

THE CORPORATION OF THE TOWN OF COBALT

COMMITTEE OF THE WHOLE MEETING OF COUNCIL

COBALT COUNCIL CHAMBERS

TUESDAY, JUNE 4, 2019 at 6:30 P.M.

MINUTES

PRESENT:

Mayor George Othmer
Councillors: Angela Adshead
Bill Gabbani
Mike Harrison
Matthew Johnson
Doug Wilcox

Absent: Pat Anderson (with notice)

Staff: Brian Walker, CAO/Clerk-Treasurer, Dale Taylor, Deputy Clerk-Treasurer

1. Call to Order

Mayor Othmer called the meeting to order at 6:30 p.m. He stated that as per Section 4.5.11 of the Procedural By-Law, recording of Council meetings is prohibited and reminded everyone to mute electronic devices.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

NIL

3. Approval/Amendment of Meeting Agenda

RESOLUTION No. 19-124

MOVED BY: Councillor Gabbani

SECONDED BY: Councillor Adshead

BE IT RESOLVED THAT: Council approve the Committee of the Whole meeting agenda for June 4, 2019.

CARRIED

4. Approval of the Minutes

RESOLUTION No. 19-125

MOVED BY: Councillor Gabbani

SECONDED BY: Councillor Johnson

BE IT RESOLVED THAT: Council approve the following minutes as presented.

Special Meeting of Council Jan 15, 2019

Regular Meeting of Council Jan 22, 2019

Regular Meeting of Council May 28, 2019

CARRIED

5. Business Arising from the Minutes

Old Mission Resort – Staff was directed to send a letter of support for the proposal.

Kennedy Street renaming – Staff was directed to draft a Policy to address naming of streets within the Town and to send a letter to both parties indicating no decision will be made until the Policy is developed.

6. Delegations and Presentations

Ontario Clean Water Agency – Staff from OCWA presented an overview of their team and the services they can provide to assist Municipalities. They reviewed the current agreement with the Town which is due to expire December 31, 2019 and presented renewal options.

RESOLUTION No. 19-126

MOVED BY: Councillor Gabbani

SECONDED BY: Councillor Johnson

BE IT RESOLVED THAT: Council receive delegation and presentation items 6.1 as presented and directs the CAO to take action on the item discussed. CARRIED

7. Business Arising from Delegations and Presentations

CAO Walker stated that a renewal of the contract with OCWA is one option and other options would be presented for Council consideration prior to the end of the current contract.

8. Staff and Committee Reports

8.1 By-Law Department – By-Law Officer G. Hunting presented a report on activities for April and May. In response to a question regarding his inspection procedures, he stated that inspections are complaint based and begin with a resident completing a form available at the Municipal Office. Once the form has been referred to him, his action begins.

8.2 CAO Report – CAO Walker gave a verbal report on Administrative tasks including a final submission for the FedNor Program, the 2018 Audit and 2019 Budget.

8.3 Fire Department - Chief Hearn presented a report of activities to date. There have been 18 calls for service with 6 of them being for violations of the Open-Air Burning By-Law. He stated the purpose of restricted appliances is to minimize the size of the fire for the safety and comfort of all residents. After consultation with the Ministry of the Solicitor General he is recommending that a \$300.00 call for service be added to the fee schedule for attending violations of the By-Law. Council requested that a report be presented by the Fire Chief at year end to review all the issues experienced during the year. Staff was directed to update the photo examples of allowable appliances and to post on our social media platforms to assist residents with their purchases.

Chief Hearn noted that this year the Department lost 1 member and 2 retired with 30 and 50 years of service respectively.

RESOLUTION No. 19-127

MOVED BY: Councillor Adshead

SECONDED BY: Councillor Gabbani

BE IT RESOLVED THAT: Council receive staff and committee reports items 8.1 to 8.3 as presented and directs the CAO to take action on those items discussed.

CARRIED

9. Correspondence

9.1 Vernon Galllott – Staff was directed to create a written Policy prohibiting open air burning within the Municipal Trailer Park and to send a letter to Mr. Galllott explaining the reasons for this decision.

9.2 Halton Hills – Councillor Wilcox requested a notice of motion in support of opposition to Bill 108.

9.3 DTSSAB – 2019 Municipal Billing – for information

9.4 Cobalt Community Garden – Council agreed this project should be Community driven and approved:

- 1) water turn on if possible
- 2) provide soil if available at Public Works
- 3) promote public awareness of the project through social media

Councillor Gabbani will contact D. Charette and suggest she generate public interest in a working group.

9.5 O-Reg 588/17 Asset Management – CAO Walker reported that there are 4 phases to this compliance with phase 1 due July 1, 2019 and the final phase due in 2024. He stated meeting the phase 1 deadline is a priority.

RESOLUTION No. 19-128

MOVED BY: Councillor Johnson

SECONDED BY: Councillor Adshead

BE IT RESOLVED THAT: Council receive correspondence items 9.1 to 9.5 as presented and discussed.

CARRIED

10. Other Business

10.1 Use of Business Centre – Council discussed options for use and agreed to hold larger Public meetings in the Business Centre and Regular meetings in the Council Chambers. Staff was directed to have the coat racks returned to the Business Centre room and the chairs moved into the storage room until they are needed for meetings. Renters of the Main Hall will have the option of using the Business Centre for an additional damage deposit of \$50.00. Council directed staff to review other venues in the area to assess our current rental rate.

10.2 Travel Policy – Council accepted the Travel Policy update and directed Staff to amend By-Law 92-09.

10.3 Accounts Receivable Policy – Staff advised they were exploring allowable criteria for transferring outstanding accounts to property tax accounts.

10.4 Signing Authority

RESOLUTION NO. 19-129

MOVED BY: Councillor Johnson

SECONDED BY: Councillor Harrison

WHEREAS all financial transactions and banking instruments require two signatures by the Corporation;

NOW THEREFORE BE IT RESOLVED THAT: Council authorize Brian Walker, CAO/Clerk-Treasurer, to become the primary signing authority for all banking instruments and transactions with Dale Taylor, Deputy Clerk-Treasurer as the alternate signing authority.

AND FURTHER THAT: Council confirm that George Othmer, Mayor remains the primary signing authority and Doug Wilcox, Deputy Mayor remains the alternate on behalf of Council.

CARRIED

10.5 Draft Fence By-Law – Council reviewed the 1st draft of the proposed By-Law to prescribe standards for the construction of fences with the Town of Cobalt. Council is seeking to create a balance between adherence to regulations without becoming too restrictive. Councillors are asked to forward their comments to the CAO for consideration for the 2nd draft to be presented. Mayor Othmer offered to assist the CAO with this task.

Councillor Harrison made note that June 6, 2019 is the 75th Anniversary of D-Day and a day to reflect.

11. Closed Session

NIL

12. Business Arising from Closed Session

NIL

13. Confirmation By-Law

RESOLUTION No. 19-130

MOVED BY: Councillor Johnson

SECONDED BY: Councillor Harrison

BE IT RESOLVED THAT: By-Law No 2019-23 being a by-law to confirm the proceedings of the Committee of the Whole Meeting of the Corporation of the Town of Cobalt, be taken as read a first, second and third time and finally passed this 4th day of June 2019;

AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

14. Adjournment

RESOLUTION NO. 19-131

MOVED BY: Councillor Adshead

SECONDED BY: Councillor Wilcox

BE IT RESOLVED THAT: The June 4, 2019 Committee of the Whole Meeting of Council be adjourned at 9:14 pm.

CARRIED

Mayor

Deputy Clerk-Treasurer