



**THE CORPORATION OF THE  
TOWN OF COBALT**

**BY-LAW NO. 2023-15**

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**Being a By-Law to Amend By-Law 2020-50 – To Establish User Fees for the Town  
of Cobalt Facilities and Services**

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**WHEREAS** the Municipal Act S.O. 2001, c.25, Section 391, allows Municipalities to set user fees By-Laws to recover costs for providing certain services or facilities;

**AND WHEREAS** the municipality deems it expedient to pass a By-Law to adopt rates for users of its facilities or services:

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of Town of Cobalt enacts as follows:

1) Amending Schedule “A” – Environmental Services with the following rate updates:

*i.* Water Services – Annual Rates:

<i>i.</i> Residential Water Operating Rate	\$ 559.44
<i>ii.</i> Multi-Residential Operating Rates	\$ 559.44
<i>iii.</i> Commercial Water Operating Rate #1	\$ 447.56
<i>iv.</i> Commercial Water Operating Rate #2	\$ 839.16
<i>v.</i> Institutional Rate	\$2,397.60
<i>vi.</i> Water Capital Levy	\$ 127.44

*ii.* Service Fees:

<i>i.</i> Use of Municipal Fleet	MTO Rates
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2) Amending Schedule “B” – Protection to Persons & Property Rates with the following rate updates:

<i>i.</i> Report – Fire Regulation Compliance – Multi-Residential (Cost is per unit)	\$ 75.00
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3) Amending Schedule "C" – Administration Rates with the following rate updates:

<i>i.</i> Property Information Certificate – Rush (Request less than 5 calendar days' notice)	\$ 150.00
<i>ii.</i> Reissuing of Cheque	\$ 20.00
<i>iii.</i> Refund of Payment	\$ 20.00
<i>iv.</i> Tax Registration – Hand Delivery of Notices	\$ 25.00
<i>v.</i> Tax Registration – Payment into Court	10% of purchase price/\$500 min
<i>vi.</i> Tax Registration – Cancellation of Tax Arrears Certificate	\$ 75.00
<i>vii.</i> Tax Registration – Tender Opening and Examination	\$ 400.00

4) That the said By-Law will come into force and effect on the day of its final passing.

**TAKEN AS READ** a first, second and third time and passed this 16<sup>th</sup> day of May 2023;

**AND FURTHER THAT** the said By-Law be signed and sealed by the Mayor and Clerk.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



**THE CORPORATION OF THE TOWN OF COBALT**  
**SCHEDULE TO BY-LAW 2020-50**  
**As Amended by By-Law 2023-15**

**Legend**

	<b>New Line Item</b>
	<b>Line Item Update</b>



## THE CORPORATION OF THE TOWN OF COBALT

### SCHEDULE “A” TO BY-LAW 2020-50

#### USER FEES: ENVIRONMENTAL SERVICES

<b>WATER SERVICES – ANNUAL RATES</b>	<b>2023</b>
Residential Water Operating Rate - Single Households	\$ 559.44
Multi-Residential Water Operating Rate - 2 or more units <span style="float: right;"><i>per unit</i></span>	\$ 559.44
Commercial Water Operating Rate #1 – Small Business - 80% of Residential Rate - Single Toilet and Sink	\$ 447.56
Commercial Water Operating Rate #2 – Large Business - 200% of Residential Rate	\$ 839.16
Institutional Rate	\$ 2,397.60
Water Capital Levy <span style="float: right;"><i>per account</i></span>	\$ 127.44

<b>SEWER SERVICES – ANNUAL RATES</b>	<b>2023</b>
Residential Sewer Operating Rate	\$ 231.00
Multi-Residential Sewer Operating Rate <span style="float: right;"><i>per unit</i></span>	\$ 231.00
Sewer Capital Levy <span style="float: right;"><i>per account</i></span>	\$ 63.00

<b>SERVICE FEES</b>	<b>2023</b>
Connection / Disconnection Fee <span style="float: right;"><i>per request</i></span>	\$ 50.00
Service Call (min 4 hours after hours) <span style="float: right;"><i>per hour</i></span>	\$ 100.00
Use of Municipal Fleet	<i>MTO Rates</i>
Labor Rate	<i>Wage + 30%</i>

<b>WASTE MANAGEMENT FEES</b>	<b>2023</b>
Waste Management Collection ( <i>for accounts not receiving a property tax bill</i> ) <span style="float: right;"><i>per unit</i></span>	\$ 233.00
Garbage Bin (65 Gallon) - Replacement Cart	\$ 65.00
Recycling Bin (95 Gallon) – Replacement Cart	\$ 75.00



**THE CORPORATION OF THE TOWN OF COBALT  
APPENDIX "A" TO SCHEDULE "A" TO  
USER FEE BY-LAW NO. 2020-50**

<b>Commercial Rate #1 – Small Business (single toilet and sink)</b>
- Convenience/Confectionary Stores
- Municipal /Private Offices, Library, Museums
- Doctor/Dentist Office
- Retail Stores
- Town Shop & Fire Hall
- Post Office (first floor)
- Liquor Store/Brewers Retail
- Home Businesses – in addition to residential rate
- Garages/Service Centers
<b>Commercial Rate #2 - Large Business</b>
- Miners' Home Hotel/Tavern (Excluding apartment)
- Polymet Resources
- Restaurants
- Arena
- Royal Canadian Legion
- Barber Shop / Hairdressers
- Community Living, Temiskaming Shores
- Theatre
<b>Institutional Rate</b>
- Schools



**THE CORPORATION OF THE TOWN OF COBALT**  
**SCHEDULE “B” TO BY-LAW 2020-50**

**USER FEES: PROTECTION TO PERSONS & PROPERTY**

<b>SPECIAL CHARGES – ANNUAL RATES</b> <i>(for accounts not receiving a property tax bill)</i>	<b>2023</b>
OPP <i>per unit</i>	\$ 595.00
Street Lights <i>per unit</i>	\$ 20.00

<b>FIRE REPORT FEES</b>	<b>2023</b>
File Search	\$ 75.00
Report - Fire Regulation Compliance - Residential	\$ 75.00
Report - Fire Regulation Compliance – Multi-Residential <i>per unit</i>	\$75.00
Report - Fire Regulation Compliance - Commercial	\$ 150.00

<b>FIRE SERVICES FEES</b>	<b>2023</b>
False Alarms - Response to over 3 in one calendar year	\$ 500.00
Motor Vehicle Fires - Non-Resident	\$ 500.00
Motor Vehicle Collisions – Non-Resident	<i>MTO Rates</i>
Standby Requests	<i>MTO Rates</i>
Additional Expenses – to retain a private contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation	<i>Actual Costs</i>
Response to fires on or beside rail lines caused by debris left from maintenance of rail line.	<i>MTO Rates</i>
Recover Costs of Extinguishing Open-Air Fire	<i>Actual Costs</i>



**THE CORPORATION OF THE TOWN OF COBALT**  
**SCHEDULE "C" TO BY-LAW 2020-50**  
**USER FEES: ADMINISTRATION**

<b>ADMINISTRATION RATES</b>	<b>2023</b>
Commissioner of Oaths	\$ 10.00
Certified True Copy	\$ 10.00
Lottery Licensing	<i>As per OLG Regulations</i>
NSF Cheque Service Charge	\$ 50.00
Administrative Fee (for Cost Recovery Invoices)	10%
Property Information Certificate <i>per roll number</i>	\$ 100.00
Property Information Certificate – Rush <i>per roll number</i>	\$ 150.00
Reissuing of Cheque	\$ 20.00
Refund of Credit Balance Payment <i>per account / roll number</i>	\$ 20.00
Unpaid charges added to the Tax Roll for collection <i>per account / roll number</i>	\$ 25.00
Duplicate Copy of Property Tax Billing <i>per year / roll number</i>	\$ 10.00
Statement of Account <i>per roll number</i>	\$ 10.00
Tax Registration – First Warning Letter <i>per roll number</i>	\$ 10.00
Tax Registration – Second Warning Letter <i>per roll number</i>	\$ 15.00
Tax Registration – File Preparation <i>per roll number</i>	\$ 75.00
Tax Registration – Registered Letter <i>per roll number</i>	\$ 20.00
Tax Registration – Process <i>per roll number</i>	Cost + 10%
Tax Registration – File Action <i>per roll number</i>	Cost + 10%
Tax Registration – Hand Delivery of Notices	\$ 25.00
Tax Registration - Processing of Property Tax Extension Agreement <i>per roll number</i>	\$ 250.00
Tax Registration – Cancellation of Tax Arrears Certificate	\$ 75.00
Property Tax Sale Tender Packages - Printed Copy <i>each</i>	\$ 25.00
Tax Registration – Tender Opening and Examination <i>per roll number</i>	\$ 400.00
Tax Registration – Payment into Court <i>per roll number</i>	10% of purchase price / Min \$500.00

<b>Interest on Overdue Accounts</b>	<b>2023</b>
Property Tax <i>as per Municipal Act, 2001 s.345(2)(3)</i>	1 ¼ % / month
Utility Billing <i>as per Municipal By-Law</i>	1 ¼ % / month
Accounts Receivable <i>as per Municipal By-Law</i>	1 ¼ % / month

<b>Municipal Freedom of Information Request</b> <i>As per Ministry of Government &amp; Consumer Services</i>	<b>2023</b>
Application Fee <i>per request</i>	\$ 5.00
Photocopies per page (black and white)	\$ 0.20
Search Time for each 15 minutes	\$ 7.50
Records Preparation Fee for each 15 minutes	\$ 7.50





**THE CORPORATION OF THE TOWN OF COBALT  
SCHEDULE "D" TO BY-LAW 2020-50**

**USER FEES: PLANNING**

	<b>2023</b>
Application Deposit	\$ 2,000.00
Application to Amend Official Plan	\$ 1,200.00
Application to Amend Zoning By-law	\$ 1,000.00
Application to Vary Zoning By-law	\$ 750.00
Application to Sever	\$ 750.00
Zoning Bylaw – printed copy	\$ 125.00
Official Plan – printed copy	\$ 100.00



**THE CORPORATION OF THE TOWN OF COBALT**  
**SCHEDULE "E" TO BY-LAW 2020-50**

**USER FEES: FACILITIES**

**2021-2023**

<b>COMMUNITY HALL RATES</b>	<b>Fee</b>	<b>Applicable Taxes</b>	<b>Subtotal</b>	<b>Deposit</b>	<b>Total</b>
Hall Rental	\$ 350.00	\$ 45.50	\$ 395.50	\$ 250.00	\$ 645.50
Service Clubs/Charitable Function Rentals (50% discount as per policy)	\$ 175.00	\$ 22.75	\$ 197.75	\$ 250.00	\$ 447.75
Rentals under 4 hours	\$ 120.00	\$ 15.60	\$ 135.60	<i>No deposit</i>	\$ 135.60
Business Centre – Municipal Public Meetings	FREE				FREE
Damage Deposit for Hall <i>No HST</i>	\$ 250.00				\$ 250.00



**THE CORPORATION OF THE TOWN OF COBALT**

**SCHEDULE “F” TO BY-LAW 2020-50**

**USER FEES: SILVERLAND CEMETERY**

**2021-2023 Rates**

Resident Rates: Cobalt or Coleman Resident or if last address prior to Long Term Care or Hospital was Cobalt or Coleman

<b>PURCHASE OF PLOT</b>	<b>Plot Fee</b>	<b>Care &amp; Maintenance</b> <i>(40% of sale of plot - Provincial Legislation)</i>	<b>Subtotal</b>	<b>Applicable Taxes</b>	<b>Total</b>
Grave – Adult	\$ 750.00	\$ 300.00	\$ 1,050.00	\$ 97.50	\$ 1,147.50
Grave – Child (17 years and younger)	\$ 600.00	\$ 240.00	\$ 840.00	\$ 78.00	\$ 918.00
Cremation Lot	\$ 375.00	\$ 150.00	\$ 525.00	\$ 48.75	\$ 573.75

<b>INTERMENT / DISINTERMENT</b>	<b>Internment Fees</b>	<b>Applicable Taxes</b>	<b>Total</b>
Adult	\$ 750.00	\$ 97.50	\$ 847.50
Child (17 years and younger)	\$ 375.00	\$ 48.75	\$ 423.75
Cremation	\$ 375.00	\$ 48.75	\$ 423.75
Disinterment – Full Casket	\$ 2,250.00	\$ 292.50	\$ 2,542.50
Disinterment – Cremation	\$ 1,125.00	\$ 146.25	\$ 1,271.25

<b>MARKER - Provincial Legislation Fee</b>	<b>Marker Fee</b>	<b>Applicable Taxes</b>	<b>Total</b>
Flat Marker <i>(smaller than 173in<sup>2</sup>)</i>	\$ 0.00		\$ 0.00
Flat Marker <i>(173in<sup>2</sup> or larger)</i>	\$ 50.00	\$ 6.50	\$ 56.50
Upright Marker <i>(4ft or less in height and 4ft in length, including the base)</i>	\$ 100.00	\$ 13.00	\$ 113.00
Upright Marker <i>(more than 4ft in height and 4ft in length, including the base)</i>	\$ 200.00	\$ 26.00	\$ 226.00
Staking	\$ 38.00	\$ 4.94	\$ 42.94



**THE CORPORATION OF THE TOWN OF COBALT**

**SCHEDULE “F” TO BY-LAW 2020-50**

**USER FEES: SILVERLAND CEMETERY**

**2021-2023 Rates**

**Non - Resident Rates**

<b>PURCHASE OF PLOT</b>	<b>Plot Fee</b>	<b>Care &amp; Maintenance</b> <i>(40% of sale of plot - Provincial Legislation)</i>	<b>Subtotal</b>	<b>Applicable Taxes</b>	<b>Total</b>
Grave – Adult	\$ 900.00	\$ 360.00	\$ 1,260.00	\$ 117.00	\$ 1,377.00
Grave – Child (17 years and younger)	\$ 720.00	\$ 288.00	\$ 1,008.00	\$ 93.60	\$ 1,101.60
Cremation Lot	\$ 450.00	\$ 180.00	\$ 630.00	\$ 58.50	\$ 688.50

<b>INTERMENT / DISINTERMENT</b>	<b>Internment Fees</b>	<b>Applicable Taxes</b>	<b>Total</b>
Adult	\$ 900.00	\$ 117.00	\$ 1,017.00
Child (17 years and younger)	\$ 450.00	\$ 58.50	\$ 508.50
Cremation	\$ 450.00	\$ 58.50	\$ 508.50
Disinterment – Full Casket	\$ 2,700.00	\$ 351.00	\$ 3,051.00
Disinterment – Cremation	\$ 1,350.00	\$ 175.50	\$ 1,525.50

<b>MARKER - Provincial Legislation Fee</b>	<b>Marker Fee</b>	<b>Applicable Taxes</b>	<b>Total</b>
Flat Marker <i>(smaller than 173in<sup>2</sup>)</i>	\$ 0.00		\$ 0.00
Flat Marker <i>(173in<sup>2</sup> or larger)</i>	\$ 50.00	\$ 6.50	\$ 56.50
Upright Marker <i>(4ft or less in height and 4ft in length, including the base)</i>	\$ 100.00	\$ 13.00	\$ 113.00
Upright Marker <i>(more than 4ft in height and 4ft in length, including the base)</i>	\$ 200.00	\$ 26.00	\$ 226.00
Staking	\$ 38.00	\$ 4.94	\$ 42.94