement and Encroachment Annual Fee

Note:

This office consolidation has been prepared to assist the reader in understanding the amendments to By-law No. 2020-50.



**THE CORPORATION OF THE
TOWN OF COBALT
BY-LAW NO. 2020-50**

Being a By-Law to establish user fees for the Town of Cobalt facilities and services

WHEREAS the Municipal Act S.O. 2001, c.25, Section 391, allows Municipalities to set user fees by by-law to recover costs for providing certain services or facilities;

AND WHEREAS the municipality deems it expedient to pass a by-law to adopt rates for users of its facilities or services:

NOW THEREFORE the Town of Cobalt enacts as follows;

- 1) That the user fee schedules A, B, C, D, E, F attached hereto are declared to be and form part of this by-law.
- 2) That these schedules of fees be used for the rates charged to users.
Applicable taxes will be added to all taxable services.
- 3) That the Municipal Administrator is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedules as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
- 4) That this By-law shall come into force and effect as of January 1, 2021 and remain in force and effect until repealed.
- 5) That By-law 2017-023, as amended, is hereby repealed.

READ a FIRST, SECOND AND THIRD TIME and FINALLY PASSED on the 15th day of December 2020.

Mayor

Interim Clerk-Treasurer



THE CORPORATION OF THE TOWN OF COBALT
SCHEDULE “A” TO BY-LAW 2020-50
USER FEES: ENVIRONMENTAL SERVICES

WATER SERVICES – ANNUAL RATES	2021	2022	2023
Residential Water Operating Rate - Single Households	\$ 518.00	\$ 518.00	\$ 559.44
Multi-Residential Water Operating Rate - 2 or more units <i>per unit</i>	\$ 518.00	\$ 518.00	\$ 559.44
Commercial Water Operating Rate #1 – Small Business - 80% of Residential Rate - Single Toilet and Sink	\$ 414.40	\$ 414.40	\$ 447.56
Commercial Water Operating Rate #2 – Large Business - 200% of Residential Rate	\$ 777.00	\$ 777.00	\$ 839.16
Institutional Rate	\$ 2,220.00	\$ 2,220.00	\$ 2,397.60
Water Capital Levy <i>per account</i>	\$ 118.00	\$ 118.00	\$ 127.44

SEWER SERVICES – ANNUAL RATES	2021	2022	2023
Residential Sewer Operating Rate	\$ 231.00	\$ 231.00	\$ 231.00
Multi-Residential Sewer Operating Rate <i>per unit</i>	\$ 231.00	\$ 231.00	\$ 231.00
Sewer Capital Levy <i>per account</i>	\$ 63.00	\$ 63.00	\$ 63.00

SERVICE FEES	2021	2022	2023
Connection / Disconnection Fee <i>per request</i>	\$ 50.00	\$ 50.00	\$ 50.00
Service Call (min 4 hours after hours) <i>per hour</i>	\$ 100.00	\$ 100.00	\$ 100.00
Use of Municipal Fleet			MTO Rates

WASTE MANAGEMENT FEES	2021	2022	2023
Waste Management Collection <i>per unit</i> <i>(for accounts not receiving a property tax bill)</i>	\$ 233.00	\$ 233.00	\$ 233.00
Garbage Bin (65 Gallon) - Replacement Cart	\$ 65.00	\$ 65.00	\$ 65.00
Recycling Bin (95 Gallon) – Replacement Cart	\$ 75.00	\$ 75.00	\$ 75.00



**THE CORPORATION OF THE TOWN OF COBALT
APPENDIX "A" TO SCHEDULE "A" TO
USER FEE BY-LAW NO. 2020-50**

Commercial Rate #1 – Small Business (single toilet and sink)
- Convenience/Confectionary Stores
- Municipal /Private Offices, Library, Museums
- Doctor/Dentist Office
- Retail Stores
- Town Shop & Fire Hall
- Post Office (first floor)
- Liquor Store/Brewers Retail
- Home Businesses – in addition to residential rate
- Garages/Service Centers
Commercial Rate #2 - Large Business
- Miners' Home Hotel/Tavern (Excluding apartment)
- Polymet Resources
- Restaurants
- Arena
- Royal Canadian Legion
- Barber Shop / Hairdressers
- Community Living, Temiskaming Shores
- Theatre
Institutional Rate
- Schools



THE CORPORATION OF THE TOWN OF COBALT
SCHEDULE “B” TO BY-LAW 2020-50

USER FEES: PROTECTION TO PERSONS & PROPERTY

SPECIAL CHARGES – ANNUAL RATES	2021	2022	2023
OPP <i>per unit</i>	\$ 595.00	\$ 595.00	\$ 595.00
Street Lights <i>per unit</i>	\$ 20.00	\$ 20.00	\$ 20.00

FIRE REPORT FEES	2021	2022	2023
File Search	\$ 75.00	\$ 75.00	\$ 75.00
Report - Fire Regulation Compliance - Residential	\$ 75.00	\$ 75.00	\$ 75.00
Report - Fire Regulation Compliance – Multi-Residential <i>per unit</i>			\$ 75.00
Report - Fire Regulation Compliance - Commercial	\$ 150.00	\$ 150.00	\$ 150.00

FIRE SERVICES FEES	2021	2022	2023
False Alarms - Response to over 3 in one calendar year	\$ 500.00	\$ 500.00	\$ 500.00
Motor Vehicle Fires - Non-Resident	\$ 500.00	\$ 500.00	\$ 500.00
Motor Vehicle Collisions – Non-Resident	<i>Current MTO Rates</i>		
Standby Requests	<i>Current MTO Rates</i>		
Additional Expenses – to retain a private contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation	<i>Actual Costs</i>		
Response to fires on or beside rail lines caused by debris left from maintenance of rail line.	<i>Current MTO Rates</i>		
Recover Costs of Extinguishing Open-Air Fire	<i>Actual Costs</i>		



THE CORPORATION OF THE TOWN OF COBALT
SCHEDULE "C" TO BY-LAW 2020-50

USER FEES: ADMINISTRATION

Fees are per roll & per year unless otherwise noted

ADMINISTRATION RATES	2021	2022	2023
Commissioner of Oaths	\$ 10.00	\$ 10.00	\$ 10.00
Certified True Copy	\$ 10.00	\$ 10.00	\$ 10.00
Lottery Licensing	<i>As per OLG Regulations</i>		
NSF Cheque Service Charge	\$ 45.00	\$ 47.00	\$ 50.00
Administrative Fee (for Cost Recovery Invoices)	10%	10%	10%
Property Information Certificate	\$ 100.00	\$ 100.00	\$ 100.00
Property Information Certificate – Rush			\$ 150.00
Refund of Credit Balances / Refund of Payment	\$ 20.00	\$ 20.00	\$ 20.00
Unpaid charges added to the Tax Roll for collection	\$ 25.00	\$ 25.00	\$ 25.00
Duplicate Copy of Property Tax Billing	\$ 50.00	\$ 50.00	\$ 10.00
Statement of Account	\$ 20.00	\$ 20.00	\$ 10.00
Tax Registration – First Warning Letter		\$ 10.00	\$ 10.00
Tax Registration – Second Warning Letter		\$ 15.00	\$ 15.00
Tax Registration – File Preparation		\$ 75.00	\$ 75.00
Tax Registration – Registered Letter		\$ 20.00	\$ 20.00
Tax Registration – Process		Cost + 10%	Cost + 10%
Tax Registration – File Action		Cost + 10%	Cost + 10%
Tax Registration – Hand Delivery of Notices			\$ 25.00
Tax Registration - Processing of Property Tax Extension Agreement	\$ 250.00	\$ 250.00	\$ 250.00
Tax Registration – Cancellation of Tax Arrears Certificate			\$ 75.00
Property Tax Sale Tender Packages - Printed Copy	\$ 25.00	\$ 25.00	\$ 25.00
Tax Registration – Tender Opening and Examination		\$ 250.00	\$ 400.00
Tax Registration – Payment into Court		\$ 250.00	10% of purchase price / Min \$500.00
Labor Rate	<i>Actual + 30%</i>		

Interest on Overdue Accounts	2021	2022	2023
Property Tax <i>as per Municipal Act, 2001 s.345(2)(3)</i>	1 ¼ % / month	1 ¼ % / month	1 ¼ % / month
Utility Billing <i>as per Municipal By-Law</i>	1 ¼ % / month	1 ¼ % / month	1 ¼ % / month
Accounts Receivable <i>as per Municipal By-Law</i>	1 ¼ % / month	1 ¼ % / month	1 ¼ % / month

Municipal Freedom of Information Request <i>As per Ministry of Government & Consumer Services</i>	2021	2022	2023
Application Fee <i>per request</i>	\$ 5.00	\$ 5.00	\$ 5.00
Photocopies per page (black and white)	\$ 0.20	\$ 0.20	\$ 0.20
Search Time for each 15 minutes	\$ 7.50	\$ 7.50	\$ 7.50
Records Preparation Fee for each 15 minutes	\$ 7.50	\$ 7.50	\$ 7.50



THE CORPORATION OF THE TOWN OF COBALT
SCHEDULE “D” TO BY-LAW 2020-50

USER FEES: PLANNING

	2021	2022	2023
Application Deposit	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Application to Amend Official Plan	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Application to Amend Zoning By-law	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Application to Vary Zoning By-law	\$ 750.00	\$ 750.00	\$ 750.00
Application to Sever	\$ 750.00	\$ 750.00	\$ 750.00
Zoning Bylaw – printed copy	\$ 125.00	\$ 125.00	\$ 125.00
Official Plan – printed copy	\$ 100.00	\$ 100.00	\$ 100.00
Application for Encroachment Agreement			\$ 50.00
Encroachment Agreement Annual Fee			\$ 50.00



THE CORPORATION OF THE TOWN OF COBALT
SCHEDULE "E" TO BY-LAW 2020-50

USER FEES: FACILITIES

2021-2023

COMMUNITY HALL RATES	Fee	Applicable Taxes	Subtotal	Deposit	Total
Hall Rental	\$ 350.00	\$ 45.50	\$ 395.50	\$ 250.00	\$ 645.50
Service Clubs/Charitable Function Rentals (50% discount as per policy)	\$ 175.00	\$ 22.75	\$ 197.75	\$ 250.00	\$ 447.75
Rentals under 4 hours	\$ 120.00	\$ 15.60	\$ 135.60	<i>No deposit</i>	\$ 135.60
Business Centre – Municipal Public Meetings	FREE				FREE
Damage Deposit for Hall <i>No HST</i>	\$ 250.00				\$ 250.00

Rentals are not available at this time.



THE CORPORATION OF THE TOWN OF COBALT

SCHEDULE “F” TO BY-LAW 2020-50

USER FEES: SILVERLAND CEMETERY

2021-2023 Rates

Resident Rates: Cobalt or Coleman Resident or if last address prior to Long Term Care or Hospital was Cobalt or Coleman

PURCHASE OF PLOT	Plot Fee	Care & Maintenance <i>(40% of sale of plot - Provincial Legislation)</i>	Subtotal	Applicable Taxes	Total
Grave – Adult	\$ 750.00	\$ 300.00	\$ 1,050.00	\$ 97.50	\$ 1,147.50
Grave – Child (17 years and younger)	\$ 600.00	\$ 240.00	\$ 840.00	\$ 78.00	\$ 918.00
Cremation Lot	\$ 375.00	\$ 150.00	\$ 525.00	\$ 48.75	\$ 573.75

INTERMENT / DISINTERMENT	Internment Fees	Applicable Taxes	Total
Adult	\$ 750.00	\$ 97.50	\$ 847.50
Child (17 years and younger)	\$ 375.00	\$ 48.75	\$ 423.75
Cremation	\$ 375.00	\$ 48.75	\$ 423.75
Disinterment – Full Casket	\$ 2,250.00	\$ 292.50	\$ 2,542.50
Disinterment – Cremation	\$ 1,125.00	\$ 146.25	\$ 1,271.25

MARKER - Provincial Legislation Fee	Marker Fee	Applicable Taxes	Total
Flat Marker <i>(smaller than 173in²)</i>	\$ 0.00		\$ 0.00
Flat Marker <i>(173in² or larger)</i>	\$ 50.00	\$ 6.50	\$ 56.50
Upright Marker <i>(4ft or less in height and 4ft in length, including the base)</i>	\$ 100.00	\$ 13.00	\$ 113.00
Upright Marker <i>(more than 4ft in height and 4ft in length, including the base)</i>	\$ 200.00	\$ 26.00	\$ 226.00
Staking	\$ 38.00	\$ 4.94	\$ 42.94



THE CORPORATION OF THE TOWN OF COBALT

SCHEDULE “F” TO BY-LAW 2020-50

USER FEES: SILVERLAND CEMETERY

2021-2023 Rates

Non - Resident Rates

PURCHASE OF PLOT	Plot Fee	Care & Maintenance <i>(40% of sale of plot - Provincial Legislation)</i>	Subtotal	Applicable Taxes	Total
Grave – Adult	\$ 900.00	\$ 360.00	\$ 1,260.00	\$ 117.00	\$ 1,377.00
Grave – Child (17 years and younger)	\$ 720.00	\$ 288.00	\$ 1,008.00	\$ 93.60	\$ 1,101.60
Cremation Lot	\$ 450.00	\$ 180.00	\$ 630.00	\$ 58.50	\$ 688.50

INTERMENT / DISINTERMENT	Internment Fees	Applicable Taxes	Total
Adult	\$ 900.00	\$ 117.00	\$ 1,017.00
Child (17 years and younger)	\$ 450.00	\$ 58.50	\$ 508.50
Cremation	\$ 450.00	\$ 58.50	\$ 508.50
Disinterment – Full Casket	\$ 2,700.00	\$ 351.00	\$ 3,051.00
Disinterment – Cremation	\$ 1,350.00	\$ 175.50	\$ 1,525.50

MARKER - Provincial Legislation Fee	Marker Fee	Applicable Taxes	Total
Flat Marker <i>(smaller than 173in²)</i>	\$ 0.00		\$ 0.00
Flat Marker <i>(173in² or larger)</i>	\$ 50.00	\$ 6.50	\$ 56.50
Upright Marker <i>(4ft or less in height and 4ft in length, including the base)</i>	\$ 100.00	\$ 13.00	\$ 113.00
Upright Marker <i>(more than 4ft in height and 4ft in length, including the base)</i>	\$ 200.00	\$ 26.00	\$ 226.00
Staking	\$ 38.00	\$ 4.94	\$ 42.94