

Schedule "A"
To By-Law 2022 - 10



Municipal Election
Procedural Policy

In accordance with
Municipal Elections Act, 1996

4. Accessible Elections

Our mission is to identify, remove and prevent accessibility barriers, and to treat everyone equally with respect, without discrimination because of a disability.

The municipality shall provide an election in a way that respects the dignity and independence of people with disabilities. Election officers will give the electors with disabilities the same opportunity to access the voting place as other electors.

Election officers will communicate with electors with disabilities in ways that take into account their disability. Election officers who communicate with electors will be trained on how to interact and communicate with electors with various types of disabilities.

Election officers shall welcome electors with disabilities who are accompanied by a service animal in the voting place. The Municipal Clerk will ensure that all election officers are properly trained on how to interact with electors with disabilities who are accompanied by a service animal.

Election officers shall welcome electors with disabilities who are accompanied by a support person. Any elector with disability accompanied by a support person will be allowed to enter the voting place with their support person.

In the event of a planned or unexpected disruption in the facility usually used by electors with disabilities, the Municipal Clerk will make every reasonable effort to provide notice of the disruption in service to the public, including information about the reason for the disruption, its anticipated duration, and a description of alternative facilities, if any are available.

The Municipal Clerk will provide accessibility customer service training to all election staff, including election officers and third parties.

An Accessible Customer Service Feedback Form will be available from the DRO, if requested by the elector with disabilities. This process will provide person the opportunity to give feedback on the provision of municipal services to electors with disabilities.

14.6.1. Voter unable to enter Voting Place

A person who is unable to enter the voting place to cast their vote due to physical disability, shall be permitted to vote immediately outside of the voting place. In such circumstances, the Deputy Returning Officer may deliver the appropriate ballot(s) to the voter at their vehicle outside the voting place where the voter shall be permitted to mark their ballot in secret. The DRO shall then without delay and without showing the face of the ballot paper to anyone, or so displaying it as to make known how the elector has marked it, and return the ballot to the voting place and deposit it in the ballot box.

14.6.2. Voter assistance as necessary – Section 52 of the Election Act

Pursuant to Section 52 of the Act, the DRO may permit an elector who needs assistance in voting to have such assistance as the DRO considers necessary. The elector requiring assistance shall take the Oral Oath of Incapacity to Vote Without Assistance. Any person providing such assistance to an elector shall take the Oral Oath of Friend of Elector attached as Form EL27. All Election Officers have taken the Oath of Secrecy.

14.6.3. Oath for Translator – Language Barrier

Where the DRO does not understand the language of the elector, an interpreter provided by the elector may translate to the elector their answers. Any person acting as interpreter for an elector shall take the Oral Oath of Interpreter EL27.