

# THE CORPORATION OF THE TOWN OF COBALT

## REGULAR MEETING OF COUNCIL COBALT COUNCIL CHAMBERS TUESDAY, May 19, 2015, 6:30pm AGENDA

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1. **Adoption of the Agenda**
    - a) Adoption of the Agenda dated May 19, 2015 Res 15-099
  2. **Declaration of Conflict or Pecuniary Interest**
  3. **Adoption of the Minutes**
    - a) Minutes of the Regular Meeting of Council of April 28, 2015 Res 15-100
  4. **Business Arising From The Minutes**
  5. **Presentations and Delegations**
    - a) INVITED PRESENTATION: Insurance Renewal Res 15-101
    - b) DELEGATION: Mini-Putt Proposal Res 15-102
  6. **Reports, Resolutions and Discussion Items presented by Council Committees**
    - 6.1 **Mayor's Update**
      - a) FONOM Report
      - b) Agnico Luncheon
    - 6.2 **Finance and Public Safety**
      - a) Administrative Report 2015-06: Credit Card Payments Res 15-103
      - b) Administrative Report 2015-07: Insurance of Museum Vehicles Res 15-104
      - c) Arena Proposal submitted by Councillors Schwartz and Nielsen Res 15-105
      - d) Arena Recommendation Res 15-106
      - d) 2015 Budget Res 15-107
    - 6.3 **Public Works**
      - a) Sewer and Waste Management Policy Under Review
    - 6.4 **Culture, Tourism and Heritage**
      - a) Mining Museum, Sale of Silver Bars Res 15-108
    - 6.5 **Economic Development and Property Management**
      - a) Planning Recommendation, Building Permit for 8 Lang Street Res 15-109
    - 6.6 **Housing and Social Services**
      - a) Community Garden Res 15-109
    - 6.7 **Festivals and Recreation**
      - a) Hoist Room Open House
    - 6.8 **Outside Boards, Committees and Commissions**
  7. **Schedule of Accounts**
    - a) Motion to pay accounts as per attached schedules 15-10 & 15-11 Res 15-110

**8. Correspondence for Council Comment****Res 15-111, 15-112**

May 4/15	Rochelle Schwartz	Mining Competition August 1, 2015	15-74
May 12/15	Cobalt Mining Museum	Silver Bars	15-84

**9. Correspondence for Council Information****Res 15-113**

April 23/15	MPAC	2014 Annual Report and Financial Statements	15-62
April 24/15	TeMAG	Minutes of the April 11, 2015 Meeting	15-63
April 28/15	Earlton –Timiskaming Regional Airport Municipal Services Board	Minutes of the March 19, 2015 Meeting	15-64
April 28/15	Earlton-Timiskaming Regional Airport	March 2015 Financial Statement	15-65
April 28/15	Energy East Pipeline	Community Link	15-66
April 28/15	Minister Responsible for Seniors Affairs	June is Seniors Month	15-67
April 28/15	TSACC	Annual Dinner May 28, 2015	15-68
April 28/15	Ministry of Finance	2 <sup>nd</sup> Quarter OMPF Payment - week of April 20/15	15-69
April 29/15	Rose Belanger –Lakeview Signs	Re: request for proposal –CD-RFP-001-2014	15-70
April 30/15	Cochrane-Temiskaming Native Housing Inc	Annual General Meeting April 25, 2015	15-71
May 1/15	Community Living	Walkathon – request to use the Cobalt Arena	15-72
May 1/15	Cobalt Firefighters	Minutes of the Regular Meeting April 6, 2015	15-73
May 4/15	Classic Theatre	Unaudited Financial Statements	15-75
May 5/15	Bereavement Authority of Ontario	Single regulator for the bereavement sector	15-76
May 5/15	Ministry of Citizenship, Immigration and International Trade	Ontario Medal for good Citizenship	15-77
May 6/15	Ministry of Community Safety and Correctional Services	No Vulnerable Occupancies in our Municipality	15-78
May 6/15	Canada Post	Say No to Privatization	15-79
May 9/15	Angela Hunter	Teck Prospect Park Mini Putt	15-80
May 11/15	Corporation of the Town of Earlton	Drag Races for August 7,8 and 9, 2015	15-81
May 11/15	Ministry of Transportation	Report on Highway Maintenance	15-82
May 12/15	Green Timiskaming	Northern Solar Bonds	15-85

**10. By-laws**

- a) By-Law 2015-011: Media Policy

**Res 15-114****11. On-going Business**

- a) Fraser Housing Complex Negotiation

**Res 15-115****12. Notice of Motion****13. Closed Session**

- a) **Resolution to proceed in closed session**

**Res 15-116**

- (2)(b) Personal matter about an identifiable individual, including municipal or local board employees  
– Legacy Fund Proposal

– Economic Development Officer Recommendation

(2)(c) A proposed disposition of land by the municipality – Trailer Park

(2)(e) Matter litigation or potential litigation, including matters before administrative tribunals, affecting the municipality

– Fraser Tenant Complaint

– Sharpe Lake Property

b) **Resolution to return to open session**

**Res 15-117**

**14. Other Business**

a) Legacy Fund Proposal

**Res 15-118**

b) Economic Development Officer

**Res 15-119**

**15. Confirmation By-Law**

**Res 15-120**

**16. Adjournment**

**Res 15-121**

**THE CORPORATION OF THE TOWN OF COBALT**  
**REGULAR MEETING OF COUNCIL**  
**COBALT COUNCIL CHAMBERS**  
**TUESDAY, APRIL 28, 2015**  
**MINUTES**

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**MINUTES OF THE REGULAR COUNCIL MEETING HELD TUESDAY, APRIL 28, 2015 COMMENCING AT 6:30 PM.**

**PRESENT:**

<b>T. Sartoretto</b>	<b>Mayor</b>
<b>S. Nielsen</b>	<b>Councillor</b>
<b>P. Wuest</b>	<b>Councillor</b>
<b>R. Schwartz</b>	<b>Councillor</b>
<b>G. Othmer</b>	<b>Councillor</b>
<b>M. Harrison</b>	<b>Councillor</b>
<b>G. Bigelow</b>	<b>Councillor</b>

**STAFF:** Candice Bedard, CAO

The meeting was called to order at 6:30 pm by Mayor T. Sartoretto

**ADOPTION OF THE AGENDA**

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15-079

MOVED BY: M. Harrison

SECONDED BY: P. Wuest

BE IT RESOLVED THAT: The regular council meeting Agenda dated April 7, 2015 be adopted as amended.  
CARRIED

**DECLARATION OF CONFLICT OR PECUNIARY INTEREST**

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Councillor Harrison declared conflict of interest on item 11a).

**ADOPTION OF THE MINUTES**

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15-080

MOVED BY: P. Wuest

SECONDED BY: M. Harrison

BE IT RESOLVED THAT: The Minutes of the Regular meeting of Council held on April 7, 2015 be adopted as amended.  
CARRIED

15-081

MOVED BY: G. Othmer

SECONDED BY: M. Harrison

BE IT RESOLVED THAT: The Minutes of the Special Meeting of Council held on April 21, 2015 be adopted as presented.  
CARRIED

**BUSINESS ARISING FROM THE MINUTES**

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None

**PRESENTATIONS AND DELEGATIONS**

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a) Presentation by John Pitcher and Larry Maclaren on behalf of TransCanada Pipeline.

15-082

MOVED BY: G. Bigelow

SECONDED BY: G. Othmer

BE IT RESOLVED THAT: The Minutes of the Special Meeting of Council held on April 21, 2015 be adopted as presented WHEREAS TransCanada Pipelines Limited has put forward an application to develop the Energy East Pipeline which would convert an existing natural gas pipeline into oil and construction of new pipeline;

AND WHEREAS the Ministry of Energy has mandated the Ontario Energy Board to examine and report on TransCanada Pipelines Limited's project through a consultation process;

AND WHEREAS this pipeline would have significant impacts across Northern Ontario;

AND WHEREAS research has demonstrated that fewer accidents occur while transporting oil by pipeline as opposed to alternate modes of transportation such as road or rail;

AND WHEREAS TransCanada has demonstrated their commitment to pipeline safety for communities, residents and employees through safety and preventative maintenance programs;

AND WHEREAS the Energy East project would generate significant economic benefits to Northeastern Ontario and the City of Temiskaming Shores by providing direct and indirect jobs during the six year development and construction phase and during the forty year operations phase;

AND WHEREAS the Federation of Northern Ontario Municipalities (FONOM) supports the development of the Energy East Pipeline;

NOWE THEREFORE BE IT RESOLVED THAT: Council receives the presentation by the Energy East Pipeline; AND FURTHER THAT: that the Council for the Town of Cobalt hereby supports the development of the Energy East Pipeline; AND BE IT FURTHER RESOLVED that this resolution be sent to the Minister of Energy, Minister of Northern Development and Mines and the Leaders of the Opposition Parties..

DEFERRED

## **REPORTS, RESOLUTIONS AND DISCUSSION ITEMS PRESENTED BY COUNCIL COMMITTEES**

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### **6.1 Mayor's Update**

#### **a) Graduation Awards**

15-083

MOVED BY: M. Harrison

SECONDED BY: P. Wuest

WHEREAS: The standard practice has been to sponsor graduation awards for TDSS, ESCSM and St Patrick School; BE IT RESOLVED THAT: Council approve the 2015 graduation awards.

CARRIED

The Mayor reported that the Community Hub has progressed with initial stages of a steering committee being established. She also reported on the most recent CCEAC meeting at which Agnico provided information about 7 new closure plans. Trio Resources was also in attendance and provided information on their project located in Coleman Township. She attended a DTSSAB meeting and will be attending FONOM in Sudbury at her own expense.

### **6.2 Finance and Public Safety**

a) Councillor Othmer provided a brief update on the budget review process and announced the next meeting is scheduled for Thursday, April 30 at 8:30am.

#### **b) Rent Increase for Fraser and Trailer Park**

15-084

MOVED BY: P. Wuest

SECONDED BY: R. Schwartz

BE IT RESOLVED THAT: Council approves the 1.6% increase in rent for both the Trailer Park and the Town

of Cobalt tenants in the Fraser.

CARRIED

### **6.3 Public Works and Safety**

a) Councillor Bigelow reported that two new policies are currently being reviewed for sewage and waste management.

#### **b) Amnesty Week**

Councillor Bigelow reported that amnesty week would take place during the week of May 12-16, 2015 and shared the memo that will be distributed to residents.

### **6.4 Culture, Tourism & Heritage**

#### **a) Bunker**

Councillor Harrison reported that the Bunker is receiving a new laptop through the Cultural Coordinator in Temiskaming Shores and there would be a Mother's Day hosted by the Bunker on May 9<sup>th</sup>, 2015 from 1-4pm.

#### **b) Mining Museum**

Councillor Harrison expressed concern over the Museum's intent to sell silver bars.

### **6.5 Economic Development & Property Management**

Councillor Wuest is looking forward to working with the new Economic Development Officer and prioritizing projects for Cobalt.

### **6.6 Housing & Social Services**

Councillor Schwartz is meeting with the Social Services Committee on April 30 at 11am and anticipates submitting a proposal to Council at the next meeting.

Councillor Schwartz will also attend a meeting with a representative of CMHC to discuss affordable housing is scheduled for Friday, May 1, 2015 at 11am.

### **6.7 Recreation**

#### **a) Recreation Committee Appointments**

15-085

MOVED BY: P. Wuest

SECONDED BY: R. Schwartz

WHEREAS: The Recreation Committee deems it expedient to maintain two seats for representatives of the public, with effort to appoint members that represent a socio-demographic diversity ; AND WHEREAS: The Committee has nominated Jessica Labelle and Carole Sartoretto; BE IT RESOLVED THAT: Council hereby appoints Jessica Labelle and Carole Sartoretto to the Recreation Committee for the duration of the term of Council.

CARRIED

Councillor Nielsen reported that she is working to set up a meeting with the Health Unit to finalize details on the Recreation Survey. Councillor Schwartz suggested the inclusion of questions on accessibility. Councillor Wuest announced that an open house would be held on May 23, 2015 to promote the improvements to the Hoist Room.

### **Outside Boards, Committees and Commissions**

#### **a) Transit Committee**

15-086

MOVED BY: M. Harrison

SECONDED BY: R. Schwartz

BE IT RESOLVED THAT: the Council of the Town of Cobalt acknowledges receipt of Administrative Report 2015-05; AND WHEREAS the Temiskaming Transit Committee has been exploring various options for the

replacement of transit buses; AND WHEREAS the Transit Committee at its' April 27, 2015 meeting carried a recommendation that two (2) new New Flyer 35 foot accessible transit buses be purchased from Girardin Ontario Inc.; NOW THEREFORE BE IT RESOLVED THAT: the Council hereby approves the acquisition of two (2) new 35 foot accessible buses from Girardin Ontario Inc. at a price of \$341,678 per unit, plus applicable taxes along with the additional extended warranty, training and tooling kit packages totaling \$40,100 plus applicable taxes.

CARRIED

#### **SCHEDULE OF ACCOUNTS**

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15-087

MOVED BY: M. Harrison

SECONDED BY: G. Bigelow

BE IT RESOLVED THAT:

1. That the accounts as per Schedule No. 15-09 in the amount of \$51,765.40 be paid after receiving Council approval.

CARRIED

#### **CORRESPONDENCE FOR COUNCIL COMMENT**

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15-088

MOVED BY: G. Bigelow

SECONDED BY: M. Harrison

BE IT RESOLVED THAT: Council receives the Cobalt Mining Museum report on the silver bars intended for sale.

CARRIED

#### **CORRESPONDENCE FOR COUNCIL INFORMATION**

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15-089

MOVED BY: G. Bigelow

SECONDED BY: P. Wuest

BE IT RESOLVED THAT: The correspondence for Council Information items be noted, filed and recorded in the minutes of this meeting.

CARRIED

April 1/15	Lisa Thompson, MPP	Bill 66: Great Lakes Protection Act, 2015	15-50
April 1/15	Michel Chan, Minister of Citizenship, Immigration and International Trade	Lincoln M. Alexander Award 2015	15-51
April 1/15	CUPE	Collective Agreement Renewal	15-52
April 7/15	Monika Tobler - Hydro One	Forestry Maintenance Program	15-53
April 7/15	Ontario Provincial Police	Launch of OPP text with 9-1-1 Service	15-54
April 8/15	Sylvia Jones, MPP	Bill 36 Respecting Private Property Act	15-55
April 9/15	Clayton Seymour, Chief Building Official	2015 Building Permits	15-56
April 17/15	Marie Gutscher	Bikers Reunion, Early Bird Ride	15-57
April 20/15	Marie Gutscher	Bikers Reunion – Early Bird Ride	15-59
April 21/15	Cobalt Mining Museum	Financial Statement 2015	15-60
April 24/15	Animal Control Officer	Reportable Occurrence Tracking	15-61

#### **BY-LAWS**

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##### **a) By-Law 2015-011: Media Policy**

15-090

MOVED BY: M. Harrison

SECONDED BY: G. Bigelow

BE IT RESOLVED THAT: By-law 2015-011 being a by-law to adopt a Media Policy for the Town of Cobalt be given first reading on this 28th day of April, 2015.

CARRIED

**b) By-Law 2015-012: Extension Agreement**

15-091

MOVED BY: R. Schwartz

SECONDED BY: G. Bigelow

BE IT RESOLVED THAT: By-law No. 2015-012, being a by-law to authorize the execution of a tax arrears extension agreement pursuant to Section 378 of the Municipal Act, 2001 be taken as a first, second and third time and finally passed this 28th day of April 2015; AND FURTHER THAT: the said by-law be signed by the Mayor and CAO and recorded in the by-law book.

CARRIED

**ON-GOING BUSINESS**

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**a) Co-Tem Proposal**

15-092

MOVED BY: G. Bigelow

SECONDED BY: R. Schwartz

BE IT RESOLVED THAT: the Council of the Town of Cobalt hereby approve the itemized response to Co-Tem's counter proposal on the shared arrangements for the Fraser Housing Complex; AND FURTHER THAT the CAO be authorized to prepare and send the response to Co-Tem.

CARRIED

**NOTICE OF MOTION**

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None.

**CLOSED SESSION**

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15-093

MOVED BY: G. Bigelow

SECONDED BY: R. Schwartz

BE IT RESOLVED THAT: this Regular Council Meeting proceed in Camera at 8:45 p.m. under section 239 of the Municipal Act, 2001 as amended in order to address a matter pertaining to subsection:

☐ (2)(b) Personal matter about an identifiable individual, including municipal or local board employees - Senior of the Year Award Recommendation from

☐ (2)(d) Labour relations – Contract Negotiations

CARRIED

15-094

MOVED BY: G. Othmer

SECONDED BY: G. Bigelow

BE IT RESOLVED THAT: The regular meeting of Council resume at 9:10 pm.

CARRIED

**OTHER BUSINESS**

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**a) Senior of the Year Award**

15-095

MOVED BY: G. Bigelow

SECONDED BY: G. Othmer

BE IT RESOLVED THAT: Council approve the recommendation for the 2015 Senior of the Year Award.

CARRIED

**b) Appointment of Negotiations Committee**

Res 15-096

MOVED BY: G. Bigelow

SECONDED BY: G. Othmer

BE IT RESOLVED THAT: Council hereby appoints the following members of the 2015 Contract Negotiations Committee: Mayor Sartoretto, the CAO and the Director of Public Works.



CARRIED

**CONFIRMATION BY-LAW**

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15-097

MOVED BY: G. Othmer

SECONDED BY: G. Bigelow

BE IT RESOLVED THAT: By-law No. 2015-013, being a by-law to confirm the proceedings of Council of the Corporation of the Town of Cobalt, be taken as read a first, second and third time and finally passed this 28th day of April 2015; AND FURTHER THAT: the said by-law be signed by the Mayor and CAO and recorded in the by-law book.

CARRIED

**ADJOURNMENT**

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15-098

MOVED BY: G. Bigelow

SECONDED BY: G. Othmer

BE IT RESOLVED THAT: The meeting adjourn at 9:12pm

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Angela Hunter  
P.O. Box 1689  
New Liskeard, On  
P0J1P0

May 9, 2015

Dear Town of Cobalt Mayor and Council,

Please grant my request to have local groups and associations run the Teck Prospect Park mini putt on a part time basis throughout the summer as a fundraising vehicle.

I propose to organize the use of the mini-putt on Saturday afternoons, from 11- 4:30 (to be confirmed) throughout the summer. I have contacted some community groups (girl guides, Cobalt Lions club) to gauge support for this idea and have received positive feedback which leads me to this request. From week to week a different group will take charge of running the mini putt. Hours and pricing will be consistent between groups with proceeds from each day to benefit the group running the event.

I, with the help of volunteers, will spruce up the park and associated "buildings" which decorate the course if the town works department can transport and install the "buildings" as well as return them to storage for the winter.

There will be 11 Saturdays in total from the end of June to the end of August to be filled. If this request is granted a wider call will be put out to community groups to sign up for a Saturday on a First Come First Served basis. I will field calls for requests and schedule the groups. Each group will be responsible for their own administration, cleaning of the site at the end of the day, and returning the clubs, balls and keys to a designated location to be determined which I will arrange.

There are several benefits to Cobalt through the implementation this idea. Not only will locals and tourist be able to use the mini putt, but each group will be motivated to advertise and attract their supporters to their respective Saturday. This will increase traffic to Cobalt and showcase other great elements which exist, such as the water park, museums and respective historic sites.

In order to organize the season it is essential to have a decision on this request during the May 19 council meeting.

Thank you for considering this request.

Sincerely,

Angela Hunter

**FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES**  
**2014-2015 Resolutions**  
**55<sup>th</sup> Annual Conference and Business Meeting**  
**May 6, 7 & 8, 2015**  
**Greater Sudbury, Ontario**

This year, there are 9 policy resolutions for discussion and voting on at the Annual General Meeting of the Federation of Northern Ontario Municipalities.

Double Hatter	2015-01
Four-Laning	2015-02
Power Dam Special Payment Program	2015-03
Crown Land	2015-04
Residency Positions	2015-05
Bill 52	2015-06
Protection of Northern Industries	2015-07
Ring of Fire	2015-08
Electricity Rates	2015-09

THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION

DOUBLE HATTER

**"WHEREAS** the training and certification of professional firefighters is established and mandated by the Province of Ontario under the Fire Protection and Prevention Act, 1997; and

**WHEREAS** it is the responsibility of municipalities to establish fire departments to provide fire protection services to their residents; and

**WHEREAS** many municipalities depend on volunteer firefighters or a combination of full time and volunteer firefighters in order to provide fire protection; and

**WHEREAS** the International Association of Fire Fighters (IAFF) Constitution prohibits full time firefighters from volunteering as firefighters in another municipality, also known as double hatting; and

**WHEREAS** the right of individuals to use their free time in service of their community is a fundamental right in a free, open and democratic society; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests that the Province of Ontario amend the Fire Protection and Prevention Act, 1997, with respect to salaried firefighters who also work as volunteer firefighters, such that if a person is denied membership in an association of firefighters, is expelled or disciplined by the association or engages in reasonable dissent within the association in connection with this kind of dual role, the association is not permitted to require the employer to refuse to employ the person as a salaried firefighter, terminate his or her employment as a salaried firefighter or refuse to assign the person to fire protection services; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Premier of Ontario, the Attorney General, the Minister of Labour, the Minister of Community Safety and Correctional Services, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), and the Leaders of the Opposition Parties."

THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION

**FOUR-LANING STRATEGY**

**"WHEREAS** the TransCanada highway is a vital transportation link that connects provinces, communities and provincial highways together; and

**WHEREAS** many portions of this highway are single lane with no paved shoulder; and

**WHEREAS** this has a significant impact on the safety of travelers and the ability to have a sufficient transportation system that encourages economic growth; and

**WHEREAS** the province has demonstrated a commitment to work towards expanding major highways to four lanes from border to border to border; and

**WHEREAS** we recognize that the federal government needs to be a partner to ensure that the TransCanada highway is four-lanes; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests that the Province of Ontario develop a long-term strategy to four-lane across Northern Ontario; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Premier of Ontario, the Minister of Transportation, the Federal Minister of Transport, the Minister of Northern Development and Mines and the Leaders of the Opposition Parties."

**THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION**

**POWER DAM SPECIAL PAYMENT PROGRAM**

**"WHEREAS** the Province announced in the 2014 Budget that there would be a phase down of \$4.4 million over four years to the Power Dam Special Payments Program; and

**WHEREAS** this program began in 2001 as a result of the Continued Protection for Property Taxpayers Act, when certain hydro-electric stations and poles and wires became exempted from municipal taxation: and

**WHEREAS** this Act removed the right and authority of affected municipalities across the Province to levy property tax notices; and

**WHEREAS** the province replaced the right to tax hydro-electric stations with a compensatory payment, known as the Power Dam Special Payments Program; and

**WHEREAS** the province agreed not to implement the phase down of the program and committed to including the return of taxation rights back to municipalities as an option; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests that the Province of Ontario return taxation rights of hydro-electric stations to municipalities; and

**BE IT FURTHER RESOLVED THAT** a copy of this Resolution be sent to the Premier of the Province of Ontario, the Minister of Finance, the Minister of Municipal Affairs and Housing, the Minister of Northern Development and Mines, the Minister of Energy, the Association of Municipalities of Ontario (AMO) and the Leaders of the Opposition Parties."

**THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION**

**CROWN LAND**

**"WHEREAS** Crown land, which is under the administration and control of the Province, represents approximately 85 percent of Ontario's land mass; and

**WHEREAS** Crown lands in Ontario protect natural heritage, supply opportunities for renewable energy and resource based tourism and provide recreational uses for the public; and

**WHEREAS** the Province must maintain its obligations under policy and legislation which includes considerations of Aboriginal Treaty Rights, environmental concerns and future land uses; and

**WHEREAS** the utilization of these lands can contribute to the local economy in a number of ways such as agriculture expansion and the development of cottage lots; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) asks the Ministry of Natural Resources and Forestry to work with northerners to ensure that the use of Crown lands is accessible and available for local economic development opportunities; and

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be sent to the Minister of Natural Resources and Forestry, the Minister of Northern Development and Mines, the Minister of Agriculture, Food and Rural Affairs, the Minister of Economic Development, Employment and Infrastructure, and the Leaders of the Opposition Parties."

**THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION**

**RESIDENCY POSITIONS**

**"WHEREAS** communities in Northern Ontario continue to face challenges when it comes to providing quality healthcare; and

**WHEREAS** Northern Ontario School of Medicine (NOSM) has contributed significantly to Northern Ontario's efforts to address physician shortages; and

**WHEREAS** NOSM has developed a made in the North model of community-engaged medical education while addressing current and future healthcare needs for the North; and

**WHEREAS** the ratio of NOSM MD graduates to first year residency positions in the North is lower than the provincial average at 1:0.9 compared to 1:1.1; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests the Ministry of Health and Long-Term Care ensure that the number of MD graduates of NOSM equals the number of first year residency positions at minimum; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Northern Ontario School of Medicine (NOSM), the Minister of Health and Long-Term Care and the Leaders of the Opposition Parties."



**THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION**

**BILL 52, PROTECTION OF PUBLIC PARTICIPATION ACT, 2014**

**"WHEREAS** the Provincial government introduced Bill 52, Protection of Public Participation Act, 2014, also known as anti-SLAPP legislation; and

**WHEREAS** FONOM supports the intent of the legislation, to protect discussions of public interest important to individuals or community based organizations; and

**WHEREAS** if the legislation moves forward as it is currently written, it will provide groups the ability to continue to target and threaten industries that our communities depend on; and

**WHEREAS** it is imperative that a balanced approach to the public's interest be implemented to protect victims of unfair and untrue attacks that cause economic harm; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) recommends that the Province of Ontario implement the following amendments:

- *Legal action resulting from public participation would need to be reviewed by a judicial officer or other provincially appointed expert, prior to being filed to ensure that no one is forced to defend themselves against a baseless charge that amounts to a SLAPP suit in the first place;*
- *Target the bill specifically to apply to volunteers and small community organizations with annual budgets of less than \$100,000.*

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be sent to the Premier of Ontario, Attorney General, Minister of Natural Resources and Forestry, Minister of Northern Development and Mines and the Leaders of the Opposition Parties."

THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
**RESOLUTION**

**PROTECTION OF NORTHERN INDUSTRIES**

**"WHEREAS** resource industries that operate in Northern Ontario are major sources of economic sustainability and employment; and

**WHEREAS** these industries, including forestry and mining, are consistently under attack from environmental non-governmental organizations (eNGOs); and

**WHEREAS** eNGOS, such as Greenpeace, have been known to spread malicious falsehoods to damage the resource economy often while being funded by foreign sources; and

**WHEREAS** industries in Northern Ontario follow some of the most environmentally sustainable practices in the world; and

**WHEREAS** other provinces defend and protect industries that are vital economic components to their province; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests that the Province of Ontario adopt a policy that stands behind resource industries and defends their operations; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Premier of Ontario, the Attorney General, the Minister of Northern Development and Mines, the Ministry of Natural Resources and Forestry and the Leaders of the Opposition Parties."

**THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION**

**RING OF FIRE**

**"WHEREAS** the Ring of Fire demonstrates a significant opportunity for economic development that would benefit Northern Ontario and the province as a whole; and

**WHEREAS** uncertainty remains in regards to the current state of the Ring of Fire project; and

**WHEREAS** the Province of Ontario has committed \$1 billion towards the development of the Ring of Fire; and

**WHEREAS** a Ring of Fire Infrastructure Development Corporation was developed with limited input from Northerners; and

**WHEREAS** all parties, including First Nations, municipalities, and the private sector, must be involved throughout the process to ensure that the Ring of Fire is developed responsibly and productively; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests that the Province of Ontario communicate clearly on the current activities that the government is undertaking to move the Ring of Fire forward and include Northerners throughout the process; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Premier of Ontario, the Minister of Northern Development and Mines, the Ministry of Natural Resources and Forestry, the Minister of Aboriginal Affairs and the Leaders of the Opposition Parties."

**THE FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES  
RESOLUTION**

**ELECTRICITY RATES**

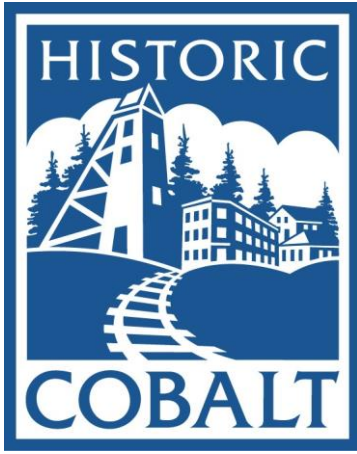
**"WHEREAS** electricity rates in Ontario continue to increase significantly; and

**WHEREAS** the province has implemented positive programs such as the Northern Industrial Electricity Rate program to assist the Northern economy; and

**WHEREAS** further efforts are needed to ensure that Northern Ontarians will be able to afford their electricity bills; and

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests that the Province of Ontario take immediate action to prevent any further increases to electricity rates; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Premier of Ontario, the Minister of Energy, the Minister of Northern Development and Mines, the Association of Municipalities of Ontario and the Leaders of the Opposition Parties."



CORPORATION OF THE  
Town of Cobalt

Report No.  
2015-06

File No.

Subject:	Credit Card Payments
Agenda Date:	May 19, 2015
Attachments:	

### **RECOMMENDATION**

That Council receives Administrative Report 2015-06 on Credit Card Payments and the recommendation by the Finance Committee to direct staff to implement a credit card payment system for the Town of Cobalt.

### **BACKGROUND**

The addition of credit card payments to the methods of payment would enhance **customer service** by providing an additional payment method to enable residents to pay taxes, utilities, permits, rentals, memberships, etc.

Furthermore, the **collections process** will also be enhanced with a method of collection that is often requested. When an organization has limited staff, time and resources to spend on collections, it is counter-productive to allow a willing payee to walk away for the simple reason that the organization could not accept the form of payment.

### **ANALYSIS**

#### **SCENARIO #1: OCTOBER FEES, ONLY DEBIT**

- \$25,886.09 in payments collected
- 128 transactions performed

<b>A) Settlement Fees</b>		
	128 transactions x \$0.02	2.56
	6 terminal settlements x \$0.25	1.50
	140 use of machine (cancelled, attempts etc.) x \$0.02	2.80
	<b>Total Transaction Fees</b>	<b>\$6.86</b>
<b>B) Terminal Fees</b>		<b>\$30.00</b>
<b>C) Transactions Fees (Debit)</b>		
	.15% x total dollars collected, \$25,886.09	38.83
	\$.015 x transactions performed - 128	19.20
	<b>Total Transaction Fees</b>	<b>\$58.03</b>
<b>TOTAL FEES FOR THE MONTH OF OCTOBER</b>		<b>\$94.89</b>

**SCENARIO #2: OCTOBER FEES, DEBIT AND ADD CREDIT**

- \$25,886.09 in payments collected
- 128 transactions performed
- \$5,000 in transactions by credit card

<b>A) Settlement Fees (SAME)</b>		
	128 transactions x \$0.02	2.56
	6 terminal settlements x \$0.25	1.50
	140 use of machine (cancelled, attempts etc.) x \$0.02	2.80
	<b>Total Transaction Fees</b>	<b>\$6.86</b>
<b>B) Terminal Fees (SAME)</b>		<b>\$30.00</b>
<b>C) Transactions Fees - Debit</b>		
	.15% x total dollars collected, \$20,886.09	31.33
	\$.015 x transactions performed - 108	16.20
	<b>Total Transaction Fees</b>	<b>\$47.53</b>
<b>C) Transactions Fees - Debit</b>		
	.28250% x total dollars collected, \$5,000.00	14.13
	\$.015 x transactions performed - 20	3.00
	<b>Total Transaction Fees</b>	<b>\$17.13</b>
<b>TOTAL FEES FOR THE MONTH OF OCTOBER</b>		<b>\$101.52</b>

**FINANCIAL/STAFFING IMPLICATIONS**

The potential additional costs of credit card payments are outlined above. Each credit card has a unique rate, therefore the rate provided above is an estimated average.

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budgeted amount: Yes ☒ No ☐ N/A ☐

**ALTERNATIVES**

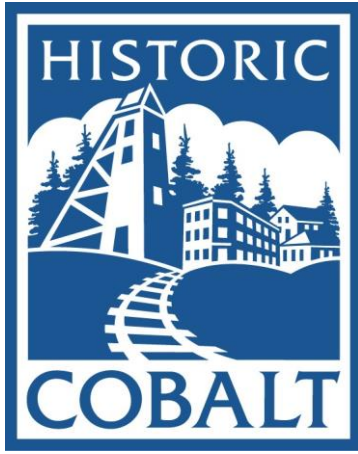
The alternative is simply to maintain status quo.

**Prepared By:**

**Reviewed and  
submitted by:**

Candice Bedard

Finance Committee



CORPORATION OF THE  
Town of Cobalt

**Report No.**  
2015-07

**File No.**

<b>Subject:</b>	Insurance of Museum Vehicles
<b>Agenda Date:</b>	<b>May 19, 2015</b>
<b>Attachments:</b>	1) Municipal Insurance Provider – Opinion 2) 2014 Memo – Insurance of Inappropriate Vehicles

### **RECOMMENDATION**

That Council receives Administrative Report 2015-07 on the Insurance of the Museum Vehicles and the recommendation by the Finance Committee to cease the practice of insuring these vehicles under the Municipal Policy.

### **BACKGROUND**

In 2014 two vehicles were insured under the municipal insurance umbrella – the Bunker's Bren Gun Carrier and the Mining Museum's Van.

The Bren Gun Carrier was converted from a stationary artifact into a vehicle used for parades/ceremonies as well as tours for museum patrons. This conversion was finalized in 2014, at which point the Bunker requested assistance from the Town in the form of insuring the vehicle.

In 2014, Council was advised due to safety and liability concerns to decommission the Town owned cargo van that was being used primarily by the Mining Museum for their tours. At that time, the Mining Museum purchased a used mini-van. In order to facilitate the transition, the Town agreed to include the van under the fleet insurance, despite being cautioned by the insurer.

### **ANALYSIS**

As the insurance is up for renewal, the insurer has provided a written opinion on both these scenarios.

In addition to the financial, liability and risk issues, Council must also consider whether providing insurance for vehicles is a form of assistance for the museums which it deems appropriate. In a difficult fiscal year, is this a valid use of tax payer dollars?

Furthermore, while the cost of coverage may not be material, the cost ensuing from a claim could be significant in the form of a deductible pay-out and an increase to future insurance premiums.

### **FINANCIAL/STAFFING IMPLICATIONS**

This item has been approved in the current budget: Yes ☐ No ☒ N/A ☐

This item is within the approved budgeted amount: Yes ☐ No ☒ N/A ☐

### **ALTERNATIVES**

The alternative is simply to maintain status quo.

**Prepared By:**

**Reviewed and  
submitted by:**

**Candice Bedard**

**Finance Committee**



## Candice Bedard

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**From:** Bill L. Riley <bill.riley@kibl.com>  
**Sent:** Tuesday, May 05, 2015 10:19 AM  
**To:** Candice Bedard  
**Cc:** Cheryl Hughes  
**Subject:** Mining Museum-Bunker/Town of Cobalt

Candice,

Last year prior to renewal we discussed several concerns which we felt exposed the Town to unwanted or additional liability. First, the passenger van owned by the Mining Museum that we added to the Town's fleet policy. This was done for no other reason than economics. The van insured on its own based on its current use would cost in the thousands of dollars. By adding it to the Town's fleet we now increase the exposure to Town and its insurance program due to the use of the vehicle, basically a tour bus, with the vehicle being operated by summer students. The Town currently has no control over the driver(s) or the use and maintenance of the van. From a risk management perspective we seriously question the Town's involvement with the van and the associated risk.

Secondly, we understand that the Bunker Museum, now has the Bren gun carrier operational and it is no longer on static display. We also understand that it is being used to transport museum patrons as part of the experience of visiting the museum. Once again from a risk perspective this use exposes the Town to potential liability due to its use for touring. We would have no issue with the use of this equipment for parade purposes or during Remembrance Day celebration, but not as a tour vehicle. As an unlicensed piece of equipment, liability for the unit is covered under the Municipal Liability which is subject to a \$5,000 deductible, so in addition to the claims exposure to the underwriter, you also have a financial exposure to the Town.

We would recommend the Town seriously re-think their position in both of these situations to minimize the potential risk which ultimately could have an effect on insurance cost.

Please let me know if you have any further questions or concerns.

Regards,  
Bill

**W.L. (BILL) RILEY, CIP, CCIB**  
**PRESIDENT, MIS Municipal Insurance Services Ltd**  
D 705.476.3537 ext 271  
M 705.499.7606  
T 1.877.742.7907 ext 271  
F 705.474.5684  
E [bill.riley@kibl.com](mailto:bill.riley@kibl.com)



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**WORLDWIDE** MIS MUNICIPAL INSURANCE SERVICES  
ROBERTSON TAYLOR CANADA



**KNOX**  
WORLDWIDE

**KNOX COMMERCIAL INSURANCE  
MIS MUNICIPAL INSURANCE SERVICES  
ROBERTSON TAYLOR CANADA**



## **Announcement**

### **Re: Inappropriate Licensed Drivers Special Endorsement to Standard Automobile Policy**

FSCO have been receiving complaints from other insurers that required them to investigate into the legality of the above said special endorsement. After their extensive review it was ruled by them that this endorsement was illegal. As a result they have requested that Aviva discontinue use of any endorsement of this nature as it was distinctly against the law.

They have stated that to be inappropriately licensed would in effect be precisely a violation of the Motor Vehicle Act and against the law. Aviva presented a couple of operating alternatives to FSCO as alternatives to this endorsement in the form of side agreements and FSCO has steadfastly disagreed with any work around to insuring "Inappropriately licensed vehicle operators" and has gone as far as threatening potential fines or suspensions if this is discovered that this practice exists.

In defense of this position, Aviva, have argued that the "playing field" is uneven as we have competitors that provide this coverage and have approved endorsement in use currently. And, to hold this position will make us uncompetitive in our industry and is unacceptable to municipalities. This did not sway their position. However, they did state the following:

FSCO have stated specifically that all underwriters of municipal automobile insurance will be notified of the requirement to discontinue the practice of providing "Inappropriate licensed Drivers Special Endorsement".

In the alternative, at JLT Public Sector we are currently working on amending our program to include some type of physical damage for vehicles that are exposed to the above circumstances.

We continue to work toward an acceptable solution to satisfy our mutual client's needs. Thank you for your continued support and patience while we correct to the best of our abilities this minor challenge.

**ARENA PROPOSAL  
PRESENTED TO THE FINANCE COMMITTEE  
MAY 12, 2015**

**1. SUBJECT**

The Cobalt Arena.

**2. RECOMMENDATION**

Council approve the creation of a new committee, led by councillors Nielsen and Schwartz. This new committee would both create and implement a successful and sustainable business, marketing and fundraising plan for the Cobalt Arena.

The final decision to close or continue operation of the Cobalt Arena should not be made in the 2015 budget year. This new initiative requests deferral of a final decision to the 2016 budget year.

**3. BACKGROUND**

The Cobalt Arena is an important part of the culture, social fabric and health of the Cobalt community. The arena is also a symbol of our history and hockey heritage.

The Cobalt Arena has never been specifically marketed or positively presented to the local region.

The arena has been allowed to operate at an unacceptable subsidy level without any active intervention to reduce that subsidy and bring greater income to the facility.

The new committee will work over the coming year to correct these issues: The committee will increase income to the arena and reduce subsidy for the arena. We will make these changes through a volunteer driven initiative that will seek fundraising and infrastructure financing opportunities. The committee will also actively market the Cobalt Arena to the region to maximize local use. We will also conceive of and implement new uses/users for the arena ice surface.

**4. FINANCIAL/STAFFING IMPLICATIONS**

The committee does not seek to use staff time for its initiatives. The committee

will report regularly to Council and seek Council approval, where necessary, for initiatives and proposals.

If we are successful, the Arena Attendant's services may be required for additional hours. Again, if we are successful, this will not cost the Town more money but will indicate a greater level of income flowing to our arena.

**Prepared By:**

**Councillors, Sue Nielsen and Rochelle Schwartz**

LINE #	DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 ACTUAL	2015 BUDGET
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	<b>OPERATING REVENUE</b>				
1	General Levy - Res/Farm	\$ 323,264	\$ 333,000	\$ 329,432	\$ 357,245
2	General Levy - Commercial/Industrial	\$ 25,187	\$ 26,000	\$ 26,149	\$ 25,479
3	General Levy - Write Off		\$ -	\$ (1,021)	\$ (1,000)
4	General Levy - Supplements		\$ -	\$ 3,179	\$ -
5	General Levy - Multi-Residential	\$ 21,528	\$ 24,500	\$ 26,268	\$ 24,810
6	General Levy - Pipelines	\$ 6,176	\$ 7,000	\$ 6,203	\$ 5,308
7	Taxes - Interest	\$ 18,431	\$ 18,000	\$ 21,392	\$ 20,000
8	Administration - User Fees	\$ 172	\$ 200	\$ 78	\$ 100
9	Public Works - User Fees and Reimbursements	\$ 13,796	\$ 3,000	\$ 2,690	\$ 3,000
10	Garbage - Residential	\$ 78,273	\$ 78,000	\$ 77,749	\$ 105,265
11	Garbage - Commercial	\$ 7,860	\$ 8,000	\$ 7,860	\$ 10,606
12	Street Light - Residential	\$ 26,986	\$ 27,000	\$ 26,689	\$ 27,000
13	Street Light - Commercial	\$ 900	\$ 900	\$ 900	\$ 900
14	OPP - user fees	\$ 247,199	\$ 270,000	\$ 268,288	\$ 270,000
15	Landfill site - User Fees	\$ 434	\$ 500	\$ 2,305	\$ 2,500
16	Recreation - Donations, user fees	\$ 2,478	\$ 2,500	\$ 1,105	\$ 1,000
17	Flow through revenue		\$ -	\$ 4,079	\$ 3,000
18	Reimbursements for expenses		\$ -	\$ 12,018	\$ 12,000
19	Fire Department - user fees	\$ 882	\$ 1,000	\$ 810	\$ 800
20	Arena - Ice Rentals	\$ 49,271	\$ 50,000	\$ 32,708	\$ 16,530
21	Arena - Canteen rent		\$ -	\$ 525	\$ 350
22	Hoist Room - User Fees	\$ 22,000	\$ 24,000	\$ 25,021	\$ 25,000
23	Community Hall Rentals	\$ 2,230	\$ 2,500	\$ 2,609	\$ 2,500
24	Federal Grants	\$ 3,663	\$ 65,613	\$ 8,524	\$ 2,000
25	Provincial Grants	\$ 12,725	\$ 27,691	\$ 21,132	\$ 11,373
26	Wetlands - Operating	\$ 72,679	\$ 73,000	\$ 72,198	\$ 93,300
27	Water - Residential	\$ 204,429	\$ 204,000	\$ 203,730	\$ 235,930
28	Water - Capital	\$ 49,308	\$ 49,000	\$ 49,048	\$ 56,680
29	Wetlands - Capital	\$ 18,989	\$ 18,000	\$ 18,859	\$ 24,400
30	Water - Commercial/Industrial	\$ 14,904	\$ 15,000	\$ 14,376	\$ 16,850
31	Water - Coleman	\$ 20,304	\$ 20,000	\$ 20,628	\$ 20,000
32	Latchford water charges	\$ 90,979	\$ -	\$ -	\$ -
33	Water - Interest	\$ 1,306	\$ 1,300	\$ 1,348	\$ 1,300
34	Water Other			\$ 12,204	\$ 16,000
35	Sewer Other				
36	PIL - Commercial/Industrial	\$ 1,157	\$ -	\$ 1,068	\$ 1,000
37	PIL - Ontario Northland	\$ 1,219	\$ 1,219	\$ 1,206	\$ 1,200
38	PIL - MNR	\$ 7	\$ 7	\$ -	\$ -
39	OMPF - Ontario Municipal Partnership Fund	\$ 934,700	\$ 899,300	\$ 899,300	\$ 899,300
40	On/off charges Water/Sewer	\$ 875	\$ 1,000	\$ 1,350	\$ 1,300
41	Trailer Park	\$ 23,987	\$ 24,000	\$ 24,509	\$ 24,500
42	Dr's contract-Township of Coleman	\$ 2,954	\$ 3,000	\$ 6,000	\$ 6,000
43	Building Permits	\$ 1,956	\$ 200	\$ 2,266	\$ 2,300
44	Fraser - Rentals	\$ 67,358	\$ 68,000	\$ 54,739	\$ 52,000
45	Fraser - reimbursements/other revenue		\$ -	\$ 30,035	\$ 20,000
46	Lottery Licence	\$ 2,462	\$ 2,000	\$ 1,737	\$ 1,800

47	Rental Buildings	\$ 8,160	\$ 10,000	\$ 7,903	\$ 2,142
48	RV Trailer Park	\$ 40	\$ 50	\$ 10	\$ -
49	Fines/NSF	\$ 225	\$ 250	\$ 75	\$ 75
50	Interest/Investment received - Bank	\$ (348)	\$ 1,500	\$ 12,276	\$ 1,500
51	Miscellaneous Revenue	\$ 54,188	\$ 30,000	\$ 1,419	\$ 1,400
52	Sale of Property	\$ -	\$ -	\$ 3,488	\$ 129,211
53	Accounts Receivable - Interest				\$ -
54	Election 2014	\$ -	\$ -	\$ 1,600	\$ -
55	Silverland Cemetery - Sale of Plots	\$ -	\$ -	\$ -	\$ -
56	Silverland Cemetery - Internment Fees	\$ -	\$ -	\$ -	\$ -
57	Silverland Cemetery - Perpetual Care Fees	\$ -	\$ -	\$ -	\$ -
58	Silverland Cemetery - Donations	\$ -	\$ -	\$ -	\$ -
59	Silverland Cemetery - Marker/Stone, Care	\$ -	\$ -	\$ -	\$ -
60	Silverland Cemetery - Provincial License	\$ -	\$ -	\$ -	\$ -
61	Sale of Materials and Supplies	\$ 28,062	\$ 60,000	\$ 49,860	\$ 40,000
62	Tax Certificates	\$ 1,990	\$ 2,500	\$ 1,440	\$ 1,400
63	Provincial Offences	\$ 23,550	\$ 25,000	\$ 19,874	\$ 19,000
64	<b>TOTAL OPERATING REVENUE</b>	<b>\$ 2,488,894</b>	<b>\$ 2,477,730</b>	<b>\$ 2,419,237</b>	<b>\$ 2,594,354</b>
65	<b>CAPITAL REVENUE</b>				
66	Gas Tax - Federal/AMO	\$ 61,432	\$ 103,000	\$ 102,507	\$ 69,413
67	Fed Nor Business Centre	\$ 83,677	\$ -	\$ -	\$ -
68	Lang Street Rehabilitation/Retaining Wall	\$ 11,846	\$ 1,700,000	\$ 1,577,846	\$ 481,924
69	OCIF - Projects				\$ 27,691
70	Asset Management	\$ -	\$ 34,270	\$ 42,439	\$ -
71	Ontario Trillium Fund	\$ 44,200	\$ -	\$ -	\$ 15,500
72	Community Development Officer	\$ -	\$ 29,000	\$ 26,365	\$ -
73	Historic Cobalt Branding Project		\$ -	\$ -	\$ 38,792
74	Environmental Tech		\$ -	\$ 4,600	\$ 26,239
75	Curbside - CIBC Finance		\$ -	\$ 66,285	\$ -
76	CIBC Bridge Finance - Lang St		\$ -	\$ 274,000	\$ -
77	Infrastructure Ontario/Lang St - Short Term				\$ 261,694
78	Infrastructure Ontario/Lang St - Long Term				\$ 249,236
79	CCL Economic Development				\$ 71,963
80	<b>TOTAL CAPITAL REVENUE</b>	<b>\$ 201,155</b>	<b>\$ 1,866,270</b>	<b>\$ 2,094,043</b>	<b>\$ 1,242,451</b>
81	<b>TOTAL REVENUE OP&amp;CAP</b>	<b>\$ 2,690,049</b>	<b>\$ 4,344,000</b>	<b>\$ 4,513,280</b>	<b>\$ 3,836,805</b>

82

83	<b>EXPENSES</b>				
84	<b>OPERATING EXPENSES</b>				
85	Council - salaries	\$ 17,409	\$ 17,500	\$ 18,069	\$ 18,100
86	Council - benefits	\$ 730	\$ 750	\$ 787	\$ 790
87	Council - travel/mileage	\$ 208	\$ 1,000	\$ 229	\$ 300
88	<b>TOTAL COUNCIL</b>	<b>\$ 18,346</b>	<b>\$ 19,250</b>	<b>\$ 19,085</b>	<b>\$ 19,190</b>
89	Admin - salaries	\$ 86,318	\$ 82,000	\$ 84,475	\$ 101,119
90	Admin - vacation	\$ 10,218	\$ -	\$ 8,799	\$ -
91	Admin - benefits	\$ 12,589	\$ 20,000	\$ 21,234	\$ 33,582
92	Admin - sick leave	\$ 476	\$ -	\$ 1,831	\$ -
93	Admin- overtime banked		\$ -	\$ 5,391	\$ -
94	Admin - office supplies	\$ 7,648	\$ 5,000	\$ 5,001	\$ 5,000
95	Admin - cleaning/mtce	\$ 175	\$ 300	\$ 292	\$ 300

96	Admin - communications	\$ 12,638	\$ 10,000	\$ 8,631	\$ 10,000
97	Admin - prof service/consulting	\$ 37,789	\$ 36,000	\$ 43,451	\$ 50,000
98	Admin - travel/mileage	\$ 3,123	\$ 2,000	\$ 1,378	\$ 1,600
99	Admin - rental, mtce	\$ 13,756	\$ 13,000	\$ 12,229	\$ 13,000
100	Admin - advertising	\$ 9,175	\$ 4,000	\$ 2,840	\$ 3,000
101	Admin - membership	\$ 3,417	\$ 2,500	\$ 1,899	\$ 2,000
102	Admin - insurance	\$ 16,266	\$ 16,000	\$ 15,342	\$ 16,000
103	Admin - other services	\$ 4,743	\$ 4,500	\$ 2,354	\$ 2,500
104	Admin - training/seminars	\$ 3,151	\$ 4,000	\$ 2,432	\$ 4,000
105	Election 2014	\$ 15	\$ 3,000	\$ 4,013	\$ -
106	Admin - bank charges	\$ 2,552	\$ 2,500	\$ 2,826	\$ 3,000
107	Admin - Bad debts (recovery)	\$ -	\$ -	\$ 8,333	\$ -
108	Admin - trans to capital fund	\$ -	\$ -	\$ 6,390	\$ -
109	Admin - trans to reserves	\$ -	\$ -	\$ -	\$ -
110	Year end Surplus/Deficit	\$ -	\$ -	\$ -	\$ -
111	<b>TOTAL ADMIN</b>	<b>\$ 224,048</b>	<b>\$ 204,800</b>	<b>\$ 239,142</b>	<b>\$ 245,101</b>
112	Mun Bldgs - salaries	\$ 29,592	\$ 18,000	\$ 17,921	\$ 23,000
113	Mun Bldgs - benefits	\$ 5,641	\$ 3,000	\$ 3,160	\$ 6,273
114	Mun Bldgs - materials/supplies	\$ 11,561	\$ 12,500	\$ 11,786	\$ 13,000
115	Mun Bldgs - utilities	\$ 29,235	\$ 30,000	\$ 35,207	\$ 33,000
116	Street Lights	\$ 38,188	\$ 38,000	\$ 43,112	\$ 38,000
117	Mun Bldgs - services & rents	\$ 38,264	\$ 35,000	\$ 26,476	\$ 37,000
118	Mun Bldgs - communications	\$ 1,676	\$ 1,700	\$ 1,045	\$ 1,500
119	FRASER- operating expenses	\$ 34,599	\$ 14,000	\$ 26,723	\$ 30,000
120	FRASER - utilities	\$ 16,845	\$ 20,000	\$ 13,511	\$ 16,000
121	FRASER - Manager's Services	\$ 16,492	\$ 10,000	\$ 15,192	\$ 15,000
122	Community Hall - refunds	\$ 600	\$ 600	\$ 1,100	\$ 1,000
123	<b>TOTAL MUNICIPAL BUILDINGS</b>	<b>\$ 222,694</b>	<b>\$ 182,800</b>	<b>\$ 195,233</b>	<b>\$ 213,773</b>
124	Fire - salaries	\$ 27,772	\$ 28,000	\$ 28,141	\$ 28,200
125	Fire - benefits	\$ 5,098	\$ 5,100	\$ 4,759	\$ 4,800
126	Fire - office supplies	\$ 54	\$ 800	\$ 157	\$ 400
127	Fire - utilities	\$ 6,011	\$ 5,800	\$ 8,034	\$ 8,000
128	Fire - cleaning, mtce	\$ 1,031	\$ 1,000	\$ 2,480	\$ 1,500
129	Fire - new equipment	\$ 6,023	\$ 7,000	\$ 11,978	\$ 8,000
130	Fire - communications	\$ 2,648	\$ 4,000	\$ 3,190	\$ 3,500
131	Fire - travel/mileage	\$ 986	\$ 1,000	\$ 934	\$ 1,000
132	Fire - repairs, mtce	\$ 3,317	\$ 4,000	\$ 5,005	\$ 6,000
133	Fire - memberships	\$ 200	\$ 200	\$ 210	\$ 300
134	Fire - insurance	\$ 7,644	\$ 7,700	\$ 7,684	\$ 7,700
135	Fire - other services	\$ 2,449	\$ 4,000	\$ 3,634	\$ 3,500
136	Fire - training/seminars	\$ 5,673	\$ 6,000	\$ 5,209	\$ 5,200
137	<b>TOTAL FIRE</b>	<b>\$ 68,905</b>	<b>\$ 74,600</b>	<b>\$ 81,415</b>	<b>\$ 78,100</b>
138	Public Safety - salaries	\$ 4,750	\$ 5,000	\$ 4,725	\$ 4,800
139	Public Safety - benefits	\$ 101	\$ 150	\$ 139	\$ 150
140	Public Safety - OPP costs	\$ 313,318	\$ 365,000	\$ 360,315	\$ 335,628
141	Public Safety - Animal Control	\$ 2,250	\$ 12,000	\$ 10,661	\$ 12,240
142	Public Safety - Bldg, By-Law, other	\$ 7,290	\$ 7,000	\$ 7,103	\$ 12,000
143	<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 415,896</b>	<b>\$ 485,650</b>	<b>\$ 486,099</b>	<b>\$ 364,818</b>
144	Public Works - salaries	\$ 151,419	\$ 196,000	\$ 127,984	\$ 188,300

145	Public Works - Vacation	\$ 34,266	\$ -	\$ 27,751	\$ -
146	Public Works - benefits	\$ 61,111	\$ 53,000	\$ 57,266	\$ 58,976
147	Public Works - Sick Leave	\$ 8,561	\$ -	\$ 6,728	\$ -
148	Plow/Sander Loan - principal	\$ -	\$ 42,000	\$ 42,200	\$ 42,200
149	Plow/Sander Loan - Interest	\$ 1,422	\$ 8,280	\$ 7,383	\$ 6,200
150	Public Works - overtime banked	\$ 46,880	\$ -	\$ 36,850	\$ -
151	Public Works - materials/supplies	\$ 26,602	\$ 28,000	\$ 16,360	\$ 28,000
152	Public Works - office supplies	\$ 1,076	\$ 1,500	\$ 1,293	\$ 1,500
153	Public Works - utilities	\$ 7,307	\$ 8,000	\$ 9,119	\$ 9,250
154	Public Works - road materials	\$ 11,149	\$ 15,500	\$ 20,786	\$ 25,000
155	Public Works - vehicle costs	\$ 45,120	\$ 38,500	\$ 36,300	\$ 39,500
156	Public Works - prof services	\$ 5,501	\$ 4,500	\$ 7,388	\$ 24,500
157	Public Works - Communications		\$ 3,900	\$ 4,071	\$ 4,250
158	Public Works - travel/mileage	\$ -	\$ 2,500	\$ 518	\$ 1,000
159	Public Works - repairs, mtce	\$ 24,203	\$ 25,500	\$ 12,204	\$ 26,500
160	Public Works - memberships	\$ 628	\$ 650	\$ 601	\$ 650
161	Public Works - insurance	\$ 17,325	\$ 18,500	\$ 18,558	\$ 19,000
162	Public Works - other services	\$ 9,967	\$ 13,000	\$ 7,780	\$ 15,000
163	Public Works - training/seminars	\$ 1,488	\$ 7,500	\$ 4,652	\$ 6,000
164	<b>TOTAL PUBLIC WORKS</b>	<b>\$ 454,024</b>	<b>\$ 466,830</b>	<b>\$ 445,793</b>	<b>\$ 495,826</b>
165	Transit	\$ 20,811	\$ 20,811	\$ 21,001	\$ 23,252
166	Airport Fees	\$ 5,851	\$ 6,011	\$ 6,011	\$ 8,769
167	<b>TOTAL TRANSPORTATION</b>	<b>\$ 26,662</b>	<b>\$ 26,822</b>	<b>\$ 27,012</b>	<b>\$ 32,021</b>
168	Sewers - salaries	\$ 56,984	\$ 77,000	\$ 67,184	\$ 72,456
169	Sewers - benefits	\$ 19,076	\$ 23,000	\$ 17,848	\$ 23,307
170	Sewers - supplies/samples	\$ 20,609	\$ 26,500	\$ 27,575	\$ 26,500
171	Sewers - utilities	\$ 2,994	\$ 2,800	\$ 3,137	\$ 3,300
172	Sewers - services/rents	\$ -	\$ 1,500	\$ 1,544	\$ 2,500
173	Sewers - prof/consulting	\$ 2,694	\$ 7,500	\$ 5,061	\$ 7,500
174	Sewers - training/seminars	\$ 618	\$ 1,800	\$ 75	\$ 1,500
175	Sewers - trans to capital fund	\$ -	\$ -	\$ 2,875	\$ -
176	<b>TOTAL SEWER</b>	<b>\$ 102,975</b>	<b>\$ 140,100</b>	<b>\$ 125,299</b>	<b>\$ 137,063</b>
177	Water - salaries	\$ 141,440	\$ 143,000	\$ 120,690	\$ 122,456
178	Water - benefits	\$ 40,245	\$ 40,000	\$ 30,923	\$ 38,967
179	OSIFA - principal	\$ -	\$ 33,981	\$ 38,890	\$ 40,681
180	OSIFA - Interest	\$ 9,903	\$ 13,102	\$ 8,192	\$ 6,400
181	Water - supplies/samples	\$ 59,469	\$ 59,000	\$ 64,889	\$ 65,000
182	Water - utilities	\$ 43,817	\$ 43,000	\$ 56,564	\$ 57,000
183	Water - services/rents	\$ 897	\$ 1,500	\$ 414	\$ 1,500
184	Water - communications	\$ 1,603	\$ 1,800	\$ 1,603	\$ 1,750
185	Water - training/seminars	\$ 3,653	\$ 4,800	\$ 1,895	\$ 4,800
186	Water - trans to capital fund	\$ -	\$ -	\$ 9,979	\$ -
187	<b>TOTAL WATER</b>	<b>\$ 301,026</b>	<b>\$ 340,183</b>	<b>\$ 334,039</b>	<b>\$ 338,554</b>
188	Garbage Collection/Disposal - salaries	\$ 21,741	\$ 22,000	\$ 21,250	
189	Garbage Collection/Disposal - benefits	\$ 5,656	\$ 6,000	\$ 5,343	
190	Landfill/Recycling - prof services/contracts	\$ 26,694	\$ 27,000	\$ 54,279	
191	Landfill - Reserve	\$ 7,000	\$ 7,000	\$ 4,804	
192	Landfill Fees			\$ 18,000	\$ 37,200
193	Recycling Fees				\$ 26,400



194	Collection Fees				\$ 93,000
195	Waste Management Other				\$ 1,000
196	<b>TOTAL WASTE MANAGEMENT</b>	<b>\$ 61,092</b>	<b>\$ 62,000</b>	<b>\$ 103,675</b>	<b>\$ 157,600</b>
197	Ontario Works - DSSAB	\$ 83,940	\$ 84,000	\$ 82,561	\$ 86,208
198	Social Housing - DSSAB	\$ 51,593	\$ 55,000	\$ 54,229	\$ 56,220
199	Childcare - DSSAB	\$ 12,776	\$ 13,000	\$ 7,239	\$ 8,196
200	Timiskaming Health Unit	\$ 47,432	\$ 48,000	\$ 47,432	\$ 48,082
201	Land Ambulance - DSSAB	\$ 66,785	\$ 67,000	\$ 71,235	\$ 75,492
202	Cemeteries - donations	\$ 8,849	\$ 6,000	\$ 6,000	\$ 6,000
203	<b>TOTAL SOCIAL &amp; HEALTH</b>	<b>\$ 271,375</b>	<b>\$ 273,000</b>	<b>\$ 268,696</b>	<b>\$ 280,198</b>
204	Flow through expense from Revenue		\$ -	\$ 3,977	\$ 3,000
205	Public Relations	\$ 4,491	\$ 4,000	\$ 2,911	\$ 4,000
206	Planning & Development	\$ 608	\$ 1,000	\$ 1,181	\$ 1,500
207	Municipal Property Assessment	\$ 16,397	\$ 18,000	\$ 16,559	\$ 17,000
208	Chamber of Commerce	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
209	Mayor's Fund	\$ 5,759	\$ 10,000	\$ 8,092	\$ 8,581
210	<b>TOTAL OTHER</b>	<b>\$ 29,255</b>	<b>\$ 35,000</b>	<b>\$ 34,720</b>	<b>\$ 36,081</b>
211	Parks - salaries	\$ 15,240	\$ 20,000	\$ 16,792	\$ 19,529
212	Parks - benefits	\$ 1,199	\$ 1,500	\$ 1,109	\$ 1,500
213	Parks - materials/supplies	\$ 2,516	\$ 4,000	\$ 3,365	\$ 7,500
214	Parks - utilities	\$ 1,383	\$ 1,600	\$ 1,280	\$ 1,350
215	Parks - services/rents	\$ 4,325	\$ 3,500	\$ 2,715	\$ 3,500
216	<b>TOTAL PARKS</b>	<b>\$ 24,664</b>	<b>\$ 30,600</b>	<b>\$ 25,261</b>	<b>\$ 33,379</b>
217	Arena - salaries	\$ 27,232	\$ 22,000	\$ 25,116	\$ 15,000
218	Arena - benefits	\$ 5,365	\$ 4,000	\$ 5,305	\$ 3,100
219	Arena - materials/supplies	\$ 1,307	\$ 1,500	\$ 1,642	\$ 500
220	Arena - office supplies	\$ -	\$ 250	\$ 29	\$ -
221	Arena - utilities	\$ 34,207	\$ 35,000	\$ 38,267	\$ 20,000
222	Arena - cleaning, mtce	\$ -	\$ 350	\$ 36	\$ -
223	Arena - services/rents	\$ 27,774	\$ 20,000	\$ 9,244	\$ 3,000
224	Arena - communications	\$ 687	\$ 850	\$ 518	\$ 700
225	Arena - prof/consulting	\$ -	\$ -	\$ -	\$ 4,000
226	Arena - repairs, mtce	\$ -	\$ 750	\$ 51	\$ 751
227	Arena - insurance	\$ 7,712	\$ 7,750	\$ 7,901	\$ 8,000
228	Arena - other services	\$ 137	\$ 250	\$ 195	\$ -
229	<b>TOTAL ARENA</b>	<b>\$ 104,423</b>	<b>\$ 92,700</b>	<b>\$ 88,304</b>	<b>\$ 55,051</b>
230	Recreation - programs/materials	\$ 2,687	\$ 3,000	\$ 4,921	\$ 3,000
231	Recreation - Hoist Room	\$ 8,446	\$ 12,000	\$ 10,333	\$ 12,000
232	Recreation - insurance	\$ 2,255	\$ 2,255	\$ 2,276	\$ 2,300
233	<b>TOTAL RECREATION</b>	<b>\$ 13,388</b>	<b>\$ 17,255</b>	<b>\$ 17,529</b>	<b>\$ 17,300</b>
234	Bunker Military Museum - operating grant	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
235	Bunker Military Museum - other services		\$ -	\$ 1,398	\$ 1,500
236	Theatre - operating grant	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
237	Theatre - other services	\$ 2,601	\$ 2,600	\$ 3,573	\$ 3,500
238	Mining Museum - other services		\$ -	\$ 11,249	\$ 11,300
239	Mining Museum - operating grant	\$ 20,888	\$ 21,000	\$ 10,000	\$ 10,000
240	Library - other services		\$ -	\$ 3,526	\$ 4,000
241	Library - operating grant	\$ 40,463	\$ 40,500	\$ 39,015	\$ 40,000
242	<b>TOTAL CULTURE &amp; HERITAGE</b>	<b>\$ 83,952</b>	<b>\$ 84,100</b>	<b>\$ 88,761</b>	<b>\$ 90,300</b>

243	<b>TOTAL OPERATING EXPENSES</b>	\$ 2,334,538	\$ 2,439,190	\$ 2,476,907	\$ 2,594,354
244					
245	<b>CAPITAL EXPENSES</b>				
246	Lang Street Rehabilitation/Retaining Wall	\$ 13,162	\$ 1,700,000	\$ 1,753,037	\$ 284,193
247	Ontario Trillium Fund - Hoist Room	\$ 49,635	\$ -	\$ -	\$ 20,658
248	Capital - Municipal Direct				\$ 20,251
249	OCIF - Projects				\$ 27,691
250	Asset Management	\$ -	\$ 1,306	\$ 12,068	\$ -
251	Gas Tax - Projects	\$ 42,377	\$ 103,000	\$ 42,564	\$ 69,413
252	Historic Cobalt Branding Project		\$ -	\$ 2,766	\$ 46,000
253	Environmental Tech		\$ -	\$ 5,125	\$ 27,000
254	Curbside CIBC Loan - principal		\$ -	\$ 1,841	\$ 22,092
255	Curbside CIBC Loan - interest		\$ -	\$ 197	\$ 2,364
256	CIBC Bridge Finance/Lang St - principal		\$ -	\$ -	\$ 274,000
257	CIBC Bridge Finance/ Lang St - interest		\$ -	\$ -	\$ 1,840
258	IO/Lang St - Principal - Short Term				\$ 261,694
259	IO/Lang St - Interest				\$ 1,500
260	IO/Lang St - Principal - Long Term				\$ 12,000
261	IO/Lang St - Interest				\$ 900
262	CCL Economic Development - Wages & Benefits				\$ 55,200
263	CCL Economic Development - Supplies				\$ 4,116
264	CCL Economic Development - Travel				\$ 5,560
265	CCL Economic Development - Public Relations				\$ 4,440
266	CCL Economic Development - Professional				\$ 5,560
267	<b>TOTAL CAPITAL EXPENSES</b>	\$ 105,174	\$ 1,804,306	\$ 1,817,599	\$ 1,146,471
268					
269	<b>TOTAL EXPENSES OP&amp;CAP</b>	\$ 2,439,711	\$ 4,243,496	\$ 4,294,506	\$ 3,740,825

	2013 Actual	2014 Actual	2015 Budget	% Change
<b>COUNCIL</b>	\$ 18,346	\$ 19,085	\$ 19,190	0.55%
<b>ADMIN</b>	\$ 224,048	\$ 239,142	\$ 245,101	2.49%
<b>MUN BLDGS</b>	\$ 222,694	\$ 195,233	\$ 213,773	9.50%
<b>FIRE</b>	\$ 68,905	\$ 81,415	\$ 78,100	-4.07%
<b>PUBLIC SAFETY</b>	\$ 415,896	\$ 486,099	\$ 364,818	-24.95%
<b>PUBLIC WORKS</b>	\$ 454,024	\$ 445,793	\$ 495,826	11.22%
<b>TRANSPORTATION</b>	\$ 26,662	\$ 27,012	\$ 32,021	18.54%
<b>SEWER</b>	\$ 102,975	\$ 125,299	\$ 137,063	9.39%
<b>WATER</b>	\$ 301,026	\$ 334,039	\$ 338,554	1.35%
<b>WASTE MANAGEMENT</b>	\$ 61,092	\$ 103,675	\$ 157,600	52.01%
<b>SOCIAL &amp; HEALTH SERVICES</b>	\$ 271,375	\$ 268,696	\$ 280,198	4.28%
<b>OTHER</b>	\$ 29,255	\$ 34,720	\$ 36,081	3.92%
<b>PARKS</b>	\$ 24,664	\$ 25,261	\$ 33,379	32.14%
<b>ARENA</b>	\$ 104,423	\$ 88,304	\$ 55,051	-37.66%
<b>RECREATION</b>	\$ 13,388	\$ 17,529	\$ 17,300	-1.31%
<b>CULTURE &amp; HERITAGE</b>	\$ 83,952	\$ 88,761	\$ 90,300	1.73%
<b>TOTAL</b>	\$ 2,404,379	\$ 2,560,979	\$ 2,594,354	

**COBALT COMMUNITY GARDEN  
PRESENTED TO COBALT COUNCIL  
MAY 19, 2015**

**1. SUBJECT**

Cobalt Community Garden(s).

**2. RECOMMENDATION**

The Housing and Social Services Committee is seeking permission to use municipal space to green the municipality. This project will involve a number of volunteers who have already demonstrated a level of interest that makes these projects achievable.

**3. BACKGROUND**

Community gardens vary widely throughout the world. In North America, community gardens range from garden areas where people grow small plots of vegetables, to large projects to preserve natural areas, to tiny beautification planters on street corners. Some gardens grow only flowers while others grow flowers and vegetables.

The Housing and Social Services Committee is interested in pursuing small planting projects in Cobalt which will involve community members of all ages to beautify the Town and build community spirit and pride.

The committee has identified some potential spaces including the Golden Age Club for raised beds, the garden in the upper level of the cenotaph park and the area where the stairs came down to street level at the Fraser.

a) The Golden Age Club has plenty of unused space which at one time housed an RV park. It has not been used in a number of years. There is access to water and the grassy area could be used for raised beds. A community garden with flowers and vegetables could be situated there.

b) The committee is interested in weeding the garden on the upper level at the cenotaph park. This would involve pruning the existing bushes, planting additional flowers, shrubs and decorative vegetables. The height of this space makes it attractive for gardeners who have trouble getting to

low garden beds.

c) The third project proposes building a garden at the corner of the Fraser Building where the stairs meet the sidewalk. This garden would require the construction of a masonry or wood retaining wall. This decorative garden could house junipers, tall perennials, etc. This planter would add colour to the downtown core.

These sites offer multiple planting opportunities. Depending on the level of community interest, this initiative has the potential to be a very positive project for a number of our citizens. There may be an opportunity to involve food bank patrons who might be interested in growing produce for themselves or their families. Such projects have been successful in other communities and can provide a positive outlet for some of our younger citizens.

The more people we involve in this project, the more successful it will be.

This project will convert unused tracts of land into a community asset.

#### **4. FINANCIAL/STAFFING IMPLICATIONS**

The committee does not seek to use staff time for its initiatives. The committee will report regularly to Council and seek Council approval, where necessary, for initiatives and proposals.

The group would look after applications for funding and recruiting community volunteers to help build the gardens and maintain them.

The Committee will:

- a) develop site plans (one plan of the site in its current state, and one of the envisioned project);
- b) contact appropriate organizations for assistance, which may be in-kind;
- c) create a maintenance schedule;
- d) devise a list of site preparation needs, including tools, hardscape needs, plant needs and a tool storage plan.

**Prepared By:**

**Councillor Rochelle Schwartz and The Housing and Social Services Committee**

# MEMO

KITCHENER  
WOODBRIDGE  
LONDON  
KINGSTON  
BARRIE  
BURLINGTON

<b>To:</b>	<b>Candice Bedard, Town of Cobalt</b>
<b>From:</b>	<b>Jamie Robinson, BES, MCIP, RPP</b>
<b>Date:</b>	<b>May 5, 2015</b>
<b>File:</b>	<b>13164A</b>
<b>Subject:</b>	<b>Building Permit Application – 8 Lang Street</b>

We have had an opportunity to review the building permit application provided for 8 Lang Street, for compliance with the Town of Cobalt Zoning By-law that was enacted in 2006. A summary of our review follows:

1. The property is zoned Downtown Commercial (C1) in the Town of Cobalt Zoning By-law.
2. The Downtown Commercial (C1) Zone permits a variety of non-residential uses, which are listed in Section 10 (1) b) of the By-law. The uses listed in this Section are generally commercial uses that are typically found in downtown areas. In addition to the commercial uses, an apartment building, a boarding house or an accessory dwelling unit is also permitted.
3. The Zoning By-law defines an Accessory Dwelling Unit as follows:  
  
*“means a dwelling unit which is part of, and accessory to, a permitted non-residential building other than a service station or a commercial garage. Such dwelling shall be occupied either by the owner of such non-residential building or by a person employed on the premises where such dwelling unit is located.”*
4. The Zoning By-law does not permit apartments in commercial buildings, unless the apartment is considered accessory to the commercial use on the property.
5. Based on the information provided by the Town of Cobalt, the building permit application proposes modifications to an apartment and not an accessory dwelling unit as defined in the By-law.
6. Section 16 of the Zoning By-law, which deals with non-conforming buildings and structures, indicates the apartment use on the property may be permitted to continue (grandfathered) if it can be demonstrated by the applicant that the accessory apartment was legally constructed prior to the enactment of a Zoning By-law covering the area of the Town of Cobalt.

7. It is our understanding, based on the information provided by the Town of Cobalt, that the first Zoning By-law was enacted in 1985 and was known as By-law 1985-19.
8. On this basis, if the applicant can provide information detailing that the use legally existed prior to 1985, the use could be considered to be legal non-conforming and a building permit could be issued for the proposed renovations.
9. If the use did not exist prior to 1985, or it cannot be demonstrated that the use existed prior to 1985, the applicant would be required to apply for an amendment to the Zoning By-law in order to legalize the apartment prior to the issuance of the building permit.
10. It should be noted that the Zoning By-law also contains parking provisions for uses within the Downtown Commercial (C1) Zone. The Downtown Commercial (C1) Zone requires 1.5 parking spaces per residential dwelling unit (apartment) and 1 parking space for each non-residential use.

## **SUMMARY**

11. Based on the information that was provided by the Town of Cobalt and our review of the 2006 Zoning By-law, a building permit cannot be issued for the proposed application as the use of the building is not a permitted use in accordance with the requirements of the Downtown Commercial (C1) Zone. Should the applicant be able to demonstrate that the apartment use predates Zoning By-law 1985-19, a permit could be issued on the basis of the use being a legal, non-conforming use.

George & Anne Fraboni  
84 Propsect Avenue  
Cobalt, ON  
P0J 1C0

May 11<sup>th</sup>, 2015

To Whom It May Concern,

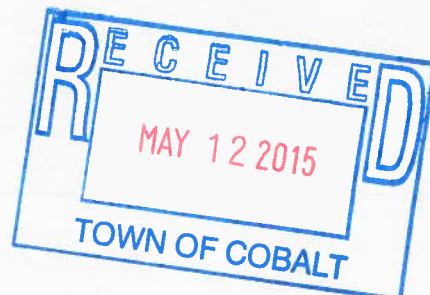
This letter is to inform you that we resided in the second floor, three bedroom apartment in the Canadian Imperial Bank of Commerce building, 8 Lang Street, Cobalt, ON., from May 1977 to April 1978.

George Fraboni

George Fraboni

Anne Fraboni

Anne Fraboni



Gladys Wilcox  
20 Ruby Street  
Cobalt, ON  
P0J 1C0



May 12<sup>th</sup>, 2015

To Whom It May Concern,

This letter is to inform you of the fact that I resided in the second floor, 3 bedroom apartment in the Canadian Imperial Bank of Commerce building, 8 Lang Street, Cobalt, Ontario from 1975 to May 1977.

Sincerely,

Gladys Wilcox



May 13 - 2015

To Whom It May Concern:

This note is to confirm, I was a resident, in the apartment, above the C.I.B.C. bank in Cobalt.

I lived in the apartment with my father and mother.

My dad was the bank's manager Mr D.C. McNeil at that time.

The time frame was 1967 - 1968, prior to my marriage.

Thank You  
Wendy Mc Garry  
Wendy Mc Garry

**CORRESPONDENCE  
FOR  
COMMENT**

15-74  
**COBALT MINING COMPETITION**

**SATURDAY AUGUST 1, 2015**

**To: The Mayor and Council of the Corporation of the Town of Cobalt:**

The mining competition is scheduled to take place this year on Saturday of the August long weekend- August 1, 2015.

Contributions to the Mining Competition have always been very generous allowing us to give contributors some high profile advertising exposure. The Corporation of the Town of Cobalt will also be honoured in this way for the Town's continued in-kind commitment to the competition.

This year we hope for your support to help set-up the competition location. We also need seating for spectators, a machine mucker, rails for the machine mucker, a loader and a loader operator. We also need access to the arena's front and side doors, for public

washroom access. The side doors will be used strictly for food service (no public access). The Town's continued support of this event is appreciated. The competition could not take place without your valued assistance! This year the Town, along with the other competition

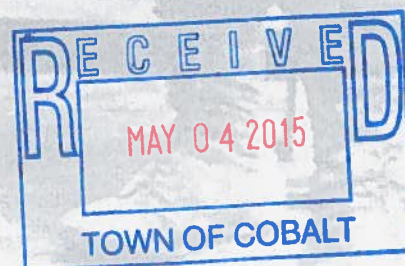
sponsors, will be recognized in advertising posted around the Town of Cobalt as well as at various mine sites in Northern Ontario. The Town will also be recognized on a sponsor board located at the competition site.

Thank you again for your continued assistance with the Mining Competition! I can be reached at 705.679.5335 if you have any questions.

Yours Truly,

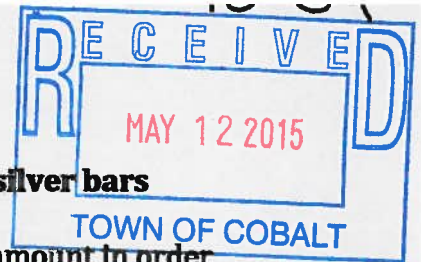
  
Rochelle Schwartz

Chair, Cobalt Mining Competition





Mike



### **Rationale for approaching local expertise in the selling of the silver bars**

The primary objective of selling the bars was to raise the greatest amount in order to provide adequate funds for the operation of the CMM.

As part of their process of due diligence, the Board of the CMM compared the process of taking the silver bars to an unknown buyer or to a local buyer familiar to the Board of the CMM

Since the price per ounce of silver and/or gold is tied to the price of silver on the markets on any particular day, it is not really feasible to assume a non-local buyer will pay more so, given the assumption of a static cost per ounce, incurring costs is the main factor in determining final proceeds from this fund-raising effort.

In essence, SMC/Sabin is selling the bars on behalf of the CMM, handling all paperwork (Homeland Security documentation, importation process etc. has al been handled) and absorbing attendant costs (processing, transportation). Sabin will help CMM procure the best possible price but it will be CMM's decision which day to sell the bars to maximize return. Sabin will advance 80% of the bar's worth on a given day chosen by the CMM and the final payment will be paid within 30 days of the final sale.

So in the final analysis, the Board determined that attempting to sell the bars to an unknown buyer would bring in less money due to the following incurred costs/uncertainties:

- The costs of providing secure shipping of the silver bars to both the assay and the processor/buyer; these costs include insurance, transportation and security.
- Cost of assay (this was covered by the local buyer – the bars were sent for independent assay at Swastika Laboratories)
- Processing fees for a company such as Johnson & Matthey
- Issues of transporting the bar over the Canada-U.S. border

The Board of CMM feels the decision was prudent and provided the best opportunity to maximize proceeds to the museum.

Below is a description of the process involved in selling the silver bars:

1. Dore bar (poured bar)
2. Determination of value of drilling and assaying of dore bar
3. Results of drilling will be reported in % or finess in Troy ounces
4. On the receipt of the assays, purity and value of dore bar can be determined.
5. On the determination of the amount of Troy ounces and a given metal price on a given day the bar can be sold on a predetermined Metals Exchange (London, Comex etc.)
6. On occasion, and in advance, a monetary advance can be arranged.

**CORRESPONDENCE  
FOR  
INFORMATION**



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

April 23, 2015

To: Heads of Council  
All Ontario Municipalities

From: Dan Mathieson  
Chair, MPAC Board of Directors

Subject: 2014 Annual Report and Financial Statements

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The Municipal Property Assessment Corporation's (MPAC) 2014 Annual Report is available for your information at [www.mpac.ca/AboutMPAC/Report](http://www.mpac.ca/AboutMPAC/Report). Attached is a copy of MPAC's Financial Statements for the Year Ended December 31, 2014.

These documents have been prepared as required by the *Municipal Property Assessment Corporation Act*. The report is also being provided to the Premier, Minister of Finance, Members of Provincial Parliament and the Association of Municipalities of Ontario.

I trust you will find MPAC's activities in 2014, as outlined in the report, to be informative. If you have any questions regarding the reports, please do not hesitate to contact me at 519 271-0250, extension 234, or Antoni Wisniowski, President and Chief Administrative Officer, at 905 837-6150.

Yours truly,

Dan Mathieson  
Chair, MPAC Board of Directors

Attachment

Copy Antoni Wisniowski

Office of the Chair c/o Municipal Property Assessment Corporation  
1340 Pickering Parkway, Suite 101, Pickering, Ontario L1V 0C4  
T: 519.271.0250 ext 236 F: 905.831.0040 [www.mpac.ca](http://www.mpac.ca)

**Municipal Property  
Assessment Corporation**

**Financial Statements  
December 31, 2014**



March 30, 2015

## **Independent Auditor's Report**

**To the Directors of  
Municipal Property Assessment Corporation**

We have audited the accompanying financial statements of Municipal Property Assessment Corporation, which comprise the statement of financial position as at December 31, 2014 and the statements of operations, changes in net assets and cash flows for the year then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**PricewaterhouseCoopers LLP**

North American Centre, 5700 Yonge Street, Suite 1900, North York, Ontario, Canada M2M 4K7  
T: +1 416 218 1500, F: +1 416 218 1499

PwC refers to PricewaterhouseCoopers LLP, an Ontario limited liability partnership





**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Municipal Property Assessment Corporation as at December 31, 2014 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*PricewaterhouseCoopers LLP*

**Chartered Professional Accountants, Licensed Public Accountants**

# Municipal Property Assessment Corporation

## Statement of Financial Position

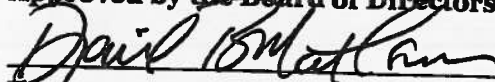
As at December 31, 2014


(in thousands of dollars)

	2014 \$	2013 \$ (restated - note 2)
<b>Assets</b>		
<b>Current assets</b>		
Cash		
Investments (note 3)	12,700	14,384
Accounts receivable	25,940	26,260
Prepaid expenses	2,215	2,109
	1,992	2,591
	42,847	45,344
<b>Long-term investments (note 4)</b>	52,741	42,657
<b>Capital assets (note 5)</b>	17,754	17,877
<b>Intangible assets (note 6)</b>	105	147
	113,447	106,025
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities		
Bank loan	21,527	20,101
Deferred revenue (note 7)	-	37
Lease obligations (note 11)	996	1,061
	2,699	3,507
	25,222	24,706
<b>Deferred revenue (note 7)</b>	-	1,325
<b>Employee future benefits (note 8)</b>	62,098	44,744
<b>Inducements - rent and renovations</b>	1,630	1,989
	88,950	72,764
<b>Net Assets</b>		
Unrestricted fund		
Reserve for working funds	2,500	(8,310)
Reserve for enumeration	4,599	21,637
Reserve for assessment update	-	4,335
Invested in capital and intangible assets	2,238	1,119
	15,160	14,480
	24,497	33,261
	113,447	106,025

Commitments and contingencies (notes 10 and 11)

Approved by the Board of Directors

 Director

 Director

The accompanying notes are an integral part of these financial statements.

# **Municipal Property Assessment Corporation**

## **Statement of Operations**

**For the year ended December 31, 2014**

(in thousands of dollars)

	<b>2014</b> <b>\$</b>	<b>2013</b> <b>\$</b> (restated - note 2)
<b>Revenue</b>		
Municipal	192,373	190,562
Interest	2,274	2,103
Other	14,661	10,356
	<u>209,308</u>	<u>203,021</u>
<b>Expenses</b>		
Salaries and wages	120,460	117,116
Benefits	33,880	31,206
Information technology	11,551	10,939
Facilities	10,657	11,043
Legal	8,127	5,520
Supplier services	8,048	7,081
Office and other	3,779	3,402
Royalties	2,746	1,039
Postage	1,901	2,476
Fleet	1,034	833
Banking and insurance	973	956
Amortization of capital and intangible assets	5,258	6,043
	<u>208,414</u>	<u>197,654</u>
<b>Excess of revenue over expenses before change in fair value of Investments</b>	894	5,367
<b>Change in fair value of Investments</b>	3,874	(1,099)
<b>Excess of revenue over expenses for the year</b>	<u>4,768</u>	<u>4,268</u>

The accompanying notes are an integral part of these financial statements.

**Municipal Property Assessment Corporation**  
**Statement of Changes in Net Assets**  
**For the year ended December 31, 2014**

(in thousands of dollars)

	<u>2014</u>		<u>2013</u>
	Invested in capital and intangible assets \$	Operating funds \$ (note 9)	Total \$ (restated - note 2)
<b>Net assets - Beginning of year</b>	14,480	18,781	33,261
Adjustment on transition - employee future benefits (note 2)	-	-	-
			(18,896)
Adjusted net assets - Beginning of year	14,480	18,781	33,261
Excess (deficiency) of revenue over expenses for the year	(5,258)	10,026	4,768
Net actuarial gain (loss) on employee future benefits	-	(13,532)	(13,532)
Net purchase of capital and intangible assets	5,093	(5,093)	-
Repayment of debt incurred to finance capital and intangible assets	845	(845)	-
<b>Net assets - End of year</b>	<b>15,160</b>	<b>9,337</b>	<b>24,497</b>
			33,261

The accompanying notes are an integral part of these financial statements.

# Municipal Property Assessment Corporation

## Statement of Cash Flows

For the year ended December 31, 2014

(in thousands of dollars)

	2014 \$	2013 \$ (restated - note 2)
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Excess of revenue over expenses for the year	4,768	4,268
Add (deduct): Items not affecting cash		
Change in fair value of investments	(3,874)	1,099
Employee future benefits expense	4,444	4,261
Amortization of capital assets	5,033	4,981
Amortization of intangible assets	225	1,062
Loss on disposal of assets	60	392
Amortization of lease inducements	(359)	(372)
	<u>10,297</u>	<u>15,691</u>
Changes in non-cash working capital		
Accounts receivable	(106)	861
Prepaid expenses	589	(384)
Accounts payable and accrued liabilities	1,426	(894)
Deferred revenue	(1,390)	(1,302)
	<u>10,826</u>	<u>13,972</u>
<b>Investing activities</b>		
Purchase of investments - net	(5,890)	(8,769)
Purchase of capital assets	(5,003)	(2,220)
Proceeds on disposal	33	-
Purchase of intangible assets	(183)	(299)
Receipt of lease inducements	-	768
	<u>(11,043)</u>	<u>(10,520)</u>
<b>Financing activities</b>		
Repayment of bank loan	(37)	(431)
Repayment of lease obligations	(808)	(767)
Employee future benefits payments	(622)	(502)
	<u>(1,467)</u>	<u>(1,700)</u>
<b>Increase (decrease) in cash during the year</b>	<u>(1,684)</u>	<u>1,752</u>
<b>Cash - Beginning of year</b>	<u>14,384</u>	<u>12,632</u>
<b>Cash - End of year</b>	<u>12,700</u>	<u>14,384</u>
<b>Supplementary cash flow information</b>		
Non-cash transactions		
Acquisition of leased vehicles	-	(3,046)
Incurrence of lease obligations	-	3,046

The accompanying notes are an integral part of these financial statements.

# **Municipal Property Assessment Corporation**

## **Notes to Financial Statements**

**December 31, 2014**

---

(in thousands of dollars)

### **1 Description of business**

Municipal Property Assessment Corporation (the corporation), formerly the Ontario Property Assessment Corporation, was incorporated effective January 1, 1998 and is a special act corporation under the Municipal Property Assessment Corporation Act, 1997 (Ontario). The corporation is responsible for providing property assessment services for municipalities in the Province of Ontario, as well as providing other statutory duties and other activities consistent with such duties as approved by its board of directors. All municipalities in Ontario are members of the corporation.

### **2 Summary of significant accounting policies**

The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

The significant accounting policies are summarized as follows:

#### **Adoption of new standards for not-for-profit organizations**

Effective January 1, 2014, the corporation adopted Section 3463, Reporting Future Benefits by Not-for-profit Organizations. The section has been applied retroactively, which resulted in a \$13,710 increase in the employee future benefits liability, an \$836 decrease in the benefits expense, and an \$18,896 decrease in opening net assets for the 2013 comparative year. Actuarial gains of \$4,350 were recognized directly in net assets for the same year.

#### **Fund accounting**

The corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Contributions for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis at a rate corresponding with the amortization rate for the related capital assets. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### **Financial instruments**

The corporation records cash, accounts receivable, accounts payable and accrued liabilities, bank loan and lease obligations at amortized cost. Amortization is recorded on a straight-line basis.

Investments are recorded at fair value. Financial assets are tested for impairment at the end of each reporting period when there are indications the assets may be impaired.

**Municipal Property Assessment Corporation**  
**Notes to Financial Statements**  
**December 31, 2014**

---

(in thousands of dollars)

**Capital assets**

Capital assets are recorded at cost and are amortized using the straight-line method as follows:

Office equipment	5 years
Furniture and fixtures	5 years
Computer equipment	3 years
Small boats and vessels	3 years
Vehicles under capital lease	5 years

Leasehold improvements are also amortized on a straight-line basis over the term of the lease or ten years, whichever is less.

**Intangible assets**

Intangible assets consist of computer software, which is recorded at cost and is amortized over the licence term or the expected useful life of one year, whichever is shorter.

The costs of developing in-house software are expensed as incurred.

**Revenue recognition**

Income from assessment services is recognized in the year in which the services are provided.

Interest income is recognized when earned.

Other revenues are recognized when the services have been provided and collection is reasonably assured.

**Employee future benefits**

The corporation accrues its obligations under employee future benefit plans and the related costs when the benefits are earned through current service.

The cost of post-employment benefits earned by employees is actuarially determined using the projected benefit method pro-rated on service and management's best estimates of retirement ages of employees, expected health care costs and dental costs.

Actuarial gains and losses arise when the accrued benefit obligations change during the year. The actuarial gains and losses are recorded in net assets.

**Lease inducements**

Deferred lease inducements represent the free rent and improvement allowance received from landlords and is amortized over the term of the lease.

**Use of estimates**

In preparing the corporation's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities at

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2014

(in thousands of dollars)

the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. Accounts requiring significant estimates include accrued liabilities, capital assets and employee future benefits.

### 3 Investments

Investments are primarily held within third party managed accounts, which invest independently while complying with general requirements of the corporation's investment policy statement.

	2014 \$	2013 \$
Money market	8,271	6,772
Canadian fixed income	14,512	16,939
Canadian equity	3,157	2,549
	<u>25,940</u>	<u>26,260</u>

### 4 Long-term investments

Long-term investments consist of securities internally restricted to fund the employee future benefits. Long-term investments are primarily held within third party managed accounts, which invest independently while complying with general requirements of the corporation's investment policy statement. The general breakdown of long-term investment accounts by category is outlined below:

	2014 \$	2013 \$
Money market	947	5,129
Canadian fixed income	28,546	25,440
Canadian equity	23,248	12,088
	<u>52,741</u>	<u>42,657</u>

### 5 Capital assets

	2014		2013	
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Office equipment	1,587	1,441	146	261
Furniture and fixtures	8,879	6,781	2,098	1,760
Computer equipment	34,758	32,560	2,198	1,707
Small boats and vessels	113	69	44	43
Leasehold improvements	20,356	9,724	10,632	10,425
Vehicles under capital lease	4,274	1,664	2,610	3,465
Assets under construction	26	-	26	216
	<u>69,993</u>	<u>52,239</u>	<u>17,754</u>	<u>17,877</u>



**Municipal Property Assessment Corporation**  
**Notes to Financial Statements**  
**December 31, 2014**

(in thousands of dollars)

**6 Intangible assets**

	<b>2014</b>		<b>2013</b>
	<b>Cost \$</b>	<b>Accumulated amortization \$</b>	<b>Net \$</b>
Computer software	14,469	14,364	105
			147

**7 Deferred revenue**

Deferred revenue consists of the following amounts received for services or activities not yet performed, products not yet delivered, or stipulated expenditures not yet made.

	<b>2014 \$</b>	<b>2013 \$</b>
Data sharing agreement reserves	555	2,364
Other deferred amounts	441	22
	996	2,386
Less: Current portion	996	1,061
	-	1,325

**8 Employee future benefits**

All employees of the corporation are part of a defined benefit multi-employer benefit plan providing both pension and other retirement benefits. This plan is accounted for as a defined contribution plan in accordance with the Chartered Professional Accountants of Canada (CPA Canada) Handbook recommendations.

In addition, the corporation has accrued an obligation for other post-employment benefits as follows:

- Employees who transferred to the corporation from the Government of Ontario with less than ten years of service with the province will receive post-retirement group benefit coverage through the corporation for themselves and for their dependants' lifetimes.
- Employees hired by the corporation on or after December 31, 1998 will receive post-retirement group benefit coverage for themselves and for their dependants through the corporation until age 65.
- Employees who transferred to the corporation from the Government of Ontario on December 31, 1998 with ten or more years of service with the province remain covered for post-retirement benefits by the Government of Ontario.
- Employees who transferred to the corporation from the Government of Ontario are entitled to receive special termination benefits equal to one week of pay for each year of service up to a maximum of 26 weeks at the end of their employment with the corporation, provided they serve a minimum of five years with the corporation.

**Municipal Property Assessment Corporation**  
**Notes to Financial Statements**  
**December 31, 2014**

(in thousands of dollars)

- The corporation is a Schedule II employer under the Workplace Safety and Insurance Act (Ontario), 1997 and follows a policy of self-insurance for all its employees.

Information about the corporation's accrued benefit obligations and accrued benefit liabilities is as follows:

	2014 \$	2013 \$ (restated - note 2)
Accrued benefit obligations - Beginning of year	44,744	45,335
Current service costs	2,160	2,312
Interest on accrued obligations	2,284	1,949
Actuarial (gains) losses	13,532	(4,350)
	<hr/>	<hr/>
Benefits: Adjustments/payments during the year	62,720 (622)	45,248 (502)
	<hr/>	<hr/>
	62,098	44,744

Employee future benefits expense recorded during the year is as follows:

	2014 \$	2013 \$ (restated - note 2)
Current service costs	2,160	2,312
Interest on accrued obligations	2,284	1,949
	<hr/>	<hr/>
	4,444	4,261

Actuarial losses of \$13,532 (2013 - gain of \$4,350) have been recognized directly in net assets.

The significant actuarial assumptions adopted in measuring the corporation's accrued benefit obligations are as follows:

	2014 %	2013 % (restated - note 2)
Discount rate	4.1	5.0
Health care inflation - grading down linearly to 4.5% (2013 - 5.0%) per year over 16 years	7.5	8.0
Dental care inflation	4.5	4.0

The date of the most recent actuarial valuation of the accrued benefit obligations was December 31, 2014.

**Municipal Property Assessment Corporation**  
**Notes to Financial Statements**  
**December 31, 2014**

(in thousands of dollars)

**9 Reserve funds and unrestricted fund**

	2014				2013	
	Unrestricted fund \$	Reserve for working funds \$	Reserve for enumeration \$	Reserve for assessment update \$	Total operating fund balance \$	Total operating fund balance \$ (restated - note 2)
Fund balances - Beginning of year	(8,310)	21,637	4,335	1,119	18,781	26,341
Adjustment on transition - employee future benefits (note 2)	-	-	-	-	-	(18,886)
Adjusted fund balance - Beginning of year	(8,310)	21,637	4,335	1,119	18,781	7,445
Excess of revenue over expenses for the year	10,026	-	-	-	10,026	10,703
Net actuarial gain (loss) on employee future benefits	(13,532)	-	-	-	(13,532)	4,350
Purchase of capital and intangible assets	(5,093)	-	-	-	(5,093)	(5,565)
Repayment of debt incurred to finance capital and intangible assets	(845)	-	-	-	(845)	(1,198)
Incurrence of lease obligation for vehicles accounted for as a capital lease	-	-	-	-	-	3,046
Inter-fund transfer from reserve for working funds	17,038	(17,038)	-	-	-	-
Inter-fund transfer to reserve for assessment update	(1,119)	-	-	1,119	-	-
Inter-fund transfer from reserve for enumeration	4,335	-	(4,335)	-	-	-
Fund balances - End of year	2,500	4,599	-	2,238	9,337	18,781

# **Municipal Property Assessment Corporation**

## **Notes to Financial Statements**

**December 31, 2014**

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(in thousands of dollars)

### **Reserve for enumeration**

This reserve fund was established in 2011 to fund the costs associated with the preparation of preliminary lists of electors for each municipality and school board for the 2014 provincial elections. The corporation generally contributes \$800 annually to the reserve, but may vary the annual contribution with approval from the board of directors. The corporation will draw down the balance in the election year.

### **Assessment update reserve**

This reserve fund was established in 2009 to fund the costs associated with the assessment update. The corporation generally contributes \$1,119 annually to the reserve, but may vary the annual contribution with approval from the board of directors. The corporation will draw down the balance in the assessment year. The next assessment is expected in fiscal 2016.

## **10 Commitments**

The corporation has commitments under various operating leases for property and vehicle leases. Minimum lease payments due in each of the next five years and thereafter are as follows:

	\$
2015	
2016	5,558
2017	5,145
2018	4,251
2019	3,616
Thereafter	3,151
	<u>13,194</u>
	<u>34,915</u>

The corporation is also committed to paying operating costs and property taxes on its various property leases.

## **11 Lease obligations**

The corporation entered into several vehicle leases with an interest rate of 3.6% that have a 12-month term. Although the leases are for one year, the corporation has the option to continue leasing the vehicles beyond the initial lease date on a month-to-month basis. On termination of the lease, the corporation has guaranteed a certain residual value of the vehicle to the lessor, depending on the ultimate lease term.

If the leases are terminated at the end of the fiscal year, the corporation estimates the required payment for the leases to be \$2,699 (2013 - \$3,507).

# **Municipal Property Assessment Corporation**

## **Notes to Financial Statements**

**December 31, 2014**

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(in thousands of dollars)

### **12 Contingent liabilities and guarantees**

The corporation has been named as a defendant in certain legal actions, in which damages have either been sought or, through subsequent pleadings, could be sought. The outcome of these actions is not determinable or is considered insignificant as at December 31, 2014 and, accordingly, no provision has been made in these financial statements for any liability that may result. Any losses arising from these actions will be recorded in the year the related litigation is settled.

In the normal course of business, the corporation enters into agreements that meet the definition of a guarantee, as outlined in the CPA Canada Handbook. The corporation's primary guarantee subject to the disclosure requirements is as follows:

- The corporation enters into agreements that include indemnities in favour of third parties, such as purchase agreements, confidentiality agreements, leasing contracts, information technology agreements and service agreements. These indemnification agreements may require the corporation to compensate counterparties for losses incurred by the counterparties as a result of breaches of contractual obligations, including representations and regulations or as a result of litigation claims or statutory sanctions that may be suffered by the counterparty as a consequence of the transaction. The terms of these indemnities are not explicitly defined and the maximum amount of any potential reimbursement cannot be reasonably estimated.

The nature of the above indemnifications prevents the corporation from making a reasonable estimate of the maximum exposure due to the difficulties in assessing the amount of liability, which stems from the unpredictability of future events and the unlimited coverage offered to counterparties. Historically, the corporation has not made any significant payments under such or similar indemnification agreements and therefore no amount has been accrued in the statement of financial position with respect to these agreements.

### **13 Risk management**

#### **Market risk**

The corporation's investments are susceptible to market risk, which is defined as the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The corporation's market risk is affected by changes in the level or volatility of market rates or prices, such as interest rates, foreign currency exchange rates and equity prices. The corporation is subject to cash flow interest rate risk due to fluctuations in the prevailing levels of market interest rate sensitive investments. The risk is mitigated through the corporation's investment policy, which requires investments to be held in high grade, low risk investments.

#### **Credit risk**

Credit risk arises from the potential a counterparty will fail to perform its obligations. The corporation is exposed to credit risk from banks and debtors. The risk is mitigated in that the corporation conducts business with reputable financial institutions and its debtors are mainly entities within a level of the provincial government.

# **Municipal Property Assessment Corporation**

## **Notes to Financial Statements**

**December 31, 2014**

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(in thousands of dollars)

### **Liquidity risk**

Liquidity risk is the risk the corporation will not be able to meet its financial obligations as they come due. The corporation manages liquidity through regular monitoring of forecasted and actual cash flows.

### **14 Credit facility**

The corporation has an unsecured credit facility of \$5,000 to be used for its operations, which is renewable annually. As at December 31, 2014, this facility has not been used.

### **15 Comparative figures**

Certain comparative figures have been reclassified to be consistent with current year classifications.



# Minutes

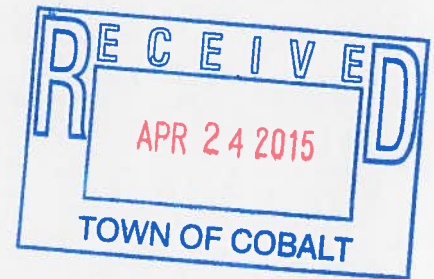
**Temiskaming Mayors Action Group**  
**Armstrong Municipal Offices, Earleton**  
**Saturday, April 11, 2015**  
**9:30 a.m.**

**Present:**

Kerry Stewart, Chamberlain  
 Tina Sartoretto, Cobalt  
 Dan Cleroux, Coleman  
 Nina Wallace, Englehart  
 Pauline Archambault, Harley  
 Terry Fiset, James  
 Tony Antoniazzi, Kirkland Lake  
 Gary Cunningham, Larder Lake  
 George Lefebvre, Latchford  
 Cheryl Drummond, Matachewan  
 Clermont Lapointe, McGarry  
 Lorie Hunter, Temagami  
 Carmen Kidd, Temiskaming Shores  
 John Vanthof, MPP Temiskaming  
 Jo Ann Ducharme, Secretary - Kirkland Lake  
 Viviane Charbonneau, MPAC  
 Darryl Bender, MPAC  
 Lee Taylor, MPAC  
 ZAHIR Manek, MPAC  
 Robert Buller, MPAC

**Regrets:**

Robert Ethier, Armstrong  
 Merrill Bond, Charlton/Dack  
 Derek Mundle, Evanturel  
 Ron Vottero, Thornloe



**Delegations**

MPAC, Zahir Manek, Robert Buller, Viviane Charbonneau, Darryl Bender, and Lee Taylor

MPAC works well in municipalities where the majority of sales and new builds occur. It has been noted that the process does not work for all other municipalities. There are 350 municipalities in Ontario with less than 15,000 people – MPAC is not doing a proper service for these municipalities.

All new ideas require legislative change for the Minister of Finance. The opportunity is now to change things, but help is need from municipalities. Separate Service Level Agreements for rural and slower growth areas need to be drafted.

**Issues from Temiskaming District:**

- Crown land is unique to Northern Ontario
- Latchford has 2 power dams (1 private; 1 public) – the value of the publicly owned dam needs to be a true reflection.
- Matachewan is being compared to Kirkland Lake in assessments – need a 3<sup>rd</sup> party assessor and to be matched with another municipality like Larder Lake
- Need a physical presence to value properties

- Draw a line at North Bay and do something different in the north
- Unorganized townships are not paying fair share
- Not all waterfront is equal, swamps are not lakes, rock cliff is not waterfront
- Current CVA is inaccurate
- Need a rate that includes services aside from assessment (services + assessment = taxes)
- New builds need to be assessed quicker
- Need to update MPAC databases – wrong information for years
- Database only allows one address of owner even if multiple owners
- When appellant wins their appeal, municipality does not get reimbursed from service boards.
- Need better liaison with all municipalities
- Microfit projects not assessed but they are using roads, landfill, etc. Can landowner be taxed?
- Need to lobby for equipment and machinery on industrial property to be taxed
- Voters list is a disaster, take off deceased people
- Can MPAC work with local realtors?
- Can municipal building inspectors work with MPAC? If so, give funding back to municipalities
- Acknowledge receipt of Occupancy Permits
- Big issue with large corporations appealing – MPAC doesn't have the ability to defend
- Municipal repayments on appeals from year's past is immediate causing hardship.
- Can repayments be decreased over time? If settlement after 1 month – 100%, settlement after 6 mos – a lower %, etc.
- Unorganized townships need to be assessed properly
- Long time homeowners cannot afford their homes with the increased assessment
- Errors in assessment should not be the responsibility of the municipalities to pay back – get insurance
- Can municipalities update database?
- Need full disclosure from industries during appeal
- Set industry rate by category: # of ounces of gold; # of square footage of building; # of cars across a bridge, etc.

1. Update on Current Topics of Investigation

a. Off Road Vehicles

*Private Members Bill presented at Queen's Park; more information coming in May.*

b. Air Passenger Service Proposal

Carman Kidd, Temiskaming Shores

*Set up and adhoc committee; applied to OHF and FedNor for funding; working on and RFP for a consultant, long term business plan. Hangar could be sold for helicopter and flight service to Timmins and Cochrane – closing date May 15.*

c. Temagami Forest Tenure Initiative

Lead: Terry Fiset & Carman Kidd

*Nothing new – all signed off*



d. District Service Board

Lead: Carman Kidd, Tony Antoniazzi, Morgan Carson & Clermont Lapointe

*Bill Rayburn suggested models already in existence such as the Innisfill Landfill site.*

*Change wording from 'upper tier'. Just a study at this point; keep from media so as not to stir opposition.*

*There needs to be government body to accept tax dollars from unincorporated properties. It is not the municipalities fighting unorganized, instead lobby the government to do what is right, for a fair share.*

*Ask MPAC if they would use Temiskaming as a pilot project.*

*Brainstorm at next meeting.*

New Business (Regional Issues for Discussion)

e. TeMAG Operating Costs

*Fee for TeMAG will be \$0.02/capita. Jo Ann to send out invoices.*

f. John Vanthof: Inequity of wages for organizations funded by LHIN and MOHLTC  
*Jo Ann to draft a letter to MOHLTC petitioning for fairness in wages to keep good, qualified personnel in our primary care facilities.*

**EARLTON-TIMISKAMING REGIONAL AIRPORT  
MUNICIPAL SERVICES BOARD (MSB)  
MINUTES**

Thursday, March 19th, 2015  
Council Chambers, Township of Armstrong  
Earlton, Ontario

**Attendance:** Marc Robillard, Pauline Archambault, Morgan Carson, Danny Whalen,  
Doug Metson, Barbara Beachey, Bryan McNair, Charlie Codd, Ron Vottero,  
Harold Cameron, Sheila Randell, George Daviau (Armstrong Twp.)

**Regrets:** Debbie Veerman, Ken Lafrenier

**Absent:** Representatives from Cobalt and James Twp.

**1. Welcome - Meeting called to order**

Moved by: Doug Metson

Seconded by: Bryan McNair

BE IT RESOLVED THAT "the meeting of March 19th, 2015, be called to order  
at 7:00 p.m. by Vice-Chairman, Marc Robillard."

Carried

**2. Attendance was taken.**

**3. Approval of Agenda**

Moved by: Bryan McNair

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented."

Carried

**4. Minutes of last Meeting**

Moved by: Doug Metson

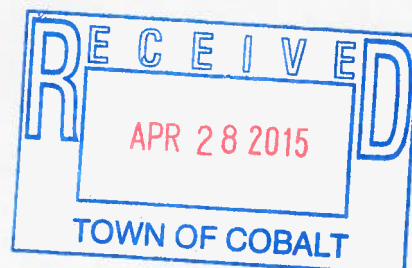
Seconded by: Bryan McNair

BE IT RESOLVED THAT "the Minutes of the meeting held February 19th, 2015, be  
adopted as presented."

Carried

**5. Errors or Omissions**

There were no errors or omissions.



**6. Business Arising from the Minutes**

Hours spent on hangar - Harold Cameron presented a report itemizing the hours he has spent looking after hangar checks, repairs, and showings.

Moved by : Pauline Archambault

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the MSB invoice the Twp. of Armstrong for hours spent cleaning up water and escorting technicians for repairs on hangar for a total of 63 hours at Harold's hourly rate.

Carried

Northern Skys - The Agreement between Richard Bailey and ETRA was handed out. Discussion took place on the outstanding amount owing by Mr. Bailey. Harold has talked to Mr. Bailey, who advised that he will be in with a payment soon. The Directors agreed to wait.

**7. Closed Session**

There was no Closed Session.

**8. Committee Reports**

**(i) Finance Committee**

Moved by: Bryan McNair

Seconded by: Doug Metson

BE IT RESOLVED THAT "the report of the Finance Committee for the month of February 2015, be adopted as presented and be attached hereto, forming part of these Minutes."

Carried

**(ii) Property and Maintenance Committee Report**  
No Report

**(iii) Human Resources Committee**  
No Report

**9. Correspondence**

Moved by: Danny Whalen

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the Correspondence for February 2015 be filed."

Carried

**10. Manager's Report**

Moved by: Barbara Beachey

Seconded by: Danny Whalen

BE IT RESOLVED THAT "the Manager's Report for the month of February 2015, be adopted as presented, and attached hereto forming part of these Minutes."

Carried

11. **Chairman's Remarks/Report**  
No Report

12. **Any Other Business**

Pauline Archambault requested a breakdown on employee benefits, as amounts are not matching the budget forecast. Harold to look into this.

13. **Adjournment**

Moved by: Ron Vottero

Seconded by: Morgan Carson

BE IT RESOLVED THAT "this meeting be adjourned - 7:55 p.m. The next meeting will be held April 16th, 2015 at 7:00 p.m. at Armstrong Council Chambers.

Carried

Chair

Secretary

1563

# EARLTON-TIMISKAMING REGIONAL AIRPORT MARCH 2015

## REVENUE

	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$6,630	\$20,537
Operations	\$158,381	\$174,839
	<hr/>	<hr/>
	\$165,011	\$195,376

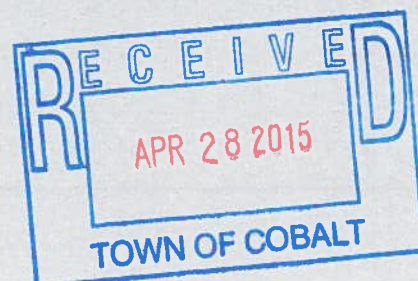
## EXPENSES

Fuel	\$4,803	\$12,784
Operations	\$23,858	\$62,622
Capital Expenses	\$0	\$0
	<hr/>	<hr/>
	\$28,661	\$75,406

## NET PROFIT/LOSS

Fuel	\$1,827	\$7,753
Operations	\$134,523	\$112,217
Capital Expenses	\$0	\$0
	<hr/>	<hr/>
	\$136,350	\$119,970

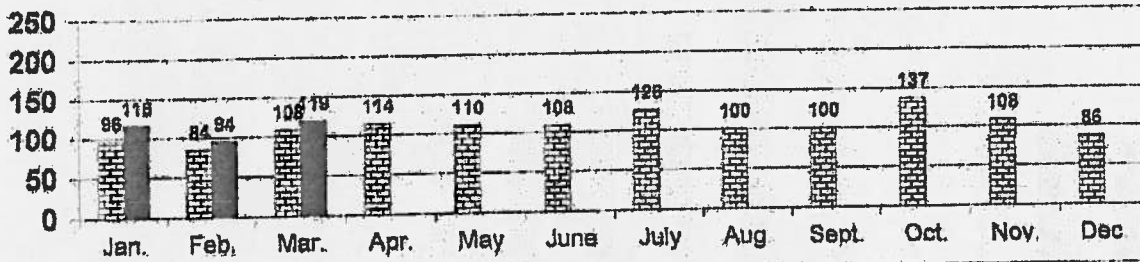
<u>FUEL INVENTORY - JET A1</u>	\$	3,646
<u>FUEL INVENTORY - AVGAS</u>	\$	1,328
<u>FUEL INVENTORY - DIESEL</u>	\$	3,800





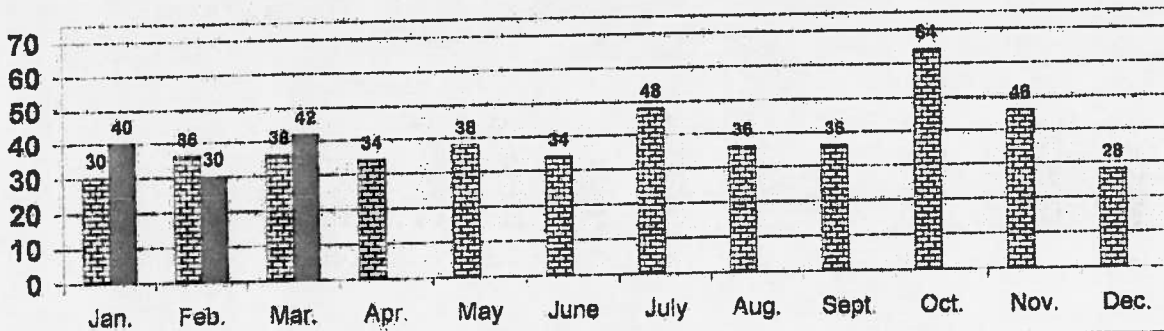
### Air Carriers Movements

2014  
2015



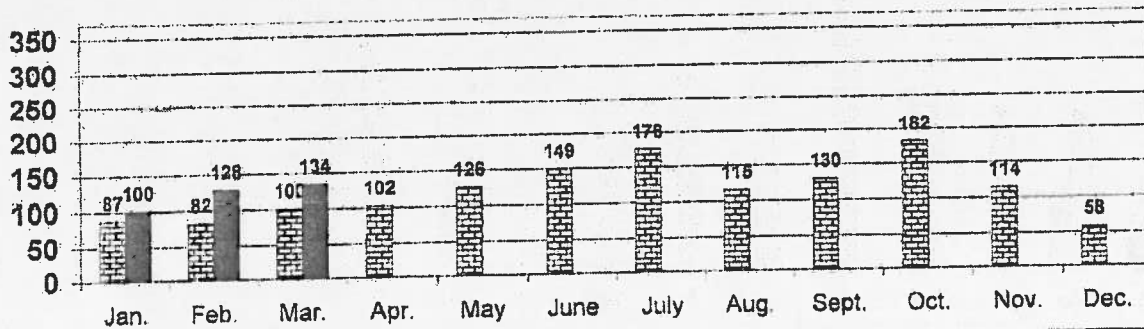
### Air Ambulance Movements

2014  
2015



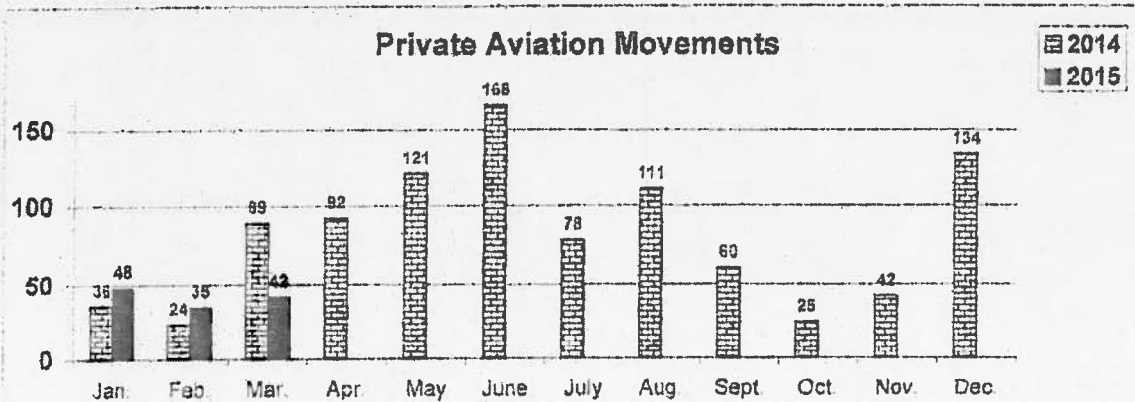
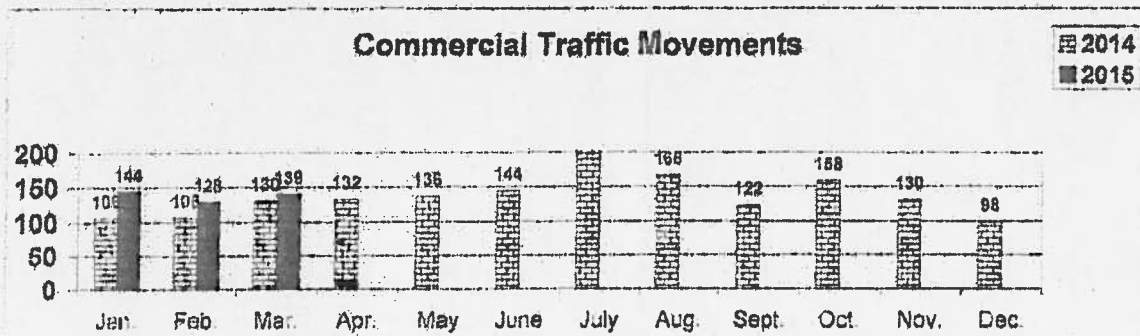
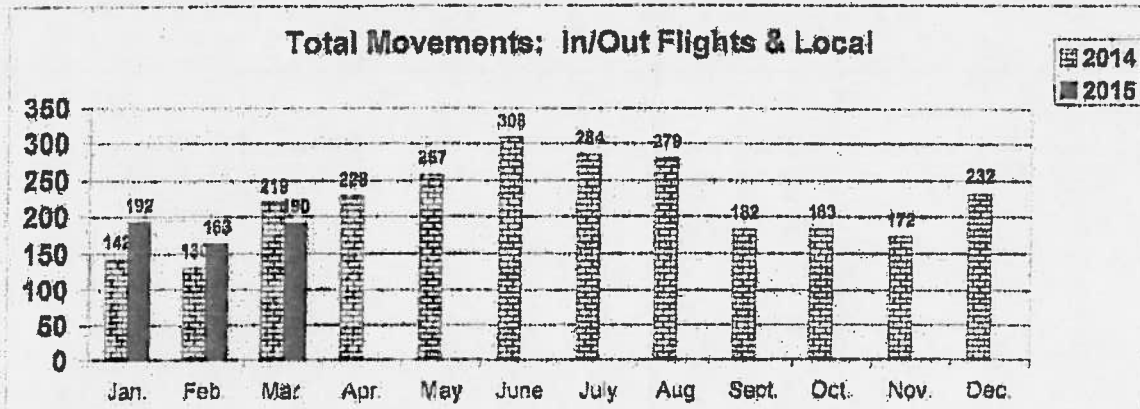
### # Pgrs. via Air Charter

2014  
2015



# ANNUAL AIRCRAFT MOVEMENTS

AS OF MARCH 31, 2015



## MANAGER'S REPORT MARCH 2015

### Employee Benefits:

I was asked to investigate the discrepancy between the budgeted and the actual cost of employee benefits. Although there was a modest increase, the main reason is that the benefits were budgeted at 14.26% of salary instead of 20%. The actual for 2014 was 18.26%, and 2015 is 19.21%, so 20% would have covered it as an estimate. This can be corrected with a budget adjustment to bring it into line.

- February Payroll total is \$11,015.31. Based on that, here is the benefits breakdown;
- Regular pay = \$8323.20; includes employee portion of CPP = \$389.08, EI = \$157.90, & OMERS = \$781.70.
- Employer liabilities include; Dibrina \$917.41, EHT
- (Employer Health Tax) 1.95% = \$162.30, WSIB (Workplace Safety and Insurance Board) 2.65% = \$220.56.
- Employer must match employees: CPP 4.95% exact match \$389.08 each, EI 1.4% = \$221.06, OMERS exact match \$781.70.
- Total Employer contributions = \$1774.70.

Note that the draft copy of the Ross Pope audit for 2014 recommends that the OMERS expenditure be recorded in the employee benefits instead of salaries and wages. This would lead to a further budget adjustment and an increase in this percentage.

Harold Cameron  
Earlton-Timiskaming Regional Airport Manager

*act of March 2015*



**Community Contribution Summary**  
**2015 Sharing Contribution**  
**Per Capita Contribution - \$7.95**

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1265	\$10,057	
Casey	374	\$2,973	
Chamberlain	346	\$2,751	
Charlton and Dack	670	\$5,327	
Cobalt	1103	\$8,769	
Coleman	531	\$4,221	\$4,221
Englehart	1548	\$12,291	\$12,291
Evanturel	464	\$3,689	
Harley	526	\$4,182	
Hilliard	227	\$1,805	
Hudson	457	\$3,633	
James	474	\$3,768	
Temiskaming Shores	10125	\$80,494	
Thornloe	110	\$875	
<b>Total Contributions</b>	<b>18218</b>	<b>\$144,833</b>	<b>\$16,512</b>

**Donation**

Kerns	349	\$2,775	
<b>Total Contributions</b>		<b>\$147,608</b>	<b>\$16,512</b>

As of March 26, 2015

## Community Link

# Energy East Pipeline



The past year was momentous for the Energy East Pipeline Project. I'm proud to share that in 2014 the team hosted 4,900 people at 55 Open Houses and held its 100<sup>th</sup> since proposing the project. We engaged with more than 13,000 Canadians at 42 tradeshow, conferences and events across the line. In late October, the project launched the Energy East Action Network and in less than two months, thousands of people signed up to support the project. Last, but most definitely not least, we filed the Energy East Pipeline Project application with the National Energy Board. We're already off to a great start in 2015. Thank you for your continued interest in the progress of Energy East.

Sincerely,  
Alain Parisé  
Director Land & Community Relations, Energy East Pipeline Project

## Pipeline Particulars: Energy East Update



Ezeflow, a Quebec company, supports the Energy East Pipeline Project and the major benefits it will generate for the business community and suppliers in the region.

### The Energy East Action Network

The Energy East project team has engaged with thousands of Canadians in communities along the route since the pipeline was initially proposed in 2013. Many of you asked how you could help support the pipeline. We sincerely value these offers to help. In October 2014, the team launched the Energy East Action Network, a website that allows individuals to voice their support for the project.

Why do so many Canadians support the project? Although many of us don't always consciously consider all of the ways that oil impacts us, this resource is used to produce everyday essentials such as mobile phones,

computers and clothing. Petroleum is also used in critical medical supplies such as artificial heart valves and in life-saving devices such as helmets and children's car seats.

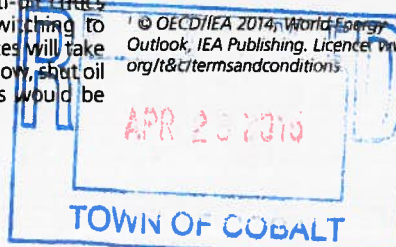
Oil is an essential part of our daily lives and will continue to be for the foreseeable future. The International Energy Agency recently predicted that the world's oil needs will increase by another 15 per cent to 104 million barrels per day by 2040<sup>1</sup>.


Even the strongest anti-oil critics must recognize that switching to renewable energy sources will take time. If we could, somehow, shut oil down today, the results would be

disastrous. Energy East will safely and reliably transport the oil that Canadians need every day, and allow it to be refined in Canada. Thousands of Canadians have already signed up to support this move towards greater energy independence.

If you would like to learn more about the Energy East Action Network or voice your support for the project, visit [Action.EnergyEastPipeline.com](http://Action.EnergyEastPipeline.com) or contact us at [Action@EnergyEastPipeline.com](mailto:Action@EnergyEastPipeline.com).

<sup>1</sup> © OECD/IEA 2014, World Energy Outlook, IEA Publishing. Licence: [www.iea.org/it/termsandconditions](http://www.iea.org/it/termsandconditions)



 TransCanada

## Regulatory Update

TransCanada and the Energy East team are excited to announce that on October 30, 2014, the Energy East Pipeline Project application was submitted for review to the National Energy Board (NEB) of Canada. This filing is one of the first key milestones in the extensive regulatory process required to obtain all the necessary approvals for the conversion and construction of the proposed 4,600-kilometre pipeline.

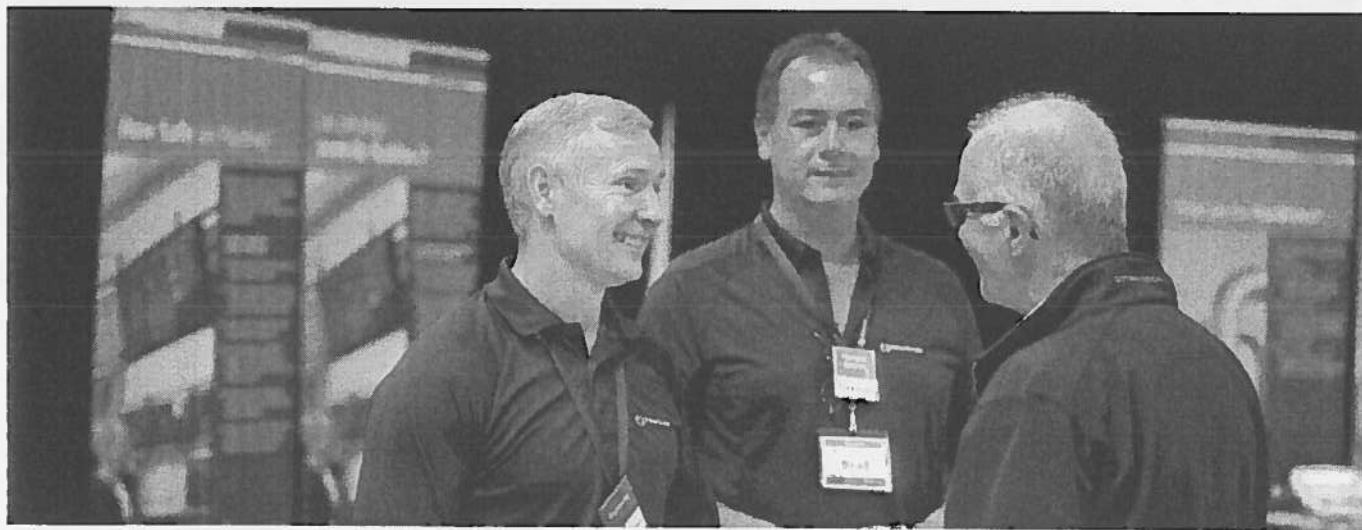
The application and the first supplemental filing, submitted January 30, 2015, may be reviewed on both the Energy East Pipeline Project website ([www.EnergyEastPipeline.com/home/regulatory-filing](http://www.EnergyEastPipeline.com/home/regulatory-filing)) and on the NEB's website (<https://docs.neb-one.gc.ca>). Subsequent supplemental filings will also be available on both sites as they are submitted. The application also contains an updated economic impact report for the project. For more information on the updated Conference Board of Canada

report, please see the following article: [www.EnergyEastPipeline.com/TransCanada-Reveals-What-Our-New-Economic-Impact-Report-Means-For-Canadians](http://www.EnergyEastPipeline.com/TransCanada-Reveals-What-Our-New-Economic-Impact-Report-Means-For-Canadians).

In January 2015, the NEB initiated the process for interested parties to apply to participate in the hearing process. The timeframe within which to apply was from February 3 to March 17, 2015. The NEB is currently reviewing the applications to determine which individuals or organizations may participate in the hearing.

For more information and updates on the regulatory process, please see the Energy East Pipeline Project website ([www.EnergyEastPipeline.com](http://www.EnergyEastPipeline.com)) or the NEB website ([www.NEB-ONE.gc.ca](http://www.NEB-ONE.gc.ca)).

## Committed to Communities: Community Relations



The project team has held 116 Open Houses in 83 communities along the proposed route.

Since proposing the Energy East Pipeline in 2013, the project team has held 116 Open Houses in 83 communities along the proposed route. We'd like to thank all of the communities that hosted us and the more than 9,000 individuals who attended these events. The Energy East team is excited to become active members of these communities!

One way that the Energy East team likes to meet and support our neighbours is through our

Community Investment Program. In 2014 we invested more than \$550,000 in local organizations to help strengthen and celebrate their communities, enhance their wellbeing and to protect the environment. Among our investments in 2014 were initiatives that allowed communities to provide affordable childcare for young families, ensure that necessary emergency response equipment is available and to educate the next generation about the importance of

preserving our environment. If you have an initiative that you would like to suggest Energy East support, please visit our TransCanada website ([www.TransCanada.com/community-investment](http://www.TransCanada.com/community-investment)).

The Energy East Pipeline team is thrilled to announce that it has partnered with Skills Canada to help present its 2015 National Competition and regional events in provinces along the pipeline route. We are proud to support Skills

Canada's coordinated approach to promoting skilled trades and technologies among Canadian youth, and to help build a skilled labour force for the future. Come support the competitors and visit the events in: Edmonton, Alberta; Moose Jaw, Saskatchewan; Winnipeg, Manitoba; Waterloo, Ontario; Moncton, New Brunswick and at the National Competition in Saskatoon, Saskatchewan from May 27-30, 2015.



## Building Relationships: Aboriginal Relations

The Energy East Aboriginal Relations team continues to engage with First Nation and Métis communities and organizations along the Energy East Pipeline route. As part of the Aboriginal Engagement program, Energy East is working to provide a variety of benefits to First Nations and Métis communities through our project. There is no "one-size-fits-all" approach - whether it is Community Investment, education and training programs, employment and procurement opportunities during the construction and operation phases, Energy East recognizes the

importance of encouraging and enabling community participation in the project.

Since project engagement began, we've provided funding to local events and community initiatives that identify local needs and focus on three key pillars: Community, Safety and Environment. We are working to provide project-related training. Examples of training offered in the past include: support and sponsorship of all-terrain vehicle training, first-aid, Workplace Hazardous Materials Information System, pipeline construction safety

and the Building Environmental Aboriginal Human Resources program. Energy East's Aboriginal Supply Chain Management team continues to work with the communities to identify potential employment and procurement opportunities for local Aboriginal businesses during the pre-construction, construction and post-construction phases.

While our methods may change, we are committed to the long-term future of First Nation and Métis communities along the Energy East Pipeline route.

## Safety Spotlight: Emergency Management Response



The Emergency Management team regularly works with local first responders along the pipeline route.

The Energy East Emergency Management team has been busy engaging with communities and local first responder organizations along the proposed pipeline route. One of the most common concerns that the team encounters is about the potential for oil leaks from the pipe. We'd like to share the following information to help ease these concerns.

TransCanada's industry-leading safety record demonstrates our commitment to ensuring that

we transport natural resources in the safest manner possible. TransCanada has never had a pipe-body leak from its oil operations. All past releases on the TransCanada Keystone pipeline have been from equipment related leaks from seal or fitting failures that have occurred within TransCanada-owned facilities. These releases have all been reported to regulatory authorities even though they were very small volumes. TransCanada's current and proposed facilities are engineered to contain leaks and to prevent

impacts to the surrounding area. In the unlikely event of a release, environmental impacts on and around the facility site are prevented or minimized by the facilities' primary and secondary containment systems. Additionally, Energy East's comprehensive Emergency Response Plans will ensure a safe and fast response in the improbable event of a leak. Any damages caused by a leak or system failure will be entirely paid for and remediated by TransCanada.



TransCanada operates one of the largest wind facilities in Canada, Cartier Wind Energy located in the Gaspé Peninsula region of Quebec.

## Myths and Facts

**Myth:** The Energy East Pipeline Project will significantly increase greenhouse gas (GHG) emissions by encouraging higher oil sands production.

**Fact:** The project will not substantially affect the development of Canada's oil sands reserves or its GHG emissions.

A recent report by the International Energy Agency found that global energy demand will increase by 37 per cent by 2040<sup>1</sup>.

TransCanada has invested billions of dollars towards wind, solar, hydroelectric and nuclear energy development and we're proud that one-third of the power that TransCanada provides across North America is from emission-less energy

sources. Despite investment and progress in this area, renewable energy sources cannot fill the growing global energy demand. Renewable forms of energy are only expected to make up approximately two to three per cent of the total energy mix. Oil and gas must be produced to fill global energy needs and pipelines are the safest and most environmentally responsible method to transport oil.

Canada's resource production companies must comply with some of the most stringent environmental regulations of all net energy exporting countries. In 2007, the Government of Alberta was one of the first jurisdictions in North America to implement GHG reduction regulations. These require a 12 per cent reduction in emissions intensity for all large emitters in the province.

For example, oil sands operations must reduce emissions per barrel by 12 per cent or meet the target by purchasing emission performance credits, offset credits, or contributing to a technology fund. Average GHG emissions per barrel in the Canadian oil sands industry have decreased 26 per cent since 1990 and this industry produces approximately 0.1 per cent of global GHG emissions. The Energy East Pipeline will deliver Western Canadian oil to refineries in Eastern Canada, allowing them to replace oil they currently import from countries such as Saudi Arabia, Venezuela and Algeria where production regulations are significantly less restrictive than Canada's.

<sup>1</sup> © OECD/IEA 2014, *World Energy Outlook*, IEA Publishing. Licence: [www.iea.org/t&ct/termsandconditions](http://www.iea.org/t&ct/termsandconditions).

### Contact us

→ If you have questions, need more information, would like to suggest a topic for future issues of this newsletter, or would like to unsubscribe please contact us by email or at the address below:

TransCanada  
450 – 1st Street S.W.  
Calgary, Alberta T2P 5H1

1.855.895.8750 (toll-free)  
1.855.895.8751

EnergyEast@TransCanada.com  
EnergyEastPipeline.com

→ For information about career opportunities with the Energy East Pipeline Project we encourage you to visit [Jobs.TransCanada.com](http://Jobs.TransCanada.com).

→ For information about contractor/vendor opportunities with the Energy East Pipeline Project please visit [EnergyEastPipeline.com/Opportunities](http://EnergyEastPipeline.com/Opportunities).

**Minister  
Responsible for  
Seniors Affairs**

6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 314-9710  
Fax: (416) 325-4787

**Ministre délégué  
aux Affaires des  
personnes âgées**

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 314-9710  
Téléc.: (416) 325-4787



April 16, 2015

Dear Mayor/Reeve:

June is fast approaching and I know many of you are well into planning your Seniors' Month celebrations.

Ontario's seniors are active, lively and very much engaged in their surrounding communities. This is why I am happy to share the enclosed poster for the 2015 Seniors' Month reflecting our theme, *Vibrant Seniors, Vibrant Communities*.

We are making the poster available in five additional languages including Spanish, Chinese, Italian, Punjabi and Portuguese. To download electronic copies of these posters, please visit the Ontario Seniors' Secretariat website at [www.ontario.ca/seniorsmonth](http://www.ontario.ca/seniorsmonth). If you would like a printed copy of the additional languages, please email us with the languages requested and full mailing address at [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca) (while quantities are available).

I encourage communities and seniors' organizations to celebrate Seniors' Month and to engage seniors and their families by hosting an event. Please contact us at [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca) if you would like to post any events you are planning on the Ontario Seniors' Secretariat website, which can be found at: [www.ontario.ca/seniors](http://www.ontario.ca/seniors).

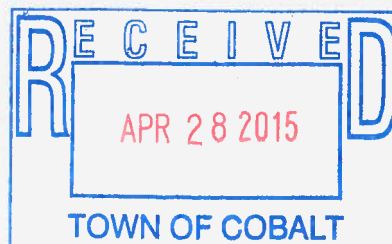
Thank you for your continued support and for celebrating Seniors' Month in your community.

Sincerely,

A handwritten signature in cursive script, reading "Mario Sergio".

Mario Sergio  
Minister

Enclosure



April 21, 2015

Corporation of the Town of Cobalt  
P.O. Box 70, 18 Silver Street  
Cobalt, ON P0J 1C0

**Attention: Mayor & Council**

On behalf of the Board of Directors of the Temiskaming Shores & Area Chamber of Commerce, I would like to invite Mayor Sartoretto & Council to our Annual Dinner which is being held on Thursday, May 28, 2015 at the Horne Granite Center in Temiskaming Shores. The evening will begin with Cocktails at 5 p.m. followed by Dinner at 6:30 p.m.

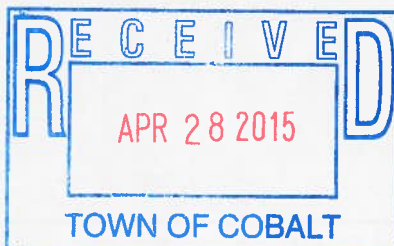
During the evening, the Chamber of Commerce will present its Business Awards to deserving local businesses and, CJTT 104.5 FM will present their prestigious Citizen of the Year Award to "Sarah Marsden", the Lifetime Achievement Award to "Kye Palmer" and the Posthumous Lifetime Achievement Award to "David Armstrong."

We look forward to sharing the evening with you. Please contact Lois or Helene at the Chamber office if you need any further information.

Yours truly,



Darcy Griffith  
President, Temiskaming Shores & Area Chamber of Commerce





**Ministry of Finance**  
Provincial-Local  
Finance Division  
10<sup>th</sup> Floor  
777 Bay Street  
Toronto ON M5G 2C8  
Tel (416) 327-0264  
Fax (416) 325-7644

**Ministère des Finances**  
Division des relations provinciales-  
municipales en matière de finances  
10<sup>e</sup> étage  
777 rue Bay  
Toronto ON M5G 2C8  
Télé. (416) 327-0264  
Télééc. (416) 325-7644



April 20, 2015

Dear Treasurer/Clerk Treasurer:

I am pleased to inform you that the second quarterly payment of your 2015 Ontario Municipal Partnership Fund (OMPF) allocation will be processed during the week of April 20, 2015. The payment will be made by electronic funds transfer and is in respect of the period April through June 2015.

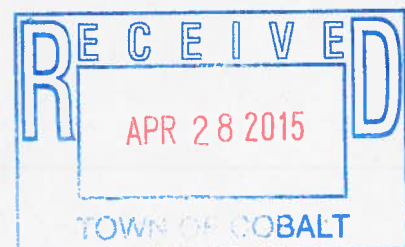
Please find enclosed a *Payment Notice* providing details of your 2015 OMPF second quarter payment.

If you have any questions regarding the processing of this payment, please contact Alula Yimam at (416) 314-3849 or at [alula.yimam@ontario.ca](mailto:alula.yimam@ontario.ca).

Sincerely,

Allan Doheny  
Assistant Deputy Minister  
Provincial-Local Finance Division

Enclosure



La



**Ontario Municipal Partnership Fund (OMPF)  
2015 First Quarter Payment Notice**



**Town of Cobalt**

**90402**

<b>A. Total 2015 OMPF Allocation (2015 Allocation Notice, Line A)</b>	<b>\$899,300</b>
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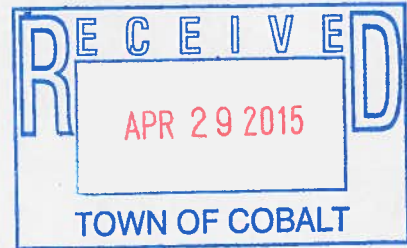
<b>B. Scheduled OMPF Quarterly Payments (Sum of Section B)</b>	<b>\$899,300</b>
--	------------------

1.	2015 OMPF First Quarter Payment	<i>Issued January 2015</i>	<b>\$224,825</b>
2.	2015 OMPF Second Quarter Payment	<i>Issued April 2015</i>	<b>\$224,825</b>
3.	2015 OMPF Third Quarter Payment	<i>Scheduled for July 2015</i>	<b>\$224,825</b>
4.	2015 OMPF Fourth Quarter Payment	<i>Scheduled for October 2015</i>	<b>\$224,825</b>

<b>C. April Issued Payment</b>	<b>\$224,825</b>
--------------------------------	------------------

1.	2015 OMPF Second Quarter Payment	<i>Issued April 2015</i>	<b>\$224,825</b>
----	----------------------------------	--------------------------	------------------

The Town of Cobalt  
18 Silver Street, Box 70  
Cobalt Ontario, Canada P0J 1C0



April 29, 2015

Dear, Mayor and Council

Lakeview Signs is writing you to request permission to speak at the next Council meeting.

I am inquiring to know the reasoning behind why I was not a successful applicant with the competition of "Request for Proposal - CD-RFP-00I- 2014 The Corporation of the Town Of Cobalt Fabrication and Installation of Signage."

I look forward to your response via email to [lakeviewsigns@gmail.com](mailto:lakeviewsigns@gmail.com) with a date and time to speak about my inquiry as to why I was not the successful applicant.

Regards,

Rose Belanger  
Owner Lakeview Signs



P.O. Box 2635  
Cochrane, Ontario  
P0L 1C0  
Tel (705) 272-5718  
1-800-234-6614  
Fax (705) 272-6097

1571  
**Cochrane-Temiskaming  
Native Housing Inc.**

## **WE HAD OUR ANNUAL GENERAL MEETING !! ON April 25<sup>th</sup>, 2015**

**Our Address: 187 – 2<sup>nd</sup> Avenue  
P.O. Box 2635  
Cochrane, ON P0L 1C0**

### **BOARD OF DIRECTORS**

**President  
Robert Tyrer  
Sudbury, ON**

**Vice-President  
Nancy Wabie  
Kirkland Lake, ON**

**Secretary/Treasurer  
Doris Louttit  
Cochrane, ON**

**Board Member  
Dorothy Wynne  
Moosonee, ON**

**Board Member  
Sandra Carr  
Cochrane, ON**

**Board Member  
Shirley Vezina  
Foleyet, ON**

**Board Member  
Steph Palmateer  
Timmins, ON**

**Board Member  
Sheila Lamontagne  
Hearst, ON**

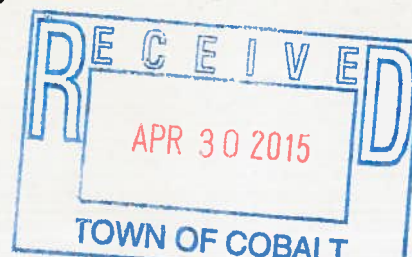
### **EMPLOYEES**

**Property Manager  
Michael Chamandy**

**Reception  
Sallie Kazimierski  
Blair Mitchell**

**Tenancy Administrator  
Blandine Courville  
Sheri Burns**

**Maintenance Technician  
Todd Leroux**



May 1, 2015

Town of Cobalt  
P.O. Box 70  
Cobalt, ON P0J 1C0

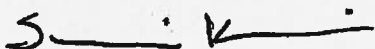
Attn: Candice Bedard

Candice:

Community Living Temiskaming South's Walkathon Committee is requesting to use the Cobalt Arena on Saturday May 2, 2015 as the final check point for the walk. We are requesting use of the facilities and use of the washrooms.

If you need further information or have any questions please contact me.

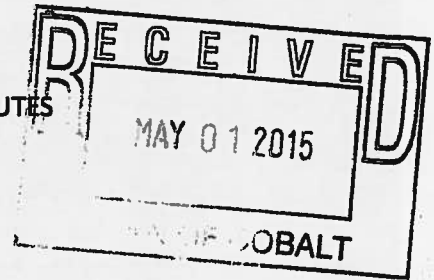
Sincerely,



Sherwin Knight  
Chief Development Officer/Finance Director



THE TOWN OF COBALT FIREFIGHTERS REGULAR MEETING MINUTES



April 6, 2015

Chief Hearn called the meeting to order @ 19:40

A Roll Call was taken followed with reading of the minutes of the last regular meeting

**Motion #1**

Motion by: Roger Lapointe

Seconded by: Andy Major

That the minutes of the last meeting be accepted as read.

Carried

The Fire Call Report was read for the Month of March.

**Motion #2**

Motion by: Steve Cooper

Seconded by: Robert Osterberg

That the fire calls reports be accepted as read.

Carried

The Bank report was read for the Month of March.

**Motion #3**

Motion by: Brad Hearn

Seconded by: Gerry Ouellette

That the Bank Report be accepted as read.

Carried

**Communications**

➤ None

**Unfinished Business**

- Chief Hearn thanked Deputy Chief Othmer for filling for Casey while he off.
- Chief Hearn asked about the NorthEastern Ontario Fire Conference. Deputy Chief Othmer and Firefighter Roger Lapointe both reported that it was a not a very positive event and not encouraging to return for the future.



## THE TOWN OF COBALT FIREFIGHTERS REGULAR MEETING MINUTES

- Deputy Chief Othmer advised all firefighters to make sure you protect yourself on any scene you are on. Document anything you see or do to make sure you are protected.
- Chief Hearn advised that there was one winner for the hockey pool. Thank you to Firefighter Kelly Hearn for putting on the pool.
- Chief Hearn reminded the Firefighters that there will be elections next month to fill the captaincy that is open due to Brian Mercier's resignation.
- Chief Hearn advised that the budget has been submitted and is awaiting approval.
- Fire Prevention Officer Neddo advised that the CPR cards are ready, just awaiting payment confirmation

### New Business

- Chief Hearn advised that practice night will be held on Monday, April 21<sup>st</sup>.
- Chief Hearn advised that the Special Events Policy has been updated. One further change to make is that a Firefighter must be with the department for one year before receiving the wedding gift
- Chief Hearn mentioned that there will be no Emergency Preparedness Day BBQ this year. Instead, we will look at inserting flyers in the Water Bills for the community.

#### Motion #4

Motion by: Brad Hearn

Seconded by: Andy Major

That the meeting be adjourned.

Carried

Meeting adjourned at 20:10.

**CLASSIC THEATRE COBALT**  
**UNAUDITED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2014**

**NOTICE TO READER**

On the basis of information provided by management, we have compiled the statement of financial position of the CLASSIC THEATRE COBALT, as at December 31, 2014, and the statement of operations, changes in net assets and cash flows for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Chartered Professional Accountants  
Licensed Public Accountants  
New Liskeard, Ontario  
March 15, 2015



(Unaudited – See Notice to Reader)

**CLASSIC THEATRE COBALT**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2014**

**ASSETS**

	2014	2013
<b>Current</b>		
Cash	\$ 97,199	\$ 107,842
Accounts receivable	631	100
Prepaid expenses	7,645	12,149
	<u>105,475</u>	<u>120,091</u>
<b>Capital assets</b>		
Equipment, software and leasehold improvements – schedule 1	<u>69,193</u>	<u>75,637</u>
	<u>\$ 174,668</u>	<u>\$ 195,728</u>

**LIABILITIES AND NET ASSETS**

<b>Current</b>		
Accounts payable and accrued liabilities	\$ 28,746	\$ 28,368
Deferred revenue	<u>22,570</u>	<u>21,326</u>
	<u>51,316</u>	<u>49,694</u>
<b>Net assets</b>	<u>123,352</u>	<u>146,034</u>
	<u>\$ 174,668</u>	<u>\$ 195,728</u>

(Unaudited – See Notice to Reader)

## **CLASSIC THEATRE COBALT**

### **STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED DECEMBER 31, 2014**

	<u>2014</u>	<u>2013</u>
Balance, beginning of year	\$ 146,034	\$ 141,331
Excess (deficiency) of revenue over expenses	<u>(22,682)</u>	<u>4,703</u>
<b>Balance, end of year</b>	<b>\$ 123,352</b>	<b>\$ 146,034</b>

(Unaudited – See Notice to Reader)

**CLASSIC THEATRE COBALT****STATEMENT OF OPERATIONS****FOR THE YEAR ENDED DECEMBER 31, 2014**

	<u>2014</u>	<u>2013</u>
<b>Revenue</b>		
Ticket sales	\$ 22,933	\$ 40,304
Lottery	2,384	19,391
Rental	13,760	14,739
Donations	18,645	27,074
Grants	48,850	60,432
Other income	4,927	7,601
	<u>111,499</u>	<u>169,541</u>
<b>Expenses</b>		
Supplies	904	8,018
Advertising	2,915	1,717
Bank charges and interest	2,963	4,525
Performance costs	48,726	67,595
Repairs and maintenance	2,576	3,374
Wages and benefits	49,810	43,991
Office supplies	596	2,600
Insurance	3,332	3,130
Utilities and telephone	8,879	8,354
Board expenses	-	72
Travel expenses	347	1,166
Professional fees	4,269	9,972
Licenses, fees and dues	335	1,795
Amortization	8,529	8,529
	<u>134,181</u>	<u>164,838</u>
<b>Excess (deficiency) of revenue over expenses</b>	<b>\$ (22,682)</b>	<b>\$ 4,703</b>

(Unaudited – See Notice to Reader)

**CLASSIC THEATRE COBALT****STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED DECEMBER 31, 2014**

	<u>2014</u>	<u>2013</u>
<b>Operating activities</b>		
Excess (deficiency) of revenue over expenses	\$ (22,682)	\$ 4,703
Charge not affecting cash –		
Amortization	<u>8,529</u>	<u>8,529</u>
	(14,153)	13,232
Net change in non-cash working capital items –		
Accounts receivable	(531)	(100)
Prepaid expenses	4,504	(7,822)
Accounts payable and accrued liabilities	378	(4,751)
Deferred revenue	<u>1,244</u>	<u>5,584</u>
	(8,558)	6,143
<b>Investing activities</b>		
Capital asset acquisitions	<u>(2,085)</u>	<u>(10,674)</u>
<b>Increase (decrease) in cash</b>	(10,643)	(4,531)
Cash, beginning of year	<u>107,842</u>	<u>112,373</u>
<b>Cash, end of year</b>	<u>\$ 97,199</u>	<u>\$ 107,842</u>

(Unaudited – See Notice to Reader)

**CLASSIC THEATRE COBALT****SCHEDULE TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED DECEMBER 31, 2014****1. Capital assets**

	Cost	Accumulated Amortization	2014 Net	2013 Net
Office equipment	\$ 30,033	\$ 19,418	\$ 10,615	\$ 10,924
Technical equipment	36,666	20,714	15,952	19,940
Donated Piano	18,000	-	18,000	18,000
Leaseholds	42,948	18,322	24,626	26,773
	<u>\$ 127,647</u>	<u>\$ 58,454</u>	<u>\$ 69,193</u>	<u>\$ 75,637</u>

# Bereavement Authority of Ontario

April 2015

## **Attention: Cemetery/ Crematorium and Funeral/ Transfer Services Licensees and Stakeholders**

As many of you may be aware, a single regulator for the bereavement sector is being established by the Ministry of Government and Consumer Services (MGCS.) This new regulator will combine the licensing and enforcement functions of the current Board of Funeral Services and the ministry's Cemeteries Regulation Unit (CRU) as part of a single Delegated Administrative Authority (DAA).

I am pleased to advise you that the Bereavement Authority of Ontario (BAO) has been established and is taking the steps necessary to achieve transition to a new DAA in collaboration with the ministry. As Chair of the board of directors for the BAO, I would like to take this opportunity to update you on our progress.

The BAO is currently governed by an interim board of directors that includes representatives from industry, religious and municipal organizations, as well as individuals with ministry, DAA and consumer advocate experience.

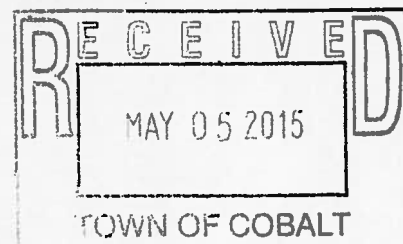
Over the course of 2015, we will be consulting further with licensees and stakeholders across the bereavement sector to obtain input and feedback on the BAO. We feel it is vital to communicate with all of our future licensees and stakeholders to ensure that there is a good understanding of how this change will affect the sector. Attached are some frequently asked questions and answers about the BAO and the transition to the single regulator.

Should you have any questions, you can keep up to date on the BAO's progress by joining our mailing list. To receive electronic updates, please provide your e-mail address to the BAO at [info@bereavementauthorityontario.ca](mailto:info@bereavementauthorityontario.ca). so that we may add you to our email contact list.

I look forward to communicating with you again in the near future to report on the progress of the transition to the BAO.

Sincerely,

Tom Wright  
Chair  
BAO Board of Directors



Cc: Renu Kulendran, Assistant Deputy Minister, Transformation and Strategic Operations  
Division, Ministry of Government and Consumer Services  
Michael D'Mello, Registrar Cemeteries Regulation Unit, Ministry of Government and  
Consumer Services  
Yves Berthiaume, Chair, Board of Funeral Services  
Douglas Simpson, Registrar, Board of Funeral Services



## **Single Regulator for the Bereavement Sector- Questions and Answers**

### **Ministry of Government and Consumer Services**

As many stakeholders are aware, the Ministry of Government and Consumer Services (MGCS) has been working to establish a single regulator for the bereavement sector. This regulator will combine the licensing and enforcement activities of the current Board of Funeral Services (BOFS) and the ministry's Cemeteries Regulation Unit (CRU) in a single Delegated Administrative Authority (DAA).

The following questions and answers provide information about the new DAA.

#### **Q. Why is a new regulator being created for the bereavement sector?**

- A. The Funeral, Burial and Cremation Services Act, 2002 was proclaimed in 2012. This act modernized the regulation of the funeral, transfer service, cemetery and crematorium sectors and makes provision for a single regulator.

With an increase in single locations offering multiple bereavement services, such as a funeral establishment owning a crematorium or a cemetery with a funeral home on site, it is more effective to have a single regulator for the entire sector which will create a one-window approach for both licensees and consumers.

#### **Q. What will the new regulator do?**

- A. The new single regulator for the bereavement sector will assume responsibility for the licensing and enforcement functions currently exercised by the Board of Funeral Services (BOFS) and the ministry's Cemeteries Regulation Unit (CRU).

#### **Q. What is a Delegated Administrative Authority (DAA)?**

- A. A DAA is a not-for-profit corporation that delivers a regulatory program for government. It receives its delegated authority under the Safety and Consumer Statutes Administrative Act, 1996. A DAA is fully funded through the fees it collects from the industry it regulates and it is governed by an independent board of directors.



This does not mean that the sector is self-regulating. The government retains responsibility for the legislation and regulations which are administered by the DAA. The delegating ministry maintains a strong oversight and policy role while a DAA assumes responsibility for day to day operational service delivery decisions (e.g. licensing, enforcement, complaints handling, education, inspection, etc.).

**Q. Is BOFS a Delegated Administrative Authority?**

- A.** No. BOFS is an Administrative Authority, which is different from a DAA. It is different because it derives its authority to act from the Board of Funeral Services Act rather than the Safety and Consumer Statutes Administration Act, 1996.

BOFS is similar to a DAA in that both are funded by fees collected from licensees. But, unlike DAAs, BOFS's governance structure is set out in the Board of Funeral Services Act (BOFS Act) rather than in separate incorporation documents. Unlike DAAs generally, BOFS does not have an administrative agreement between it and the Ministry. Administrative agreements are a precondition to an entity being designated under the Safety and Consumer Statutes Administration Act. These agreements set out the roles and responsibilities of both the DAA and the ministry.

**Q. When will the new DAA be active?**

- A.** The ministry is currently targeting 2016, as the year the new DAA will become active. A not-for-profit corporation, the Bereavement Authority of Ontario (BAO), has been established. This not-for-profit corporation includes members representing the key sectors concerned – funeral and cemetery, municipal, and religious sectors and has members from the Board of Funeral Services and the Ministry of Government and Consumer Services, as well as a member with previous DAA experience. This organization is in the process of taking the steps necessary to be in a position to assume responsibility for regulation of the bereavement sector.

**Q. What will happen to BOFS once the BAO is active?**

- A.** Once the BAO is active, the BOFS Act will be repealed and its regulations revoked, and BOFS will be dissolved as a corporation. BOFS is working closely with the ministry to work through transition matters.

**Q. What will happen to the CRU once the BAO is active?**

- A.** Once the DAA is active, the licensing and enforcement functions of the CRU would be transferred to the BAO. Responsibility for cemetery closures and abandonments, and burial sites would remain within the Ministry of Government and Consumer Services

**Q. What will happen to the BOFS compensation fund?**

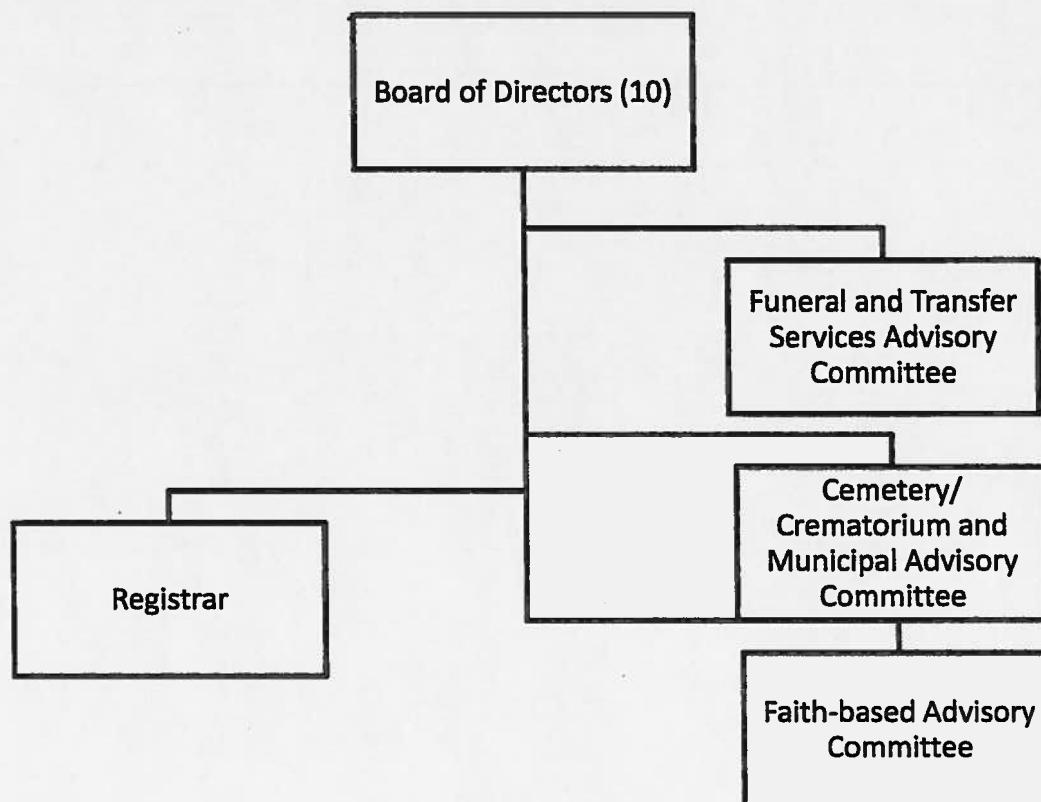
- A.** The compensation fund will be transferred to the BAO which will administer and oversee it. The funds will be available only for complaints in the funeral and transfer services sectors.

**Q. Will the BAO have the same governance structure as BOFS?**

- A.** The new DAA will have a different governance structure from that of BOFS in order to meet the needs of all sectors-- the cemetery/crematorium and funeral and transfer service sectors.

The figure following shows the current proposed governance structure of the BAO.

# Proposed Governance Model:



At the time of transfer of responsibility to the BAO, it is envisioned that the governance structure will have a board of directors comprised of 10 directors, including the chair. Board members would be selected in one of three ways. Based on governance and skills-based competencies, be the chair of one of the sector advisory committees, or be appointed by the Minister of Government and Consumer Services. It is expected that the majority of the directors will be at arm's-length from industry and will not be involved in the bereavement sector. At least one director will have sensitivity to the broader religious community.

To provide the board with technical and stakeholder-specific input from the bereavement sector, three advisory committees will be formed. Each advisory committee will have representatives from the cemetery, crematorium, municipal,

services. As there are no anticipated substantive changes to the FBCSA at this time, consumer rights under the Act will not change.

**Q. Will the transition to the BAO mean that licensing fees will increase?**

- A. The BAO will determine the license fees to be charged to licensees. License fees will be determined based on the services to be provided by the BAO and the cost of those services from year to year. It will be the responsibility of BAO management and its board of directors to control costs where possible and keep fee increases within reasonable parameters.

While it is not anticipated that licensing fees will increase as a direct result of transition to the BAO, if the need for a fee increase did arise in the future, the BAO would follow the fee increase process that will be set out in the Administrative Agreement between the ministry and the BAO. This process will include consultation with stakeholders in advance of any fee increase and is similar to the process currently in place under the BOFS Act.

By combining the work that is currently done by BOFS and the ministry's Cemeteries Regulation Unit, there may be opportunities to achieve efficiencies where there has been a duplication of process.

**Q. Where will the BAO be located?**

- A. The location for the new DAA offices has not yet been determined. An interim board of directors has been established, and the board will investigate and decide upon a suitable location for the offices of the Bereavement Authority of Ontario.

funeral and transfer services and the faith-based sectors. Each committee chair will sit on the board of directors.

This proposed model also includes a Registrar with responsibility for licensing and compliance in the cemetery and crematorium services sectors, and funeral and transfer services sectors respectively. The Registrar would also be responsible for working with licensees on education and awareness activities to promote compliance as well as on sector-specific stakeholder outreach issues.

Appeals of licensing and compensation fund claim decisions would continue to be heard by the Licence Appeal Tribunal. Discipline, professional misconduct and licensing status would be referred to the appropriate Advisory Committee, which would then make recommendations to the Registrar.

**Q. Why will only three out of 10 directors be representing the cemetery/crematorium, funeral and transfer service and faith-based sectors?**

A. The majority of the directors on the board will be selected based on governance skills and key competencies. This will ensure that the members of the board can make decisions based on good governance practices. The Chair from each of the advisory committees, representing the cemetery/crematorium and municipal, funeral and transfer services and the faith-based sectors, will also sit on the board. This will provide sector input and feedback on board decisions, while maintaining balanced representation of the bereavement sector as a whole.

**Q. Will there be changes to the FBCSA or its regulations once the BAO is active?**

A. No substantive changes to the legislation are anticipated at this time. Minor regulation changes may be necessary to accommodate the move to the new DAA.

**Q. What will the transition to the BAO mean to consumers?**

A. The transition to a single regulator for the bereavement sector means that consumers will have a single point of contact for any questions or complaints they may have about funeral and transfer services or cemetery and crematorium

services. As there are no anticipated substantive changes to the FBCSA at this time, consumer rights under the Act will not change.

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Ministry of Citizenship,  
Immigration and International  
Trade

Minister

6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 325-6200  
Fax: (416) 325-6195

Ministère des Affaires civiles,  
de l'immigration et du Commerce  
international

Ministre

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 325-6200  
Téléco.: (416) 325-6195



April 2015

Dear Friends,

It is my pleasure to send you this call for nominations for the Ontario Medal for Good Citizenship.

Established in 1973, the Ontario Medal for Good Citizenship honours Ontarians who, through exceptional, long-term efforts, have made outstanding contributions to community life.

Recipients will be presented with their medal by the Lieutenant Governor of Ontario at a special ceremony at Queen's Park in the Fall of 2015.

Here is what you need to do to submit a nomination for this medal program:

- a) Visit [ontario.ca/honoursandawards](http://ontario.ca/honoursandawards) and click on the Ontario Medal for Good Citizenship icon.
- b) Download the appropriate PDF form.
- c) Read the eligibility criteria and instructions carefully.
- d) Fill out the form and submit it along with your supporting documents/testimonials before July 17, 2015. Instructions for submitting your package can be found on the website.

If you have any questions or would like additional information, please call 416 314-7526, toll free 1 877 832-8622 or TTY 416 327-2391.

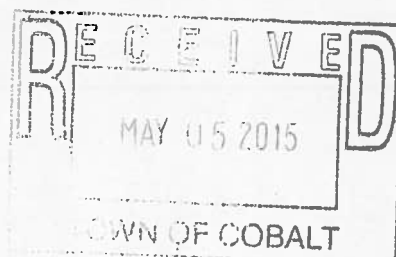
I encourage you to take the time to nominate a deserving citizen in your community for an Ontario Medal for Good Citizenship. The men and women we honour stand as shining examples to us all.

Thank you for your attention to this important recognition program.

Yours truly,

A handwritten signature in black ink, appearing to read "Michael Chan".

Michael Chan  
Minister





Ministry of Citizenship,  
Immigration and International  
Trade

Minister  
6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 325-8200  
Fax: (416) 325-6195

Ministère des Affaires civiques,  
de l'immigration et du Commerce  
International

Ministre  
6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 325-8200  
Télé.: (416) 325-6195



Avril 2015

Madame, Monsieur,

C'est avec plaisir que je vous envoie cet appel de mises en candidature pour la Médaille du mérite civique de l'Ontario.

Créée en 1973, la Médaille du mérite civique de l'Ontario rend hommage aux Ontariennes et aux Ontariens qui, en déployant des efforts remarquables durant de longues années, ont contribué de façon exceptionnelle à la vie de leurs collectivités.

La lieutenant-gouverneure de l'Ontario présentera les lauréates et lauréats de la médaille lors d'une cérémonie spéciale qui aura lieu à Queen's Park à l'automne de 2015.

Voici ce que vous devez faire pour proposer une candidature pour cette médaille :

- a) Consultez le site <http://www.ontario.ca/distinctionsetprix> et cliquez sur l'icône « Médaille du mérite civique de l'Ontario ».
- b) Téléchargez le formulaire en format PDF approprié.
- c) Lisez attentivement les critères d'admissibilité et les directives.
- d) Remplissez le formulaire et soumettez-le avec les documents à l'appui et les témoignages avant le 17 juillet 2015. Les directives pour soumettre votre dossier de candidature sont disponibles sur le site Web.

Si vous avez des questions ou souhaitez obtenir des renseignements supplémentaires, veuillez composer le 416 314-7526, le 1 877 832-8622 (sans frais) ou le 416 327-2391 (ATS).

Je vous invite à prendre le temps de proposer la candidature d'une citoyenne ou d'un citoyen méritant de votre collectivité à une Médaille du mérite civique de l'Ontario. Les hommes et les femmes que nous honorons sont de vibrants exemples pour chacun de nous.

Je vous remercie de l'attention que vous porterez à cet important programme de reconnaissance.

Veuillez agréer l'expression de mes sentiments distingués.

Le ministre,

Michael Chan

Ministry of  
Community Safety and  
Correctional Services

Office of the  
Fire Marshal and  
Emergency Management

2284 Nursery Road  
Midhurst ON L0L 1X0  
Tel: 1-800-565-1842  
Fax: (705) 725-7259

Ministère de la  
Sécurité communautaire et  
des Services correctionnels

Bureau du  
commissaire des incendies et  
de la gestion des situations d'urgence

2284, chemin Nursery  
Midhurst ON L0L 1X0  
Tél: 1-800-565-1842  
Télé: (705) 725-7259



May 6, 2015

Mayor Anita (Tina) Sartoretto  
Town of Cobalt  
P.O. Box 70, 18 Silver Street  
Cobalt, ON, P0J 1C0

*Sent via e-mail: cobalt@ntl.sympatico.ca*

Dear Mayor in Council:

The Office of the Fire Marshal and Emergency Management (OFMEM) previously sent letters to your Mayor in Council on February 12, 2014, June 17, 2014, and December 17, 2014 respectively informing your municipality of the legislative requirements pertaining to vulnerable occupancies.

Facility owners and operators are responsible in all municipalities to ensure their buildings are in full compliance with the changes to Ontario fire safety regulations. It is the responsibility of municipalities and Chief Fire Officials to ensure they are in full compliance with the new Regulations and Fire Marshal Directives:

- The annual mandatory fire drill required by O. Reg. 364/13 was approved and observed by your fire department in accordance with FM Directive 2014-002;
- The fire safety inspection as required by O. Reg. 364/13 was conducted using the "Annual Inspection Checklist for Care Occupancies, Care and Treatment Occupancies and Retirement Homes" in accordance with FM Directive 2014-002;
- The required information detailed in O. Reg. 364/13 was inputted into the OFMEM Vulnerable Occupancy Registry in accordance with FM Directive 2014-001; and
- Directive 2014-002 Vulnerable Occupancies – Fire Drill Scenarios, Fire Drill Observations, Fire Safety Inspections.

The OFMEM has commenced a monitoring program as of January 01, 2015 to confirm and validate the status of compliance of municipalities and Chief Fire Officials with the new Regulations and Fire Marshal Directives.

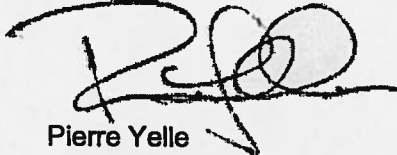
**The OFMEM monitoring program has determined that there are currently no vulnerable occupancies in your municipality.**

If a vulnerable occupancy establishes itself in your municipality, you are required to complete the attached information form and return it to the OFMEM as well as complying with all statutory obligations as set out above.

If you have any questions regarding the monitoring process, they can be directed to me via email at [Pierre.Yelle@ontario.ca](mailto:Pierre.Yelle@ontario.ca) or by telephone at (705) 725-1825.

We all have a continuous legislative responsibility to ensure the public fire safety of seniors and vulnerable Ontarians.

Sincerely,

A handwritten signature in black ink, appearing to be 'P. Yelle', written over a horizontal line.

Pierre Yelle  
Assistant Deputy Fire Marshal  
Field Advisory Services

Cc: Jim Jessop, Director, Field and Advisory Services / Deputy Fire Marshal, OFMEM  
Al Suleman, Director, Prevention and Risk Management, OFMEM

## VULNERABLE OCCUPANCY VARIANCE FORM

The following Vulnerable Occupancies are included in MPAC's data base for \_\_\_\_\_  
(municipality/city/town).

### PART 1

Property Code (MPAC)	Property Code Description (MPAC)	Number of Properties Identified by MPAC
621	Hospital, private or public	
623	Continuum of care seniors	
624	Retirement/nursing home/combined	
625	Nursing home	
626	Old age/retirement home	
627	Other health care facility	
365	Group home as defined by Municipal Act 2001	

**Care and treatment occupancy** means an occupancy in which persons receive special care and treatment

**Care occupancy** means an occupancy in which special care is provided by a facility, directly through its staff or indirectly through another provider, to residents of the facility

(a) who require special care because of cognitive or physical limitations, and

(b) who, as a result of those limitations, would be incapable of evacuating the occupancy, if necessary, without the assistance of another person.

**Residential occupancy** means an occupancy in which sleeping accommodation is provided to residents who are not harboured for the purpose of receiving special care or treatment and are not involuntarily detained.

**Retirement home** means a retirement home regulated under the Retirement Homes Act, 2010, regardless of whether it is a care occupancy or a residential occupancy.

### PART 2

As the Chief Fire Official, I have determined the following properties ARE NOT care, care and treatment and/or retirement homes (regulated under the Retirement Homes Act), as above:

Property Address	Property Name	Property Code	Rationale for Exclusion

### PART 3

As the Chief Fire Official, I have determined the following properties are care, care and treatment and/or retirement homes (regulated under the Retirement Homes Act) and are NOT included in MPAC's records:

Property Address	Property Name	Property Code	Justification

*It is recommended that the Chief Fire Official discuss the process for having the properties identified in Part 3 recognized by MPAC as care facilities with municipal tax officials.*

Signature and title of Chief Fire Official:

Date of signature:

\_\_\_\_\_

\_\_\_\_\_

# Save Your Public Post Office Say No to Privatization

Please help us save your public post office.

Canada Post launched a Five-point Action Plan in December 2013. We are a little more than a year into the plan. Postal rates are up, post offices are closing and service levels are being eroded. If the plan continues, we have a lot more to lose.

CPAA commissioned Anderson Consulting to conduct a study: "Rural Post Offices and the communities that rely on them are being abandoned". A survey was sent out to the communities. According to those who responded, when Canada Post imposed a franchise on a rural community, there was over a 55% chance it would disappear. When that happened, all that was left for the residents was a collection of boxes at the side of the road.

<sup>1</sup> This September 2013 study commissioned by the Prime Minister's office on the possible privatization of Canada Post was revealed by Blacklock's Reporter July 2014.

## “The mail is an essential service

for a great number of people. Canada Post must continue to fulfill its essential mission for the vitality of our communities. I oppose strongly this trend of privatizations and cuts that is eroding public services.”

Alexandre Boulерice, Member of Parliament for Rosemont – La Petite-Patrie and NDP Canada Post Critic.

## “It is time for a change.

Under the Harper government, 225 rural post offices have been closed. Let's vote for a government that will **KEEP** vital services, and the jobs and people who provide them, in your community.”

Brenda McAuley, National President, Canadian Postmasters and Assistants Association

## “Canadians are very concerned

about cuts to our postal service. There have been no meaningful consultations with Canadians who now face delays, increased costs, and cuts to services. Canada Post should go back to the drawing board.”

David McGuinty, Member of Parliament for Ottawa South and Liberal Critic for Transport, Infrastructure and Communities

Canadian Postmasters and Assistants Association (CPAA) ([change@cpaa-acmpa.ca](mailto:change@cpaa-acmpa.ca)) represents over 9,000 employees of Canada Post who work in 3,290 rural post offices across Canada. These offices make up over 50% of all postal outlets. Our membership is 95% women, and serve communities in every province where employment opportunities are often limited.

TEAR ALONG PERFORATION, FILL IN THE FORM AND DROP IT IN THE MAIL

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Town/Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Signature: \_\_\_\_\_

Dear Member of Parliament,

I am writing to inform you our public post office is an integral part of my community. Postal services are a public service and belong to all Canadians. Please do not privatize our public services.

Keep the federal presence in our communities.

End the promotion of franchises.

and services to include Postal Banking.

Petition your government for support.



Free  
Postage

KEEP the ♥ beating in Rural Canada

Alexandre Boulерice, MP  
Official opposition critic  
responsible for Canada Post  
House of Commons  
Ottawa ON K1A 0A6

Angela Hunter  
P.O. Box 1689  
New Liskeard, On  
POJ1P0

May 9, 2015

Dear Town of Cobalt Mayor and Council,

Please grant my request to have local groups and associations run the Teck Prospect Park mini putt on a part time basis throughout the summer as a fundraising vehicle.

I propose to organize the use of the mini-putt on Saturday afternoons, from 11- 4:30 (to be confirmed) throughout the summer. I have contacted some community groups (girl guides, Cobalt Lions club) to gauge support for this idea and have received positive feedback which leads me to this request. From week to week a different group will take charge of running the mini putt. Hours and pricing will be consistent between groups with proceeds from each day to benefit the group running the event.

I, with the help of volunteers, will spruce up the park and associated "buildings" which decorate the course if the town works department can transport and install the "buildings" as well as return them to storage for the winter.

There will be 11 Saturdays in total from the end of June to the end of August to be filled. If this request is granted a wider call will be put out to community groups to sign up for a Saturday on a First Come First Served basis. I will field calls for requests and schedule the groups. Each group will be responsible for their own administration, cleaning of the site at the end of the day, and returning the clubs, balls and keys to a designated location to be determined which I will arrange.

There are several benefits to Cobalt through the implementation this idea. Not only will locals and tourist be able to use the mini putt, but each group will be motivated to advertise and attract their supporters to their respective Saturday. This will increase traffic to Cobalt and showcase other great elements which exist, such as the water park, museums and respective historic sites.

In order to organize the season it is essential to have a decision on this request during the May 19 council meeting.

Thank you for considering this request.

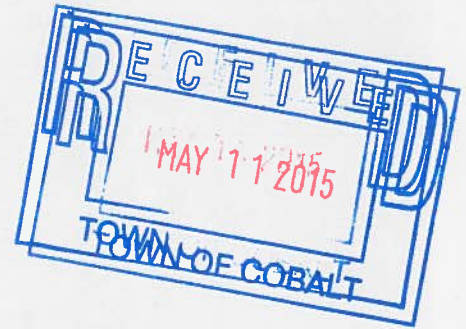
Sincerely,

Angela Hunter



15-81

CORPORATION  
DU OF



**2015-05-11**

**Re: Drag Races for August 7, 8 and 9, 2015**

**Dear MSB representatives,**

**After meeting with the TRACC members on May 6, Council for the Township of Armstrong has ask for this letter to be send to all MSB members.**

**Councillors found it a little late to cancel the Drag Races and some things should have been said the night of the MSB meeting.**

**First thing, Claude Daviau, the organiser of the Drag Races should have been present at that meeting. He could have explain a lot of things to the members present.**

**First of all, the Airport is not closed for that weekend. The gravel runway is open and last year on the Friday afternoon, Medivac did land and found the strip in very good condition. Fuel was sold by Martin West also on the Friday.**

**Some money has already been spent on the Drag Races. These dollars are lost if the Races are cancelled. Motel rooms have been booked for that weekend in Earleton, Englehart and Temiskaming Shores, portables have had a down payment done on them, some registrations are already in some as far as Texas, some sponsors have already put some money down, Claude Aumont from Ontario Tourism in North Bay has started to make promotions for the event, the glue for the starting line has already been bought at \$1000 or more, and we cannot**

**forget the brand new X-MAS Tree (starting light system) that has been bought with the money from Fed-Nor two years ago.**

**So, as you can notice, the group would lose a lot of money if these events are not put on. Some of the members even have put personal money on their VISA and they would be stuck with that debt.**

**Therefore, I'm asking all members of the MSB, to rethink their position on closing the Drag Races for 2015. The Temiskaming local businesses would also be deprived of good income from that weekend.**

**The Council for the Township of Armstrong would like to give a final answer to the TRACC committee as what they can do for this year. They would be told this Wednesday, May 13 at our Council Meeting.**

***Please return your response by noon (12:00 p.m.) the latest on May 13, 2015. Council will determine their answer to TRACC based on the majority of answers we get back from the MSB Members.***

**Let's not forget that the Airport IS NOT CLOSED on that weekend and that MEDIVAC can land all weekend like they have done in the past.**

**Thanks for your consideration.**

**Robert A. Ethier  
Mayor for the Township of Armstrong  
Member of MSB for Armstrong**



**Ministry of  
Transportation**

Office of the Minister

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
416-327-9200  
[www.ontario.ca/transportation](http://www.ontario.ca/transportation)

**Ministère des  
Transports**

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416-327-9200  
[www.ontario.ca/transports](http://www.ontario.ca/transports)



M2015-1860

May 4, 2015

Her Worship Tina Sartoretto  
Mayor  
Town of Cobalt  
18 Silver Street  
PO Box 70  
Cobalt ON P0J 1C0

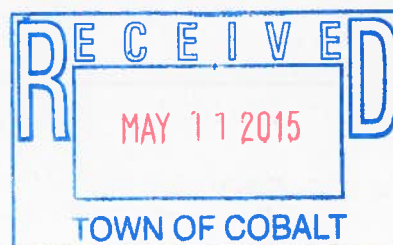
Dear Mayor Sartoretto:

The Auditor General released her report on winter highway maintenance in Ontario on April 29, 2015. We thank her for this thorough and thoughtful review, and her recommendations. While we have already taken action on many of them, we continue to work with our contractors and the OPP to improve highway snow clearing operations.

Being able to travel safely on our highways is very important to Ontarians, and at the Ministry of Transportation (MTO) it's our top priority. Over the past few years, MTO has worked to improve the quality of highway snow clearing by adding more than 100 pieces of equipment. We've also strengthened our oversight and enhanced the way we plow truck climbing and passing lanes, and freeway ramps and shoulders. In the coming months, we'll be doing more to make driving conditions better in winter 2015/16.

The Auditor General's report provides eight recommendations to the ministry. These recommendations identify improvements to how maintenance contracts are awarded; oversight of highway maintenance contractors; the effective use of equipment, sand, salt or anti-icing liquid to achieve the ministry's snow clearing standards; contractors' patrolling and reporting; and improved communications with the public on winter driving conditions and winter maintenance performance.

As a ministry, we have a lot of work to do and so do our contractors. I will be meeting with them in person as soon as possible to determine how we can work together to improve this program and their performance.



.../2

Further, I have directed ministry staff to provide me with an action plan within 60 days that outlines ways to further strengthen and improve winter maintenance, while addressing the Auditor's recommendations, to ensure that we are doing everything possible to provide Ontarians with safe highway conditions. I will make that action plan public.

I have heard from some municipalities regarding how winter maintenance has improved this past winter season but there is more we need to do. I look forward to reporting back on our action plan, our progress implementing the Auditor's recommendations and the additional steps we will be taking to enhance winter maintenance in Ontario.

Sincerely,



Steven Del Duca  
Minister

# NORTHERN SOLAR BONDS

ADD SUNSHINE TO  
YOUR PORTFOLIO

Northern Solar Bonds are a socially  
and environmentally responsible  
investment with a competitive return.

## NORTHERN SOLAR BOND OPTIONS:

### 20 Year Climbing Rate Annuity Bond

Minimum Investment: \$1000

With the 20 year climbing rate annuity  
you will receive interest payments  
annually. Interest starts at 5% and  
increases every five years, eventually  
reaching 12.75% during years 16 to 20.

You choose when your principal  
repayments begin: at the end of year 1  
or in year 11, depending on your needs.

### 5 Year Fixed Rate Bond

Minimum Investment: \$500

Everyone should have the option to  
invest in solar energy, that's why we're  
offering a 5 year term bond. This bond  
offers 4.5% interest paid annually with  
the full principle amount returned at the  
end of 5 years.



GREEN  
TIMISKAMING

DEVELOPMENT  
CO-OPERATIVE INC.



[GreenTimiskaming.ca](http://GreenTimiskaming.ca)

[facebook.com/green.tim.dev](https://facebook.com/green.tim.dev)

[@GreenTimDev](https://twitter.com/GreenTimDev)

Need Information?  
Give us a call.

**705.544.7722**

(Ambrose Raftis)



GREEN  
TIMISKAMING

# NORTHERN SOLAR BONDS

ADD SUNSHINE TO  
YOUR PORTFOLIO



Options  
FOR GREEN BONDS

soventix  
Powerful Returns

ENDURAenergy  
Developments

[GreenTimiskaming.ca](http://GreenTimiskaming.ca)

## COMMUNITY OWNED SOLAR POWER PROJECTS

Green Timiskaming Development Co-operative, in partnership with Soventix Canada and Endura Energy, has contracts with the Ontario Power Authority for ten solar energy projects:

- A 250 kW rooftop installation on the Earleton Arena
- Nine 500 kW installations near Englehart

The Feed in Tariff or "FIT" contracts are for 20 years and provide a fixed rate for the electricity produced by these installations.

### COMMUNITY POWER

The region of Timiskaming now has an opportunity for community control, ownership, and profit from local renewable energy production.

You now have the opportunity to invest in local solar energy with Northern Solar Bonds.

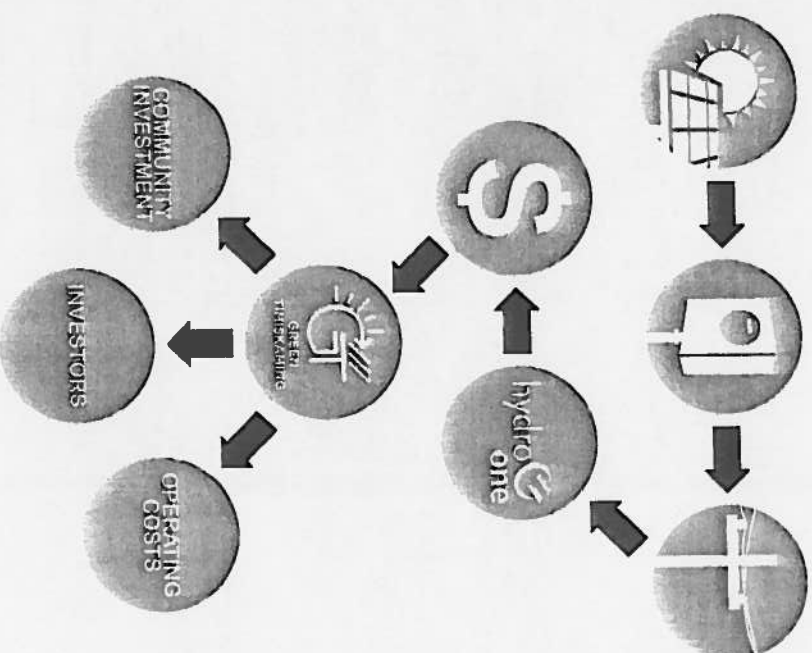


**soventix**  
Powerful Returns

**ENDURA**energy  
development

## LOCALLY OWNED SOLAR POWER

### HOW IT WORKS:



### WHY INVEST LOCALLY?

- Earn a competitive return.
- Join like-minded people in putting your principles into action.
- Help finance projects that you can see in your own community.
- Strengthen the local economy and fund future projects.



### FINANCING THE FUTURE

Green Timiskaming's solar projects will create wealth that will be used to develop new projects. The Co-operative is looking at the needs of our local community and at ways to support those needs. This includes sustainable energy development, affordable sustainable housing and job creation, amongst others.

Investing in a Northern Solar Bond means investing in our community and creating a development potential for our future.



### SUSTAINING THE FUTURE

Our 10 solar projects will supply clean pollution free electrical energy for nearly 1000 homes for the next 20 years.

Corporation of the Town of Cobalt  
Schedule No. 15-10  
May 19, 2015

CHEQUE NUMBER	PAYABLE TO:	RE:	AMOUNT	DEPT.
3821	Bunker Military Museum	April operating grant	833.34	Hert/Tourism
3822	Cobalt Mining Museum	April operating grant	833.34	Hert/Tourism
3823	Cobalt Public Library	April operating grant	3,251.25	Culture/Rec
3824	Shawn Hearn	April gas allowance	73.50	Fire Dept
3825-3847	Approved and paid on Schedule No. 15-08 meeting of April 7, 2015			
3848	Crossing Guard	Wages March 30 – April 10, 2015	200.00	Public Safety
3849	Resident	Reimburse for sewer repair	217.53	Works
3850	Void cheque			
3851-3890	Approved and paid on Schedule No. 15-09 meeting of April 28, 2015			
3891	Crossing Guard	Wages April 13 – 24, 2015	225.00	Public Safety
3892	CUPE Local 127	April union dues	350.00	Finance
3893	WSIB	April remittance	1,967.57	Finance
3894	Minister of Finance	April health tax remittance	892.93	Finance
3895	Receiver General	April payroll deductions	13,888.88	Finance
3896	OMERS	April pension plan remittance	7,004.18	Finance
Total			\$29,737.58	
Payrolls for the month of April			\$45,774.98	
Preauthorized Payments				
	Union Gas:	Gas accounts Feb 6 to March		
	Train Station	2,394.27		
	Arena Electric	1,184.02		
	Fraser	2,479.50		
	Zamboni	529.70		
	Fire Hall	614.38		
	Municipal Office Bldg	2,074.86		
	Works Garage	948.58		
	Works Office	171.33	\$10,396.64	
	Bell Wireless:	Cell phones to April 23		
	PWS	105.09		
	CAO	48.59		
	Leader A	48.59	\$202.27	
	Hydro One:	Hydro accounts Feb 12 to March 14		
	Fire Museum	157.25		
	Zamboni	93.95		
	Lagoon Out take	59.84		
	Fire Hall	443.32		
	Lagoon Out take	320.83		
	Town Park	41.67		
	Garage	362.68		

Water Tower	581.20		
Mun Office Bldg	1,016.32		
Train Station	306.25		
Arena Electric	1,044.79		
Headframe	261.17		\$4,689.27
Hydro One:			
Teck Park	41.67	Feb 13 to March 17	
Fraser Main Floor	92.67	Feb 18 to March 19	\$134.37
Union Gas:			
Fire Museum	383.28	March 10 to April 9	\$383.28
Total			\$91,318.39

That the accounts as per Schedule No. 15-10 in the amount of \$91,318.39 be approved as paid in the month of April, 2015.

**Town of Cobalt**  
**A/P Preliminary Cash Disbursements**  
**Schedule No. 15-11 May 19, 2015**

	<u>Vendor</u>	<u>Invoice Number</u>	<u>Date</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount</u>	<u>Method</u>
37	<b>A &amp; B Digital Printing, PO Box 1120, New Liskeard, ON, P0J 1P0</b>						
		63486	5/19/2015	\$213.57	\$0.00	\$213.57	Cheque
		63487	5/19/2015	\$72.23	\$0.00	\$72.23	Cheque
	<b>Total Vendor Payment:</b>			<b>\$285.80</b>	<b>\$0.00</b>	<b>\$285.80</b>	
38	<b>Accuracy Environmental Laboratories Ltd., PO Box 426, 1470 Government Road W., Kirkland Lake, ON, P2N 3J1</b>						
		32164	5/19/2015	\$973.12	\$0.00	\$973.12	Cheque
		32165	5/19/2015	\$531.69	\$0.00	\$531.69	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,504.81</b>	<b>\$0.00</b>	<b>\$1,504.81</b>	
206	<b>Acklands Grainger, , P.O. Box 2970, Winnipeg, ON, R3C 4B5</b>						
		0371 0314067	5/19/2015	\$265.32	\$0.00	\$265.32	Cheque
	<b>Total Vendor Payment:</b>			<b>\$265.32</b>	<b>\$0.00</b>	<b>\$265.32</b>	
407	<b>AECOM Canada Ltd., C/O T10002C, P.O. Box 10002, Postal Station A, Toronto, ON, M5W 2B1</b>						
		38208435	5/19/2015	\$3,566.64	\$0.00	\$3,566.64	Cheque
	<b>Total Vendor Payment:</b>			<b>\$3,566.64</b>	<b>\$0.00</b>	<b>\$3,566.64</b>	
304	<b>Arnstein Industrial Equipment Limited, P.O. Box 1258, 100 Highway 17 East at 11 South, North Bay, ON, P1B 8K5</b>						
		02-36038	5/19/2015	\$1,636.70	\$0.00	\$1,636.70	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,636.70</b>	<b>\$0.00</b>	<b>\$1,636.70</b>	
70	<b>B &amp; G Industrial Services Ltd., PO Box 1585, Hwy 65 E, New Liskeard, ON, P0J 1P0</b>						
		4251	5/19/2015	\$672.35	\$0.00	\$672.35	Cheque
	<b>Total Vendor Payment:</b>			<b>\$672.35</b>	<b>\$0.00</b>	<b>\$672.35</b>	
39	<b>Breault's Discount Warehouse, PO Box 1287, 74 Scott Street, New Liskeard, ON, P0J 1P0</b>						
		18279	5/19/2015	\$184.12	\$0.00	\$184.12	Cheque
	<b>Total Vendor Payment:</b>			<b>\$184.12</b>	<b>\$0.00</b>	<b>\$184.12</b>	
174	<b>Canadian TODS Limited, 120 Whitmore Rd., Unit 8, Woodbridge, ON, L4L 6A3</b>						
		6135	5/19/2015	\$345.78	\$0.00	\$345.78	Cheque
		6215	5/19/2015	\$345.78	\$0.00	\$345.78	Cheque
		6216	5/19/2015	\$345.78	\$0.00	\$345.78	Cheque
		6217	5/19/2015	\$345.78	\$0.00	\$345.78	Cheque
		6218	5/19/2015	\$345.78	\$0.00	\$345.78	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,728.90</b>	<b>\$0.00</b>	<b>\$1,728.90</b>	
72	<b>CGIS Spatial Solutions, 52 South Street, Perth, ON, K7H 2G7</b>						
		42156	5/19/2015	\$290.68	\$0.00	\$290.68	Cheque
	<b>Total Vendor Payment:</b>			<b>\$290.68</b>	<b>\$0.00</b>	<b>\$290.68</b>	
43	<b>City of Temiskaming Shores, PO Box 2050, 325 Farr Drive, Haileybury, ON, P0J 1K0</b>						
		44314	5/19/2015	\$1,822.13	\$0.00	\$1,822.13	Cheque
		44345	5/19/2015	\$2,151.71	\$0.00	\$2,151.71	Cheque
		44346	5/19/2015	\$3,514.30	\$0.00	\$3,514.30	Cheque
	<b>Total Vendor Payment:</b>			<b>\$7,488.14</b>	<b>\$0.00</b>	<b>\$7,488.14</b>	
44	<b>City of Timmins, 220 Algonquin Blvd E., Timmins, ON, P4N 1B3</b>						
		18470	5/19/2015	\$444.41	\$0.00	\$444.41	Cheque
	<b>Total Vendor Payment:</b>			<b>\$444.41</b>	<b>\$0.00</b>	<b>\$444.41</b>	
382	<b>Clean Scene, Box 1568, New Liskeard, ON, P0J 1P0</b>						
		19513	5/19/2015	\$43.83	\$0.00	\$43.83	Cheque
	<b>Total Vendor Payment:</b>			<b>\$43.83</b>	<b>\$0.00</b>	<b>\$43.83</b>	
422	<b>Compugen Inc., 100 Via Renzo Drive, Richmond Hill, ON, L4S 0B8</b>						
		9088010	5/19/2015	\$46.02	\$0.00	\$46.02	Cheque
	<b>Total Vendor Payment:</b>			<b>\$46.02</b>	<b>\$0.00</b>	<b>\$46.02</b>	
517	<b>Craig Clattenburg, Box 9, 7 Prospect, Cobalt, ON, P0J 1P0</b>						
	Reimburse for planters	5/19/2015		\$180.78	\$0.00	\$180.78	Cheque
	<b>Total Vendor Payment:</b>			<b>\$180.78</b>	<b>\$0.00</b>	<b>\$180.78</b>	

	<u>Vendor</u>	<u>Invoice Number</u>	<u>Date</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount</u>	<u>Method</u>
46	District of Temiskaming Social Services Admin Brd, PO Box 6006, New Liskeard, ON, P0J 1P0	11430	5/19/2015	\$18,840.00	\$0.00	\$18,840.00	Cheque
	<b>Total Vendor Payment:</b>			<b>\$18,840.00</b>	<b>\$0.00</b>	<b>\$18,840.00</b>	
168	Dynamic Online Marketing Corp., 241 Applewood Crescent #4, Concord, ON, L4K 4EG	113012	5/19/2015	\$293.80	\$0.00	\$293.80	Cheque
	<b>Total Vendor Payment:</b>			<b>\$293.80</b>	<b>\$0.00</b>	<b>\$293.80</b>	
292	Earlton-Timiskaming Regional Airport, P.O. Box 99, Earlton, ON, P0J 1E0	6055	5/19/2015	\$4,384.50	\$0.00	\$4,384.50	Cheque
	<b>Total Vendor Payment:</b>			<b>\$4,384.50</b>	<b>\$0.00</b>	<b>\$4,384.50</b>	
48	Gabbani Courier Service, PO Box 1539, 425 McKay Clements Dr, Haileybury, ON, P0J 1K0	April 2015 accounts	5/19/2015	\$372.26	\$0.00	\$372.26	Cheque
	<b>Total Vendor Payment:</b>			<b>\$372.26</b>	<b>\$0.00</b>	<b>\$372.26</b>	
76	Grant Fuels Inc., PO Box 2439, 251 Gray Road, New Liskeard, ON, P0J 1P0	142410	5/19/2015	\$2,041.82	\$0.00	\$2,041.82	Cheque
	<b>Total Vendor Payment:</b>			<b>\$2,041.82</b>	<b>\$0.00</b>	<b>\$2,041.82</b>	
153	Hach Sales and Service Canada LP, 3020 Gore Road, London, ON, N5V 417	99314	5/19/2015	\$1,098.59	\$0.00	\$1,098.59	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,098.59</b>	<b>\$0.00</b>	<b>\$1,098.59</b>	
257	Hal Brant Elevator Services Ltd., P.O. Box 900, Hamilton, ON, L8N 3P6	86494	5/19/2015	\$169.50	\$0.00	\$169.50	Cheque
	<b>Total Vendor Payment:</b>			<b>\$169.50</b>	<b>\$0.00</b>	<b>\$169.50</b>	
51	Home Improvement - Ace Hardware, PO Box 1257, 463 Morisette Drive, Haileybury, ON, P0J 1K0	1-137907	5/19/2015	\$9.92	\$0.00	\$9.92	Cheque
	<b>Total Vendor Payment:</b>			<b>\$9.92</b>	<b>\$0.00</b>	<b>\$9.92</b>	
79	Kemira Water Solutions, PO Box 11800, Succursale Centre-Ville, Montreal, QB, H3C 0E5	9019102779	5/19/2015	\$3,803.58	\$0.00	\$3,803.58	Cheque
	<b>Total Vendor Payment:</b>			<b>\$3,803.58</b>	<b>\$0.00</b>	<b>\$3,803.58</b>	
410	MacNaughton Hermesen Britton Clarkson Planning Ltd, 230-7050 Weston Road, Woodbridge, ON, L4L 8G7	5008321	5/19/2015	\$186.45	\$0.00	\$186.45	Cheque
	<b>Total Vendor Payment:</b>			<b>\$186.45</b>	<b>\$0.00</b>	<b>\$186.45</b>	
108	Minister of Finance, Payment Processing Centre, PO Box 647, 33 King St. West, Oshawa, ON, L1H 8X3	270415037	5/19/2015	\$27,969.00	\$0.00	\$27,969.00	Cheque
		280415042	5/19/2015	(\$10,447.00)	\$0.00	(\$10,447.00)	Cheque
	<b>Total Vendor Payment:</b>			<b>\$17,522.00</b>	<b>\$0.00</b>	<b>\$17,522.00</b>	
81	North Cobalt Flea Market, PO Box 40, 96 King Street, North Cobalt, ON, P0J 1R0	April accounts	5/19/2015	\$99.79	\$0.00	\$99.79	Cheque
	<b>Total Vendor Payment:</b>			<b>\$99.79</b>	<b>\$0.00</b>	<b>\$99.79</b>	
58	Ontario Northland, 555 Oak Street East, North Bay, ON, P1B 8L3	1996075	5/19/2015	\$169.50	\$0.00	\$169.50	Cheque
	<b>Total Vendor Payment:</b>			<b>\$169.50</b>	<b>\$0.00</b>	<b>\$169.50</b>	
244	Phippen Waste Management, R.R. #1 Sunnyside Road, Haileybury, ON, P0J 1K0	45940	5/19/2015	\$7,703.78	\$0.00	\$7,703.78	Cheque
	<b>Total Vendor Payment:</b>			<b>\$7,703.78</b>	<b>\$0.00</b>	<b>\$7,703.78</b>	
59	Pioneer Diesel, PO Box 1088, 437136 Hawn Drive, New Liskeard, ON, P0J 1P0	224457	5/19/2015	\$391.56	\$0.00	\$391.56	Cheque
		224650	5/19/2015	\$50.09	\$0.00	\$50.09	Cheque
		224975	5/19/2015	\$188.12	\$0.00	\$188.12	Cheque
	<b>Total Vendor Payment:</b>			<b>\$629.77</b>	<b>\$0.00</b>	<b>\$629.77</b>	



	<u>Vendor</u>	<u>Invoice Number</u>	<u>Date</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount</u>	<u>Method</u>
60	Prism News Corp, PO Box 429, Cobalt, ON, P0J 1C0						
		21878	5/19/2015	\$380.81	\$0.00	\$380.81	Cheque
	<b>Total Vendor Payment:</b>			<b>\$380.81</b>	<b>\$0.00</b>	<b>\$380.81</b>	
429	REALTAX Inc., 17705B Leslie St., Suite 1A, Newmarket, ON, L3Y 3E3						
		50240	5/19/2015	\$627.15	\$0.00	\$627.15	Cheque
	<b>Total Vendor Payment:</b>			<b>\$627.15</b>	<b>\$0.00</b>	<b>\$627.15</b>	
435	SCM Insurance Services, Suite 101, 5083 Windermere Blvd SW, Edmonton, AB, T6W 0J5						
		33922-003974	5/19/2015	\$690.00	\$0.00	\$690.00	Cheque
	<b>Total Vendor Payment:</b>			<b>\$690.00</b>	<b>\$0.00</b>	<b>\$690.00</b>	
84	Security Today, 100 Riverbend Road, North Bay, ON, P1B 8Z4						
		130603	5/19/2015	\$189.84	\$0.00	\$189.84	Cheque
		130606	5/19/2015	\$189.84	\$0.00	\$189.84	Cheque
		180000	5/19/2015	\$688.17	\$0.00	\$688.17	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,067.85</b>	<b>\$0.00</b>	<b>\$1,067.85</b>	
392	Sun Media Corporation, P.O. Box 7400, London, ON, N5Y 4X3						
		1002561	5/19/2015	\$599.76	\$0.00	\$599.76	Cheque
	<b>Total Vendor Payment:</b>			<b>\$599.76</b>	<b>\$0.00</b>	<b>\$599.76</b>	
112	Techknowledgy Office Pro, 1776 Lasalle Blvd, P.O. Box 2697 Station A, Sudbury, ON, P3A 5J2						
		49722	5/19/2015	\$25.98	\$0.00	\$25.98	Cheque
		49773	5/19/2015	\$17.50	\$0.00	\$17.50	Cheque
		49914	5/19/2015	\$17.50	\$0.00	\$17.50	Cheque
	<b>Total Vendor Payment:</b>			<b>\$60.98</b>	<b>\$0.00</b>	<b>\$60.98</b>	
63	Temiskaming Printing Company, PO Box 580, 18 Wellington Street, New Liskeard, ON, P0J 1P0						
		81581	5/19/2015	\$1,407.35	\$0.00	\$1,407.35	Cheque
		81588	5/19/2015	\$76.39	\$0.00	\$76.39	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,483.74</b>	<b>\$0.00</b>	<b>\$1,483.74</b>	
516	Timmins International, 2439 Riverside Drive, Timmins, ON, P4R 1M9						
		119186	5/19/2015	\$1,452.05	\$0.00	\$1,452.05	Cheque
	<b>Total Vendor Payment:</b>			<b>\$1,452.05</b>	<b>\$0.00</b>	<b>\$1,452.05</b>	
202	Township of Coleman, RR #1, 937907 Marsh Bay Road, Coleman Township, ON, P0J 1C0						
		1629073	5/19/2015	\$36.00	\$0.00	\$36.00	Cheque
	<b>Total Vendor Payment:</b>			<b>\$36.00</b>	<b>\$0.00</b>	<b>\$36.00</b>	
122	Wamco Northern, P.O. Box 5300, Station A, London, ON, N6A 4N7						
		713016-00	5/19/2015	\$18.65	\$0.00	\$18.65	Cheque
	<b>Total Vendor Payment:</b>			<b>\$18.65</b>	<b>\$0.00</b>	<b>\$18.65</b>	
	<b>Total Selected for Payment: \$82,080.75</b>			<b>\$0.00</b>	<b>\$82,080.75</b>		

That the accounts as per Schedule No. 15-11 in the amount of \$82,080.75 be paid after receiving Council approval.



Schedule "A" to

**By-Law No. 2015-011**

**Media Policy**

## **Town of Cobalt**

### **Media Communications Policy**

**The Town of Cobalt strives to maintain a positive public image and has adopted this Policy to ensure that employees, volunteers and elected officials are aware of their responsibilities when engaging with media and Social Media. While Social Media provides a novel means by which people interact, it also carries significant risks. The purpose of this Policy is to try to avoid those harmful and unwanted outcomes by establishing rules about Media participation that are intended to protect both the individual and the organization.**

**Employees, volunteers and elected officials who engage the media or maintain personal Social Media pages are required to comply with this Policy. The Town of Cobalt reserves the right to monitor personal Social Media pages.**

#### **Policy**

1.1. The Town of Cobalt is committed to open and transparent communication. The Town will communicate to its constituents using a variety of accepted tools; radio, television, newspaper, Town of Cobalt Website and social media.

1.2 The Town will authorize specific individuals to engage media and social media in an official capacity to ensure that, as with all communications activities, they are accurate, consistent and professional. The Mayor and CAO speak on behalf of the Town of Cobalt unless otherwise approved.

1.3 For the purposes of this Policy, "Social Media" refers to the collective name for various online channels of communication that involve the sharing and dissemination of information and other content – including, but not limited to: forums, web-based chat rooms and blogs; microblogging (e.g. Twitter); social networking (e.g. Facebook, Google+, LinkedIn); media (e.g. YouTube, podcasting); content (e.g. Pinterest, Instagram); social bookmarking (e.g. Diigo, Stumbleupon); social curation (e.g. Buffer, Storify); and wikis.

## **Scope**

- 2.1 The Town of Cobalt employees, elected officials and volunteers are expected to support the policies, programs and decisions of the Town of Cobalt and not publically criticize the Town or its partners.
- 2.2 Information and postings about the Town of Cobalt on personal social media sites and other websites must comply with this policy and guidelines.
- 2.3 Without limiting the generality of this Policy, the use of Social Media is also subject to the terms and conditions of the Town of Cobalt Code of Conduct, Procedural Guidelines, the Ontario Municipal Act and the Collective Agreement.
- 2.4 Town of Cobalt employees, volunteers and elected officials who participate in any (media or Social Media) activity that is in any way connected, directly or indirectly, to the Corporation of the Town of Cobalt and/or its business interests are required to comply with this Policy and will be held accountable for all of their media activity in this regard. Inappropriate conduct, as it relates to this Policy, may result in disciplinary action.

## **Authorization**

- 3.1. For the avoidance of any doubt, only the CAO and Mayor are authorized to make public statements on behalf of the Town of Cobalt on Social Media or elsewhere concerning the Municipality and its public and business interests.
- 3.2 Requests from other organizations to post information on the Town's social media site shall be referred to the CAO.

## **Rules**

Users must adhere to the following rules when participating in Social Media activity that is in any way connected, directly or indirectly, to the Town of Cobalt and/or its public and business interests:

- 4.1 Ensure that you conduct yourself professionally at all times.
- 4.2 Unless specifically advised otherwise by the CAO and/or Mayor, ensure that you clearly and prominently disclose: (i) that the comments, views, opinions and other materials expressed or posted by you are yours alone and do not necessarily represent or reflect those of the Town of Cobalt and (ii) if you have a vested interest in the particular subject matter.
- 4.3 Ensure that you do not make any statements or otherwise post any materials that could harm the Town of Cobalt, its employees and other members of Council, its business interests or its reputation. Without limiting the generality of the forgoing, this means that you must not make any statements or post any materials that:
- are false, dishonest or misleading;

- are contradictory or in conflict with information provided by the Town of Cobalt (whether on the Town of Cobalt website, Facebook or other Media)
- contain or otherwise express your personal political views (including, but not limited to, views of identifiable officials, elected or otherwise, including other members of council and governing bodies –
- otherwise contain, include, discuss or involve, without limitation, any of the following: nudity (partial or otherwise); alcohol/drug consumption; sexual activity or sexual innuendo; crude, vulgar or offensive language and/or symbols; derogatory characterizations of any ethnic, racial, sexual, religious or other groups; content that endorses, condones and/or discusses any illegal, inappropriate or risky behavior or conduct; personal information of individuals; and/or any other content that is or could be considered inappropriate, disparaging, unsuitable or offensive, or
- could give rise to any claims whatsoever, including, without limitation, claims of infringement, invasion of privacy or publicity, or infringe on any rights and/or interests of any third party.

4.4. Ensure that you obtain consent from every identifiable person (and his/her parent/legal guardian if he/she is under the legal age of majority in their jurisdiction of residence) who is referenced or otherwise appears in your materials;

4.5. Ensure that you do not post or otherwise disseminate any third party materials – including, but not limited to, materials that contain third party music, photographs, logos, trademarks or other copyrighted works – unless you have first obtained the express written consent from the owner of such materials. Never 'tag' Town of Cobalt staff in any materials (e.g. posts, photos, etc.).

4.6. Ensure that you do not respond to comments related to The Town of Cobalt and/or its business interests that are received through media and Social Media. All such comments must be forwarded to the CAO, Town of Cobalt who will treat the comment appropriately.

4.7. Ensure that you never disclose, whether deliberate or inadvertent, any confidential or non-public information that in any way relates, directly or indirectly, to the Town of Cobalt and/or its business interests (including, but not limited to, information relating to personnel matters, contracts, business opportunities, closed council meetings, legal matters). You must also never discuss any rumors that may involve the Town of Cobalt. Any disclosure or misuse of confidential information, whether deliberate or inadvertent, will be dealt with seriously.

Do not post private or confidential information about fellow Councilors, Town of Cobalt employees or constituents. Do not discuss situations involving named, pictured or otherwise identifiable individuals without their permission.

## **Compliance**

5.1. Although the Town of Cobalt may, from time to time, monitor communications and Social Media for breaches of this Policy, it cannot identify every violation. Users of Social Media should, therefore, never assume that any questionable online activity does not violate this Policy simply because they have not yet told them to stop engaging in it.

Inappropriate content will be brought to the attention of the CAO Town of Cobalt to determine the appropriate course of action.

5.2. Breaching this Policy while masquerading as someone else or under a pseudonym is not a defense and will instead be treated as an aggravating factor when the Town determines what action is warranted. Where a link can be made between a negative or offensive behavior and the Town of Cobalt, even if not named directly, the perpetrator will be subject to disciplinary action.

5.3. If any breach of this Policy results in legal action being taken against the Town of Cobalt, the Town in turn may, to the greatest extent permitted by law, seek to recover any damages that it had to pay and legal costs it incurred from those individuals(s) who breached this Policy.

## AMENDED PROPOSAL – APRIL 30, 2015

PROPOSED TOWN OF COBALT comments are highlighted in **PURPLE**

PROPOSED CO-TEM PRO NATIVE NON-PROFIT HOUSING INC comments are in **GREEN**

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April 7<sup>th</sup> response from Co-Tem

March 26<sup>th</sup> discussion with Co-Tem

March 23, 2015 Response from Town of Cobalt

March 9, 2015

Meeting Summary from March 4, 2015

Re: Proposed Discussion Paper - **Fraser House Project** - 24 Prospect Avenue, Cobalt

### Background

The Fraser Hotel located in Cobalt, Ontario is home to 15 affordable housing units created under the Affordable Housing Program (AHP 2009). The project received \$1,517,500 in funding to renovate the building envelope and create 15 new affordable housing units managed by Co-Tem. The partners in this project are the Town of Cobalt, Cochrane-Temiskaming Pro-Native Non-Profit Housing (Co-Tem), District of Timiskaming Social Services Administration Board (DTSSAB) and Ministry of Municipal Affairs and Housing (MMAH).

Several discussions have been held since December 2013 to address concerns about the operation of the Co-Tem units and the shared costs by both the Town of Cobalt and Co-Tem. The discussions lead to the Town of Cobalt requesting Co-Tem prepare a business plan for consideration by their Council outlining their plan to address the Town of Cobalt's concerns about operational issues and their proposal for shared costs. The business plan was submitted to the Town of Cobalt on July 21, 2014.

Due to the municipal election the Town of Cobalt was delayed in their response to Co-Tem's business plan and was not able to circulate their response until the January 30, 2015. It was at this time that a face to face meeting was arranged by MMAH to discuss options for moving forward and reinforcing a commitment by all partners to the success of the project.

At the end of the face to face discussions that took place on March 4, 2015 the following list of options that would be backdated as of January 1, 2015 for ongoing operations has been put on the table for discussion purposes with the understanding that both parties will take them back to their respective Board and Council for consideration.

#### 1. **Taxes versus special charges**

Co-Tem referenced the Town of Cobalt's By-law #2010-009 and requested consideration to be invoiced for taxes charged on the assessed value of Co-Tem leased premises.

Based on By-law # 2014-23, the 2014 residential tax rate was 1.420958%.

Estimated Costs (Based on 2014 rate)

Assessed Taxes	\$3,899.05 (\$274,396. x 0.1420958)
Special Charges (one residence)	<u>\$ 675.00</u>
TOTAL	\$4,574.05

Presently Co-Tem pays special service charges of \$675 X 15 units = \$10,125

**Town of Cobalt: ACCEPTED**

Taxes versus special charges	Cost Cobalt
Estimated costs (Based on 2014 rate)	\$5550.95
Assessed Taxes	\$3,899.05 (\$274,396 x 0.1420958)
Special Charges	\$ 675.00 (one residence)
TOTAL	<b>\$4,574.05</b>

**Co-Tem: ACCEPTED**

**2. Water and sewage**

The Town of Cobalt has proposed to invoice Co-Tem for water and sewage charges on a prorated basis. Water and sewage will be charged on occupied units only. This should produce some savings for Co-Tem. This model is dependent on quarterly reporting from Co-Tem and pro-rated adjustments would be based on past quarter occupancy.

**Town of Cobalt: ACCEPTED**

- Water and Sewer
- Pro-rated amount based on occupancy reporting from Co-Tem. Cobalt will prepare a report due at the end of each quarter in order to adjust rate for next quarter

**Co-Tem: ACCEPTED**

**3. Elevator shared costs**

The costs for the maintenance of the elevator will continue to be shared fifty-fifty by the Town of Cobalt and Co-Tem.

**Town of Cobalt: ACCEPTED**

- Elevator Shared Cost
- Status quo, shared 50-50 between Cobalt and Co-Tem

**Co-Tem: ACCEPTED**

**4. Union Gas shared costs**

The costs for Union Gas will continue to be shared between the Town of Cobalt, Co-Tem and The Bunker as follows:

Town of Cobalt	42.5%
Co-Tem	42.5%
Bunker	15.0%

**Town of Cobalt: ACCEPTED**



## Co-Tem: COUNTER-PROPOSAL

This is based on the following details currently available:

- Co-Tem occupies 25% as identified initially determined by all parties therefore our percentage should be 25% not 42.5 %
- all bills are taxed – if the Town receives tax relief on utilities this relief to be passed on to Co-Tem

## Town of Cobalt: REJECTED

Cobalt feels the 42% allocation is justified. Please find details of how this percentage is determined.

- Gas is used to heat water and units.

WATER TAPS	COUNT	%
Cobalt	24	33%
Co-Tem	45	62%
Bunker	3	5%
SPACE		
Cobalt		50%
Co-Tem		25%
Bunker		25%

- Final 42.5% Calculation:
  - Cobalt =  $(33\% + 50\%)/2 = 42.5\%$
  - Co-Tem =  $(62\%+25\%)/2 = 42.5\%$
  - Bunker =  $(55+25\%)/2 = 15\%$

## 5. Hydro

Hydro costs are billed individually to the parties as individual meters were installed in the beginning of the project.

Town of Cobalt: ACCEPTED

Co-Tem: ACCEPTED

## **6. Security system and key fob system**

The Town of Cobalt will absorb the costs for the installation and continued maintenance of both the security system and the key fob system. This represents a total cost of \$5759.14 that has already been paid by the Town of Cobalt and will not be invoiced to Co-Tem.

**Town of Cobalt: ACCEPTED**

**Cobalt to absorb \$5,759.14**

**Co-Tem: ACCEPTED**

## **7. Live-in Building Custodian**

In response to the Town of Cobalt's concerns for the absence of a custodial/maintenance staff person to maintain oversight, Co-Tem will implement a live-in custodian. The role of the building custodian is still being developed and a job description will be created that will outline the job description.

Co-Tem will have their live in building custodian clean and perform minor maintenance for the Cobalt portion of the building at no cost to the Town of Cobalt.

The partners will work together to coordinate an appropriate job description and procedure for identifying repairs that require expertise beyond those identified in the job description.

**Town of Cobalt: REJECTED**

- Cobalt would prefer to share the cost of the building custodian on a 50-50 basis.
- We believe that having a custodian paid by one and incurring costs that will be born, by the other is a weak system. Sharing maintenance and repair costs mean that both parties are more likely to be proactive and to seek ways to keep costs down.
- A live-in custodian was a suggestion that originated during discussions over the challenges associated with tenants, such as vandalism and smoking. It seems some of these issues have been addressed in an improved screening process.

**Co-Tem: COUNTER-PROPOSAL**

- **Co –Tem agrees to share the cost of a building custodian on a fixed monthly cost to provide services to the Co-Tem controlled rental units. This is based on the following duties:**
- **Keep Apartment Units in both Cobalt and Co Tem areas in a clean and orderly condition.**
- **Perform cleaning duties, such as cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish.**
- **Duties may include tending furnace and boiler, performing routine maintenance activities, notifying management of need for repairs, and cleaning snow or debris from sidewalks.**
- **Monitor building security and safety by checking exits doors and to ensure that hazards are not created.**

- The building custodian is required to follow all guidelines under the “Landlord and Tenant Act”
- (The Town of Cobalt to review and add any additional duties\items for consideration. Terms of employment, hourly rate, number of hours will be established in employment contract, established in consultation with the town of Cobalt )
- Note : Co Tem will consider Mike Harrison if all parties are in agreement conditional on him agreeing to a new contract and monthly rate offered.

Duties preformed above will be paid on a fixed monthly rate and paid on a 50-50 cost basis by both parties.

These duties will be spelled out in a contract format based on the previous work carried out by the custodian (see list above). All parties will review the contract to ensure that collective needs are being met to provide the services required for our rental units,

We will also need to establish a procedure to deal with the following situations:

1. Costs for additional work required by custodian:
  - a. Co Tem pays for their costs for their units
    - i. We will sign a fixed price agreement with custodian
    - ii. Or get someone else to do the work
  - b. Cobalt pays for their cost for their units
    - i. Cobalt will sign a fixed price agreement with custodian
    - ii. Or get someone else to do the work
  - c. Common area – costs are shared equally
    - i. We will both sign a fixed price agreement with custodian
    - ii. Or get someone else to do the work
2. Adding contracted duties to the job on an ongoing review process
  - a. This may require extra hours due to extra work
3. Addition work required
  - a. A cost will need to be established for overtime if required
  - b. A fixed price system would need to be established
4. Emergency Call Outs / On Call
  - a. No heat calls in a unit
  - b. Examples: Flooding, break-in. ETC

## 8. Boiler Maintenance

That Co-Tem will not be charged for annual maintenance or repairs to the Boiler system.

**Town of Cobalt: REJECTED**

- Cobalt would prefer to share the costs of the building maintenance, including the boiler, on a 50-50 basis.

- Cobalt is working toward a service agreement on the boiler system in an effort to more proactively maintain the system and extend its useful life.
- This system was purchased under the project and there have been a number of problems with it.
- We believe that these problems have largely been addressed therefore the costs associated with maintaining the boiler will be reduced and should benefit both partners.

#### **Co-Tem: COUNTER PROPOSAL**

- **Co-Tem is open to negotiating the Boiler System once debt has been recovered by October 2020**

#### **Town of Cobalt: REJECTED**

- Cobalt already conceded what is feasible.

### **9. Past Expenses/Costs**

One area that requires further clarification between both partners is the outstanding invoices prior to January 1, 2015.

Based on discussion, the following has been proposed to address outstanding invoices:

- As of February 19, 2015, the Town of Cobalt claims \$22,973.37
- The Town of Cobalt recognizes that \$4,449.82 in invoice claims from Co-Tem.
- This leaves an outstanding balance to the Town of Cobalt of \$18,523.55.
- The Town of Cobalt is prepared to further reduce this amount by \$5,759.14 to reflect the elimination of the Security and Key Fob system.
- This leaves outstanding amount of \$12,764.41.
- The Town of Cobalt is prepared to allow the \$12,764.41 to be repaid over a five year period.

#### **Co-Tem requests:**

- **Co-Tem is requesting updated summary invoice as at February 28, 2015 to ensure all invoices has been captured to this date and would benefit from a detailed listing (Union Gas charges not invoicing).**

#### **Town of Cobalt:**

- Please refer to email with subject *“Statement of Account at February 28 with Invoices”* a statement of account reflecting February 28, 2015 balance.
- Additionally, *“Statement of Account at April 30 with Invoices”* has been emailed also simply to provide clarification on where the account stands at this date if proposed agreement is accepted.
- With each invoice previously sent, Co-Tem has received copies of the Union Gas bills as well as all the bills for which they are invoiced. We ask that Co-Tem refer to their files for this information already supplied.

### **Questions and Clarifications**

1. Clarification of the outstanding invoices is requested to reflect costs to date.

**Co-Tem is requesting updated summary invoice as at February 28, 2015 to ensure all invoices has been captured to this date.**

2. The Town of Cobalt is open to having the building custodian take care of their side of the building however they will require more details of the role of this individual before agreeing. The Town of Cobalt has concerns about the lack of experience of the candidate. [Addressed](#)
3. The Town of Cobalt has expressed concerns that over the 50 year partnership, key structural and physical plant components of the Fraser House, may need replacement rather than maintenance. Cobalt wants the partners to discuss a fair mechanism to address these areas. [Addressed](#)

**Next Steps: March 15, 2015** [Completed](#)

- It was agreed that comments discussed and now identified on this document would be provided to the District of Timiskaming Social Services Administration Board (DTSSAB) and copied to all by Friday March 13, 2015.
- DTSSAB will provide consolidated discussion documents on Monday March 16<sup>th</sup>, 2015 and circulate to everyone.
- Co-Tem and the Town of Cobalt agree to review the final discussion document with representatives of respective Board/Council during the week of March 16-20, 2015.
- Co-Tem and Town of Cobalt to provide their formal position on the discussion document by Monday March 23, 2015.
- The group will reconvene on Wednesday March 25, 2015 (via teleconference or face-to-face, as deemed appropriate).

**Next Steps: March 30, 2015** [Completed](#)

By end of day April 1<sup>st</sup>, Co-Tem to circulate the amended Proposal Paper to applicable Board Members and identify (different colour/highlighting) an amendments to reflect the formal position to be counter-offered to the Town of Cobalt.

- By end of day April 2<sup>nd</sup>, counter-proposal will be forwarded to the Town of Cobalt for their review and response.
- By end of day April 8<sup>th</sup> the Town of Cobalt to respond back all parties on formal position and verify if and when a council endorsement to this agreement can be reached.

**Next Steps: April 13, 2015** [Completed](#)

- Circulate Co-Tem counter-proposal to the Town by end of day April 13<sup>th</sup>
- By end of day April 24<sup>th</sup>, the Town of Cobalt to respond back to all parties on formal position.
- Proposed all partner discussion/face-to-face meeting April 28<sup>th</sup>.

**Next Steps: May 5, 2015**

- By 12:00pm Friday May 8<sup>th</sup>, 2015 the Town of Cobalt and Co-Tem will provide a response to the DTSSAB regarding the proposed date to a date for a face to face meeting. Proposed dates May 20<sup>th</sup> or May 22<sup>nd</sup> meeting details to be determined.

- The Town of Cobalt and Co-Tem will ensure that there will be the authority for decision making attending the next face to face meeting.
- By end of day Tuesday May 12<sup>th</sup>, 2015 the DTSSAB will circulate meeting details regarding time, date and location.

In conclusion, everyone at the meeting expressed commitment to the continued viability of the Fraser House Project. In doing so, will require concessions from both sides and a willingness to work together as partners. It is hoped this discussion paper will provide the framework to help partners re-establish a healthy working relationship.