

**THE CORPORATION OF THE TOWN OF COBALT**

**COMMITTEE OF THE WHOLE MEETING  
COBALT COUNCIL CHAMBERS  
TUESDAY, MAY 8, 2018 @ 6:36 p.m.  
MINUTES**

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**PRESENT:**

**Mayor** Tina Sartoretto  
**Councillors** Garry Bigelow (via telephone)  
Sue Nielsen – arrived at 7:40 p.m. (Item 11)  
George Othmer  
Rochelle Schwartz  
Perry Wuest

**ABSENT:**

**Councillors** Mike Harrison (with reason)

**Staff:** Michelle Larose, CAO/Clerk-Treasurer

**Presentation:** Karen Beauchamp – Clearwater Planning Inc.

**1. CALL TO ORDER**

Mayor Tina Sartoretto welcomed everyone and called the meeting to order at 6:36 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF - NIL**

**3. APPROVAL/AMENDMENT OF THE AGENDA**

**Resolution # 18-97**

**MOVED BY:** Councillor Rochelle Schwartz

**SECONDED BY:** Councillor Perry Wuest

**BE IT RESOLVED THAT** Council approve the agenda of the Committee of the Whole for May 8, 2018, as presented.

**CARRIED**

**4. APPROVAL OF MINUTES**

**Resolution # 18-98**

**MOVED BY:** Councillor Perry Wuest

**SECONDED BY:** Councillor Rochelle Schwartz

**BE IT RESOLVED THAT** Council approve the minutes of the regular council meeting of April 24, 2018, as presented.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES – NIL**

## **6. DELEGATIONS AND PRESENTATIONS**

Karen Beauchamp of Clearwater Planning presented a file to Council regarding the requirement to amend the Official Plan and Zoning By-Laws for the Hunter property to facilitate a new garage with an attached apartment. Ms. Beauchamp explained that our current by-laws do not provide the OP and Zoning regulations on the subject property. She outlined the costs for the process and requested that Council decide as to how the costs will be split between the applicant and the Town given the situation. The Planner did indicate that the costs are usually borne by the applicant.

## **7. BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS**

Council provided direction to staff to discuss the costs with the applicant and report back to Council.

## **8. CORRESPONDENCE**

### **8.1 Action List**

Council reviewed the Action List.

### **8.2 2018.ML.005.DR – CAO/Clerk-Treasurer Staff Report**

Council received the report for information.

### **8.3 2018.ML.005.INF – Payroll Frequency Report**

#### **Resolution # 18-99**

**MOVED BY:** Councillor Rochelle Schwartz

**SECONDED BY:** Councillor Perry Wuest

**BE IT RESOLVED THAT** the Committee of the Whole recommend to Council to change the payroll frequency for Council and the Fire Chief from a monthly pay to a bi-weekly pay.

**CARRIED**

### **8.4 2018.ML.006.INF – Ontario's Main Street Revitalization Initiative**

#### **Resolution # 18-100**

**MOVED BY:** Councillor Perry Wuest

**SECONDED BY:** Councillor Rochelle Schwartz

**BE IT RESOLVED THAT** the Committee of the Whole recommend to Council to approve the following projects under the Main Street Revitalization Initiative Funding Program:

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**DEFERRED**

Councillor requested that staff prioritize the projects and report back to Council.

**8.5 2018.ML.007.INF – Rent Report for Office Space – Former Doctor’s Office**

**Resolution # 18-101**

**MOVED BY:** Councillor Rochelle Schwartz

**SECONDED BY:** Councillor Perry Wuest

**BE IT RESOLVED THAT** the Committee of the Whole recommend to Council to approve the recommendation for a lease of the former doctor’s office located at 18 Sliver Street;

**AND FURTHER THAT** direction be given to staff to have Malcolm Alexander of RE/MAX market the office space.

**DEFERRED**

Council requested that the utilities be included in the rental lease. Staff will report back to Council.

**8.6 2017 Standard Incident Verification Report – Fire Department**

Council received the report for information. Staff was directed to draft a motion in opposition of new regulations pertaining to the certification of fire department personnel.

**8.7 Fraser Utilities – Sharing of costs with Cobalt Pharmacy – Verbal - CAO**

Michelle Larose advised Council that a motion passed to split the utility costs on a 60/40 basis was contrary to the lease agreement. The lease agreement indicates that the utilities would be determined based on the square footage of the area occupied by the Pharmacy.

Council directed staff to calculate the utilities based on the original lease agreement provisions.

**8.8 Negotiations Committee – CAO – Verbal**

CAO, Michelle Larose, advised that the Union would like to meet to negotiate the Collective Agreement during the week of June 18<sup>th</sup>, 2018. Mayor Sartoretto and Councillor George Othmer advised that they would be available.

**9. CORRESPONDENCE – FOR INFORMATION**

**9.1 – 9.2** These items were reviewed for information

**CORRESPONDENCE – FOR ACTION**

**9.3 Letter from Tri-Town and Snowboard Village – Donation Request**

Council directed Staff to issue a letter to the Tri-Town and Snowboard Village advising that the Town will not be able to contribute at this time.

**9.4 Email from Sylvain Guilbeault – Request for tables and chairs**

Council upheld the policy not to lend or rent tables and chairs. Direction was provided to advise Mr. Guilbeault accordingly.

## **10. OTHER BUSINESS**

### **10.1 Fraser Building – Update**

Michelle Larose, CAO advised Council that a meeting was held with Davis Property Management to discuss process and transfer the responsibility to collecting the rents from tenants. Winter sand removal will take place on May 11, 2018.

### **10.2 2018.By-Law.001.DR – By-Law/Animal Control/Property Standards Report**

Council received the report for information.

### **10.3 – 10.5**

These items were deferred at the request of Councillor Bigelow.

## **11. CLOSED SESSION**

### **Resolution # 18-102**

**MOVED BY:** Councillor Perry Wuest

**SECONDED BY:** Councillor Rochelle Schwartz

**BE IT RESOLVED THAT** Council convene in closed session as per the Municipal Act, Section 239 (2) (b), personal matters about an identifiable individual, including municipal or local board employees; regarding the internship interviews.

**CARRIED**

## **12. BUSINESS ARISING FROM CLOSED SESSION**

Council directed staff to provide an offer of employment to the successful candidate.

## **13. CONFIRMATION BY-LAW**

### **Resolution # 18-103**

**MOVED BY:** Councillor Rochelle Schwartz

**SECONDED BY:** Councillor Perry Wuest

**BE IT RESOLVED THAT** By-Law No. 2018-30, being a by-law to confirm the proceedings of Council of the Corporation of the Town of Cobalt, be taken as read a first, second and third time and finally passed this 8<sup>th</sup> day of May 2018;

**AND FURTHER THAT** the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

**CARRIED**

**14. ADJOURNMENT**

**Resolution # 18-104**

**MOVED BY:** Councillor Perry Wuest

**SECONDED BY:** Councillor Rochelle Schwartz

**BE IT RESOLVED THAT** the meeting adjourn at 7:56 p.m.

**CARRIED**



Mayor



Clerk